



HOLLYWOOD UNITED NEIGHBORHOOD COUNCIL
Certified Council #52,
P.O. Box 3272 Los Angeles, CA 90078

Standing Rules (Rules of Order)
Revised 2/27/17

~ Code of Civility/Conduct

Collectively and individually, the members of the Board of Directors of the Hollywood United Neighborhood Council will ensure to the best of their ability that the Neighborhood Council's business is conducted in a respectful and courteous manner, and in a way that will generate respect and credibility for the Neighborhood Council. The freedom to express one's views about public matters is a cornerstone of the democratic process. The Hollywood United Neighborhood Council welcomes the diverse views and opinions of our Board Members and Stakeholders as they relate to the issues before us. In order for these discussions to be meaningful and effective, the Board should treat others with respect and dignity.

~ Conflict of Interest: Financial information specifically to the Agenda Item before the Neighborhood Council must be disclosed.

~ Any written communication representing itself to be an official communication or position of HUNC must be approved by the President.

~ Outreach is the responsibility of each Board member. Each Committee will come back to the full Board annually with a Mission Statement including when, how and where for outreach, and 3-5 bullet-pointed goals. Written updates will be submitted periodically to the full Board for follow-up and assistance in outreach.

All emails, writings, letters, and correspondence will be purged after 6 months of their creation. This will not include Board meeting minutes or notices sent out through Constant Contact (subject to Constant Contact restrictions) or official @hunc.com correspondences (subject to server restrictions)

Standing Committees of the HUNC shall include: Business; Education, Non-Profit & Arts; Executive; Outreach; Planning, Land Use & Management (PLUM); Public Safety, Works & Transportation (PSW&T); and Renters Issues.