

OFFICERS:

PRESIDENT Susan Swan
VICE-PRESIDENT George Skarpelos
TREASURER Tom Meredith
SECRETARY Erin Penner



BOARD MEMBERS:

Adam Miller Anji Williams
Brandi D'Amore Chona Galvez
Coyote Shivers Cyndy Williams
Greg Morris Jim Van Dusen
Luis Saldivar Margaret Marmolejo
Robert Litomisky Robin McWilliams
Sheila Irani Violet Williams

HOLLYWOOD UNITED NEIGHBORHOOD COUNCIL
Certified Council #52,

P.O. Box 3272 Los Angeles, CA 90078

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BOARD MEETING

Monday, August 21, 2017, 6:30 PM

Fire Station 82 Annex

1800 N. BRONSON AVENUE, L.A., CA 90028

Second Floor Conference Room

The public is requested to fill out a "Speaker Card" to address the Board on any item of the agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Board's subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to 2 minutes per speaker, for a maximum of 20 minutes total for Public comment, unless waived by the presiding officer of the Board. Agenda is posted for public review at Counterpoint Records and Books 5911 Franklin Ave, on our website at www.MyHUNC.com, and with EmpowerLA. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at the scheduled meeting (or location noted in the Agenda item) or by making arrangements with our office (contact information above). As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Support Help Line (213) 978-1551 or email info@myhunc.com. Note: Agenda items may be taken out of order or merged as deemed appropriate by the Board. Action may be taken on all items. To subscribe directly to our Agendas go to https://www.lacity.org/city-government/subscribe-meeting-agendas-and-more/neighborhood-councils and make your choice.

Welcome

6:40 PM start

1. Roll Call

Attending

Susan Swan Tom Meredith Chona Galvez Anji Williams Sheila Irani Robert Litomisky
George Skarpelos Coyote Shivers Margaret Marmolejo Erin Penner Robin McWilliams Adam Miller
Violet Williams Brandi D'Amore

Excused

Greg Morris Jim Van Dusen Luis Saldivar Cyndy Williams

2. Approval of Minutes

Violet Williams was present

Chona was excused

Motion: Adam Miller **Second:** Erin Penner **Vote:** Yes-10, No-0, Abstain-3, Recused-0, Ineligible-0

Yes

Adam Miller Anji Williams Brandi D'Amore Coyote Shivers Erin Penner George Skarpelos
Margaret Marmolejo Robert Litomisky Robin McWilliams Susan Swan

Abstain

Chona Galvez Sheila Irani Tom Meredith

3. Public Comment on items not on the Agenda (2 minutes each)

Jon Deutsch introduces himself as a Los Feliz NC member and welcomes HUNC to partner with LFNC

Brian Parent Hollywood Studio District Neighborhood Council introduces himself and gives update of his Council

4. Comments from any City, County, State or Federal representatives in attendance (5 minutes each)

Shannon Prior gave updates of current Griffith Park access points and traffic studies. More studies will be done Labor Day weekend as well as end of September. Clean Streets initiative has been reopened and HUNC can reapply for this upcoming challenge.

Fernando Morales, Sheila Kuehl's Senior Field Deputy, introduces himself and mentions how the Supervisor's office is available to assist the Council.

5. Update on Telecom project (U-Permit) on Los Feliz Blvd and efforts to coordinate projects with DOT and CD4, possible letter
Adam Miller states that Telecom pulled a "U permit" which gives them a right to work in the street. People recently did not abide by certain rules and road restrictions but there signs for people to see where restrictions are. This will continue for the next four Saturdays from 8-5.

6. Discussion and action to request increased Park Ranger presence to stay and enforce laws at the most visited access points in western Griffith Park

Sheila asks for increased Park Ranger presence and expresses the current need in the western Griffith Park area/Mulholland/Lake Hollywood area.

Motion Made: Make a motion to write a letter of support to increase safety public enforcement within the vista, dirt Mulholland and Deronda areas.

Motion: Tom Meredith **Second:** Robert Litomisky **Vote:** Yes-8, No-0, Abstain-5, Recused-0, Ineligible-0

Yes

Anji Williams Chona Galvez Coyote Shivers George Skarpelos Margaret Marmolejo Robert Litomisky
Sheila Irani Tom Meredith

Abstain

Adam Miller Brandi D'Amore Erin Penner Robin McWilliams Susan Swan

7. Finance

- A) Review, discuss and possible motion to approve Monthly Expense Reports

Motion Made: Approve Monthly Expense Reports

Motion: Tom Meredith **Second:** Adam Miller **Vote:** Yes-13, No-0, Abstain-0, Recused-0, Ineligible-0

Yes

Adam Miller Anji Williams Brandi D'Amore Chona Galvez Coyote Shivers Erin Penner
George Skarpelos Margaret Marmolejo Robert Litomisky Robin McWilliams Sheila Irani Susan Swan
Tom Meredith

1. Approve June 2017 MER

Motion: Tom Meredith **Second:** Adam Miller **Vote:** Yes-13, No-0, Abstain-0, Recused-0, Ineligible-0

Yes

Adam Miller Anji Williams Brandi D'Amore Chona Galvez Coyote Shivers Erin Penner
George Skarpelos Margaret Marmolejo Robert Litomisky Robin McWilliams Sheila Irani Susan Swan
Tom Meredith

2. Approve July 2017 MER

Motion Made: Approve June 2017 MER

Motion: Tom Meredith **Second:** Adam Miller **Vote:** Yes-13, No-0, Abstain-0, Recused-0, Ineligible-0

Yes

Adam Miller Anji Williams Brandi D'Amore Chona Galvez Coyote Shivers Erin Penner
George Skarpelos Margaret Marmolejo Robert Litomisky Robin McWilliams Sheila Irani Susan Swan
Tom Meredith

- B) Review and discuss HUNC FY2016/2017 Budget Close

- C) Review, discuss and possible motion to approve up to \$100 (additional to the \$300 approved in HUNC Board meeting of July) for one year Survey Monkey

Motion: George Skarpelos **Second:** Robert Litomisky **Vote:** Yes-13, No-0, Abstain-0, Recused-0, Ineligible-0

Yes

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|------------------|--------------------|------------------|------------------|----------------|-------------|
| Adam Miller | Anji Williams | Brandi D'Amore | Chona Galvez | Coyote Shivers | Erin Penner |
| George Skarpelos | Margaret Marmolejo | Robert Litomisky | Robin McWilliams | Sheila Irani | Susan Swan |
| Tom Meredith | | | | | |

D) Review, discuss and possible motion to approve up to \$500 for advertising on Facebook

Motion: George Skarpelos **Second:** Robert Litomisky **Vote:** Yes-13, No-0, Abstain-0, Recused-0, Ineligible-0

Yes

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| Tom Meredith | | | | | |

E) Review, discuss and possible motion to approve up to \$300 as needed for Board member business cards, name plates and City Seal badges

Motion: Brandi D'Amore **Second:** Coyote Shivers **Vote:** Yes-13, No-0, Abstain-0, Recused-0, Ineligible-0

Yes

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| Tom Meredith | | | | | |

8. Funding items

A) Review, discuss and possible motion to approve up to \$600 for Greater West Hollywood Food Coalition to purchase 5 tablets, screen protectors and cases

Sherry from the Greater West Hollywood Food Coalition asks for \$600 for tablets, screen protectors and cases. Paul from the Salvation Army mentions that Salvation Army is a different entity from the Food Coalition but they work together to help the community. Tom mentions that it should be a reciprocal partnership. Brandi asks who the tablets will be used for and if they will require internet access and Sherry explains who will be in charge of managing the tablets and what they will require.

Motion: Adam Miller **Second:** Sheila Irani **Vote:** Yes-10, No-0, Abstain-3, Recused-0, Ineligible-0

Yes

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| Adam Miller | Anji Williams | Brandi D'Amore | Chona Galvez | Coyote Shivers | George Skarpelos |
| Margaret Marmolejo | Sheila Irani | Susan Swan | Tom Meredith | | |

Abstain

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| Erin Penner | Robert Litomisky | Robin McWilliams | | | |
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B) Review, discuss and possible motion to approve up to \$1500 Citation Clinic – Outreach or NPG depending on how we allocate funds

Paul discusses Citation Clinic and what it entails and what it provides.

Motion: Adam Miller **Second:** Anji Williams **Vote:** Yes-13, No-0, Abstain-0, Recused-0, Ineligible-0

Yes

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| Adam Miller | Anji Williams | Brandi D'Amore | Chona Galvez | Coyote Shivers | Erin Penner |
| George Skarpelos | Margaret Marmolejo | Robert Litomisky | Robin McWilliams | Sheila Irani | Susan Swan |
| Tom Meredith | | | | | |

C) Review, discuss and possible motion to approve up to \$5000

Tabled: George confirms this is up to \$5000 for all three events and that it should be tabled

1. Laundry Day" for homeless

Tabled

2. Renters/Landlord forum

Tabled

3. LGBT event TBD

Tabled

D) Review, discuss and possible motion to approve up to \$400 for dog waste bag dispensaries

Motion: Erin Penner **Second:** Coyote Shivers **Vote:** Yes-13, No-0, Abstain-0, Recused-0, Ineligible-0**Yes**

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| Tom Meredith | | | | | |

E) Review, discuss and possible motion to approve up to \$2500 for CERT in January 2018

Motion: Margaret Marmolejo **Second:** Robert Litomisky **Vote:** Yes-13, No-0, Abstain-0, Recused-0, Ineligible-0**Yes**

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| Tom Meredith | | | | | |

F) Review, discuss and possible motion to approve up to \$750 for office shelving to store promotional materials in the office

Motion Made: Review, discuss and possible motion to approve up to \$750 for office shelving and storage bins to store promotional materials in the office**Motion:** George Skarpelos **Second:** Margaret Marmolejo **Vote:** Yes-13, No-0, Abstain-0, Recused-0, Ineligible-0**Yes**

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| Tom Meredith | | | | | |

G) Review, discuss and possible motion to approve up to \$1,000 for the Garfield/Gramercy Halloween Block Party and Pumpkin Carving for food beverages and activities

Cindy and Robert pitch the Hollywood Block Party and ask for \$1000 in help**Motion:** George Skarpelos **Second:** Robert Litomisky **Vote:** Yes-13, No-0, Abstain-0, Recused-0, Ineligible-0**Yes**

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| Tom Meredith | | | | | |

H) Review, discuss and motion to approve reimbursement of \$183.95 to George Skarpelos for the cleaning and pressing of tablecloths used at the Housing and Social Services Forum

Motion: Susan Swan **Second:** Chona Galvez **Vote:** Yes-13, No-0, Abstain-0, Recused-0, Ineligible-0**Yes**

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| Tom Meredith | | | | | |

I) Review, discuss and possible motion to approve up to \$1000 for design and printing of updated HUNC brochure

George mentions the HUNC group picture will happen at the September board meeting

Motion: George Skarpelos **Second:** Adam Miller **Vote:** Yes-13, No-0, Abstain-0, Recused-0, Ineligible-0

Yes

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| Tom Meredith | | | | | |

- J) Review, discuss and possible motion to approve up to \$50 per appearance at Hollywood Farmers Market, up to \$600

Motion: George Skarpelos **Second:** Coyote Shivers **Vote:** Yes-13, No-0, Abstain-0, Recused-0, Ineligible-0

Yes

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| Tom Meredith | | | | | |

- K) Review, discuss and possible motion to approve up to \$1500 for Welcome Baskets

Motion: George Skarpelos **Second:** Erin Penner **Vote:** Yes-13, No-0, Abstain-0, Recused-0, Ineligible-0

Yes

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| Tom Meredith | | | | | |

9. Strategic Budget Package: Review, discuss and possible motion to approve HUNC FY2017/2018 Strategic Budget Package

Tabled: Tabled until September 18th for everyone to review and vote on

- A) Neighborhood Council Strategic Plan for Fiscal Year 2017-2018 – For this year with added focus on outreach and specific, meaningful performance metrics to measure your Neighborhood Council's civic engagement efforts

Tabled

- B) Neighborhood Council Outreach Survey for Fiscal Year 2017-2018 – Lists the Neighborhood Council's outreach tools and request Department assistance for your social media platforms

Tabled

- C) Neighborhood Council Budget for Fiscal Year 2017-2018 –The budget allocations should align with the goals listed in the strategic plan for the year. Expense categories have consolidated. Your Budget will be submitted directly to the Office of the City Clerk, NC Funding Program

Tabled

- D) Neighborhood Council Self-Assessment for Fiscal Year 2016-2017 – Summarizes how your Neighborhood Council performed based on your strategic plan and shows the Board what was most effective in your Neighborhood Council's civic engagement efforts

Tabled

10. HUNC Committee & Liaison announcements on items not on the Agenda

Erin updates board on upcoming street clean dates and George mentions the upcoming annual Dell barbeque

11. Committee assignments, responsibilities, and obligations

12. Board Member announcements on items not on the Agenda

- A) 2017 Congress of Neighborhoods: Saturday, September 9th, LA City Hall

13. Old/Ongoing Business

14. New/Future Business

Adjournment at 9:42 PM

Reconsideration: The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place before the end of the meeting at which it was considered or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and take an action. If the motion to reconsider an action is to be scheduled at the next meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a [Proposed] action should the motion to reconsider be approved. A Motion for Reconsideration can only be made by a Board member who has previously voted on the prevailing side of the original action taken. If a Motion for Reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Recording Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Ralph M. Brown Act.