

**OFFICERS:**

**PRESIDENT** Susan Swan  
**VICE-PRESIDENT** Erik Sanjurjo  
**TREASURER** Tom Meredith  
**SECRETARY** Chona Galvez



**HOLLYWOOD UNITED NEIGHBORHOOD COUNCIL**  
Certified Council #52  
P.O. Box 3272 Los Angeles, CA 90078  
[www.HollywoodUnitedNC.org](http://www.HollywoodUnitedNC.org)

**BOARD MEMBERS:**

<b>Robert Abrahamian</b>	<b>Margaret Marmolejo</b>
<b>Jennifer Christie</b>	<b>Don Paul</b>
<b>Sheila Irani</b>	<b>Susan Polifronio</b>
<b>Scott Larson</b>	<b>Jim Van Dusen</b>
<b>Leeor Maciborski</b>	<b>Anji Williams</b>
<b>Nic Manzo</b>	<b>Cyndy Williams</b>

**Special Board Meeting**  
**6:00 p.m. MONDAY, May 12<sup>TH</sup>, 2014**  
**Cheremoya Elementary School**  
**6017 Franklin Avenue, Los Angeles, CA, 90028**  
**(Parking available onsite, access off Beachwood Drive)**

*Note: Agenda items may be taken out of order or merged as deemed appropriate. Action may be taken on all items.*

1. Welcome

6:15 meeting called to order by Susan S. Don, Scott, Jim, Chona, Erik, Tom, Anji, Susan P., Margaret, Cyndy and Nic present. 12 total.

2. Approval of April minutes

Motion Anji-Don approved 9-0-2 (Scott and Tom abstained).

3. Public Comment on items not on the Agenda (2 minutes each)

Several members of new Central Hollywood NC Board came to say hello, along with local activist Ziggy Cruze. Mentioned that 5 out of 9 at-large seats for CHNC were up for election and all incumbents lost. Subsequently, 3 of the remaining board members resigned. CHNC meeting soon to fill vacancies. Asked for applicants for positions. Susan S. mentioned that HUNC shares an office with CHNC and offered to be of assistance to new Presidents as needed.

Scott mentioned recent walk-through that he performed with Tree People to look at locations for future tree plantings. Were able to convince at least one property owner who previously removed a tree that had been planted by HUNC and Tree People to allow them to replant it.

4. Assignment of new committees (primary and secondary)

- Discussion and adoption of full committee list for 2014-15

Erik explained that list was compiled based on interests of Board members. Everyone has a primary committee assignment, which is required by Bylaws, and secondary one which they are asked to do their best to follow, though no penalties will be assessed for failure to participate fully. A question was asked by Anji about why Nonprofit and Education, previously separate committees were now merged. Erik explained that there were only two members interested in education and that with a nonprofit and religious institution seat it made sense to combine them all. Goal is to have committee develop a proposed budget for community improvement funds. New Outreach Committee will also be asked to weigh in. The old Finance Committee will be merged with Executive Committee as Tom, Susan and Erik are primary financial officers and Chona is interested also. Tom asked about process for changing Bylaws to reflect new committees. Erik responded that will not occur until later this summer, but we can begin meeting with new assignments in June. Will still be Ad Hoc Committees, such as Bylaws, that will be appointed by President as need be. Tom asked that Outreach be a monthly committee. Other new committee, to be chaired by Susan P., was described. Beautification and Open Space will combine two old committees into one focused on park issues and the art. Important to have such a committee with all of the issues pertaining to park access around Beachwood ppds/gate issue. Renters to have their own committee as well. Smallest at three members so far.

- Brief description of breakout format for May Board retreat

Erik explained that there will be two sessions, one for each committee assignment, so that members can set priorities for year and assign each member with responsibilities, select chairs/co-chairs, etc. Will also be a group brainstorming session to select 3-4 priorities for Board as a whole as well as planning for how to accomplish them. Purpose of Special Meeting was to "clear the deck" and allow Board to focus only on retreat items next week. Will return to regular meeting schedule and date in June at Cheremoya. May move to old FS82 on Bronson beginning in Sept. or Oct.

5. Treasurer:

*DEADLINE: Demand Warrants must be completed by 5/15, inter-departmental fund transfers by 5/30  
Submission of Funding Requests, will be voted upon separately, merged or moved up or down in priority:*

A. REMAINING UNENCUMBERED FUNDS:

- \$5,000. Recently found out that Council action has made additional funds available for 2013-14

Tom- Erik and Anji still have to provide paperwork to complete Demand Warrants for several items. Have until Thursday to do.

B. ENCUMBERED FUNDS YET TO BE EXPENDED:

*All but one Board member eligible to vote on items.*

1. Slight modifications to several items approved at April Board meeting based on bids received, up to \$250  
Bids still being collected, but some are coming in slightly higher than what was authorized. Motion Erik-Susan P. approved 10-0.
  2. Vote to approve \$20 for U.S. Postal Service late fees upon renewing HUNC P.O. Box (Board approved \$92 but actual expense was \$112, including late fees). Motion Tom-Jim approved 10-0.
  3. Discussion and approval for moving \$4,000 from NPG to election Outreach Expense in HUNC FY 2013-14 Approved Budget to cover for election expenses incurred. Motion Tom-Susan P. approved 10-0.
- C. PROPOSED EXPENDITURES FOR ADDITIONAL FUNDS:
1. Additional Smokey the Bear signs – 2 at \$1,723 each for \$3,446 (bonus one to be included) Erik explained that Sheila had arranged deal so that if we purchase 4 signs (these plus 2 purchased before) we will receive an extra sign for no cost. Good deal we should try to get. Motion Susan S.-Tom approved 10-0.
  2. Replacement bike for Gay & Lesbian Center's AIDS Ride event- up to \$1,650. Don explained that bike will serve as a replacement bike for riders in SF to L.A. event, which is main fundraiser for local charity. HUNC will place logo on bike and receive acknowledgement from Center in event publication. Motion Don-Erik approved 10-0.
  3. \$1,050 for Cheremoya Summer Reading Program, Scholastic Books vendor. Anji explained that books will be purchased at a fraction of their usual cost and be given to students who participate in program, along with a HUNC sticker for outreach purposes. Motion Anji-Susan S. approved 10-0.

**\$6,146 total maximum depending on final cost**

6. PLUM

A. Motion to support CF #13-1104 (O'Farrell) to require that the Department of Building & Safety develop a public notification process for demolition of any structure (expected to go before PLUM on 5/13). Discussion of recent demolition of 1919 Victorian house at 1755 Canyon Drive. Erik related story of recent demolition of home with no notice of any kind. Scott mentioned that this was the type of incident that led him to form an HPOZ just up the street. Motion Erik-Scott approved 11-0 to support O'Farrell motion and submit CIS in time for City Council's PLUM hearing on 5/13/14.

7. Public Safety & Transportation

A. Discussion of recent walk-through of Argyle and Franklin intersection by various members of Board and CD4. Possible support for recommendations to CD4, CD13, DOT and CalTrans. See attached minutes for details. Erik explained that Susan S., Susan P. and himself joined CD4 (now CD13) field rep in March for walk-through of Franklin and came up with several ideas for study that could improve the intersection. Sending to Board for their concurrence. Cyndy asked to take part in discussion given her background as an engineer. Erik agreed to continue item for a month for PS&T to hold a discussion.

B. Discussion of letter from DOT regarding petition to remove "2 hour parking" sign next to Victor's Square on Bronson. Alternate proposal to instead request that hours be adjusted to "2 hour parking 6 pm-12 am." Support for petition being circulated to area businesses to support this change. Erik gave rundown of discussion with DOT. Mentioned that Susan P. and Business Committee were looking at moving on 6pm-12am recommendation. Susan P. asked to continue item for a month along with Item 9A.

C. Discussion of recent meeting by members of PS&T Committee, CD13 and LAFD regarding opening of old FS 82/new Training Annex. Proposal to install signage on Bronson adjacent to station (east side) restricting overnight parking of oversized vehicles. Discussion of possible restriction of street parking adjacent to the station during business hours (8 am- 6pm M-Sa) to 2 or 4 hours. Erik related meeting with LAFD, CD13, he and Jennifer about re-opening of old station in fall and need for more street parking for CERT volunteers. Suggestion was made to explore restrictions on parking of RVs on bridge along Bronson. Motion Erik-Susan S. approved 9-0 with caveat that HUNC should also support effort to find places for RV owners to park off the street. The idea of implementing 2-hour or 4-hour parking restrictions was held back for further consideration, discussion with the nearby apartment residents, etc.

D. Update on proposed traffic signal at Canyon and Van Ness- steps required for enactment, possible community concerns, information from DOT. Susan S. explained that Oaks had asked CD4/DOT for a light at Canyon and Franklin. Based partly on suggestion by Erik, they changed proposal to Van Ness, which is an exit for the 101 Freeway North. CM LaBonge has expressed his enthusiasm for idea, though no efforts have been made by City officials to reach out to either Hollywood Manor (north of Franklin) or Franklin Village South (south of Franklin) about the suggestion. HUNC has informed the Manor

and will conduct meeting for Franklin Village residents so that they can weigh in on what impacts might be around increased speeding and potential use of Van Ness as the new route to access Hollywood Hills should a signal be placed at Franklin Ave. May need to put in speed humps to mitigate the impact.

E. Support for motion CF#14-0252-S2 (LaBonge) to restore funding in City Budget for DOT speed hump program. Erik explained that right now there is no DOT staff available to perform studies required to justify installation of humps, which is done by Street Services. Have been some put in, such as on Garfield, but that was a special deal done through nearby development of senior housing complex. Motion Erik-Don approved 9-0 to support, do CIS.

8. Update on Beachwood PPDs and closure of Hollyridge Trailhead, possible motion. Jim explained that situation on upper Beachwood had been getting progressively worse last year, leading up to decision in December to close access to cars to trail, except by users of Sunset Stables. Susan stated that Recreation & Parks had agreed to installation of the fence so long as it was opened for hikers as soon as it was done. Now many residents of Hills, along with DOT, LAPD and LAFD are calling for delaying of opening of trailhead until ppd signs are installed some time around July. May be a month or more after the gate is ready. Susan feels that park users have waited long enough and should not be inconvenienced further. Jim argued that impact on traffic in area might be severe if trail is opened before signs are up. CD4 has been trying to help DOT get work done sooner, but so far has not been able to shorter time frame. No action taken. Agreement to follow issue as we get closer to July. Open Space Committee may look into matter as part of its first meeting. Hours of gate were discussed (sunrise to 10:30 p.m.). Nic expressed support for longer hours as many hikers like to go at night. Jim questioned why hours are not the same as most other parks (sunrise to sunset with some flexibility as to when hikers have to actually leave the park provided they entered at correct time).

9. Report from Business Committee on recent meeting and recommendations for improving parking access around 5900 block of Franklin.

A. Motion for support of placement of parking meters on Tamarind, Franklin and Bronson Ave. running along the business frontages of Franklin. Item continued for a month. Don expressed doubts about need for meters along Tamarind as street parking is already heavily restricted. Erik mentioned that this is a good example of an issue that crosses over several different committees (Business, PS&T, Renters'). No reason all can't take a look at idea.

#### 10. Old Business

Erik mentioned that CLA is releasing Budget report 5/13/14, which should lay out what City Council plans to adopt as final blueprint for new Fiscal Year.

#### 11. New Business

BONC recently voted to reduce the number of posting locations for agendas from 5 to 1, so long as NCs have web sites and send out e-mail versions of all agendas. HUNC to address issue at meeting on Monday, May 19 and select which current or new location should serve as our single posting site.

ADJOURNMENT

8:15 p.m.