



**Cesar states that he owns property (auto repair shop) at 6201 Franklin next to the Best Western hotel and is interested in being a stakeholder member on the PLUM committee.**

**Motion:** Jim Van Dusen      **Second:** Luis Saldivar      **Vote:** Yes-13, No-0, Abstain-0, Recused-0, Ineligible-1

**Yes**

Anji Williams	Brandi D'Amore	Chona Galvez	Coyote Shivers	Erin Penner	George Skarpelos
Greg Morris	Jim Van Dusen	Luis Saldivar	Margaret Marmolejo	Robert Litomisky	Robin McWilliams

Tom Meredith

**Ineligible**

Violet Williams

6. Finance

A) Update regarding Budget to date

1. Motion to approve August Monthly Expense Reports for submission

**Motion:** Tom Meredith      **Second:** George Skarpelos      **Vote:** Yes-13, No-0, Abstain-1, Recused-0, Ineligible-1

**Yes**

Anji Williams	Brandi D'Amore	Chona Galvez	Coyote Shivers	Erin Penner	George Skarpelos
Greg Morris	Jim Van Dusen	Luis Saldivar	Margaret Marmolejo	Robert Litomisky	Robin McWilliams

Tom Meredith

**Abstain**

Adam Miller

**Ineligible**

Violet Williams

2. Motion to approve September Monthly Expense Reports for submission

**Motion:** Tom Meredith      **Second:** Anji Williams      **Vote:** Yes-14, No-0, Abstain-0, Recused-0, Ineligible-1

**Yes**

Adam Miller	Anji Williams	Brandi D'Amore	Chona Galvez	Coyote Shivers	Erin Penner
George Skarpelos	Greg Morris	Jim Van Dusen	Luis Saldivar	Margaret Marmolejo	Robert Litomisky
Robin McWilliams	Tom Meredith				

**Ineligible**

Violet Williams

3. Motion to approve October Monthly Expense Reports for submission

**Motion:** Tom Meredith      **Second:** George Skarpelos      **Vote:** Yes-14, No-0, Abstain-0, Recused-0, Ineligible-1

**Yes**

Adam Miller	Anji Williams	Brandi D'Amore	Chona Galvez	Coyote Shivers	Erin Penner
George Skarpelos	Greg Morris	Jim Van Dusen	Luis Saldivar	Margaret Marmolejo	Robert Litomisky
Robin McWilliams	Tom Meredith				

**Ineligible**

Violet Williams

B) Review status of Board members on Funding and other Trainings and calendar for upcoming sessions

<http://www.clerk.lacity.org/sites/g/files/wph606/f/Treasurer-Handbook-rev-6-30-16-1.pdf>

**Robert states he has taken the training and he will alert DONE. Adam reminds everyone to always keep certificates and send their confirmations to the NC president.**

C) Review updated HUNC brochure and vote to approve up to \$1000 for brochure production

**Motion approved with an initial short run (500 copies) with additional short versions.**

**Motion:** George Skarpelos      **Second:** Erin Penner      **Vote:** Yes-14, No-0, Abstain-0, Recused-0, Ineligible-1

**Yes**

Adam Miller	Anji Williams	Brandi D'Amore	Chona Galvez	Coyote Shivers	Erin Penner
George Skarpelos	Greg Morris	Jim Van Dusen	Luis Saldivar	Margaret Marmolejo	Robert Litomisky
Robin McWilliams	Tom Meredith				

**Ineligible**

Violet Williams

- D) Discussion and Vote to approve up to \$500 for HUNC Outreach presence at Cheremoya Elementary School Christmas Tree Sale (date in December TBD), including, but not limited to refreshments, incidentals, ornament painting, raw materials and supplies, etc.

**Motion Made: Discussion and Vote to approve up to \$500 for HUNC Outreach presence at Cheremoya Elementary School Christmas Tree Sale (date in December TBD), including, but not limited to refreshments, incidentals, ornament painting raw materials and supplies, etc.**

**Motion:** Margaret Marmolejo      **Second:** Brandi D'Amore      **Vote:** Yes-14, No-0, Abstain-0, Recused-0, Ineligible-1

**Yes**

Adam Miller	Anji Williams	Brandi D'Amore	Chona Galvez	Coyote Shivers	Erin Penner
George Skarpelos	Greg Morris	Jim Van Dusen	Luis Saldivar	Margaret Marmolejo	Robert Litomisky
Robin McWilliams	Tom Meredith				

**Ineligible**

Violet Williams

- E) Discussion and vote to approve reimbursement to Anji Williams for refreshments purchased for "library event" from Smart and Final on 07/19/2017 for \$32.39

**Lorenzo Briceno states that he will check to see if this funding can be approved as it was voted on in the last fiscal year.**

**Motion:** George Skarpelos      **Second:** Adam Miller      **Vote:** Yes-13, No-0, Abstain-1, Recused-0, Ineligible-1

**Yes**

Adam Miller	Brandi D'Amore	Chona Galvez	Coyote Shivers	Erin Penner	George Skarpelos
Greg Morris	Jim Van Dusen	Luis Saldivar	Margaret Marmolejo	Robert Litomisky	Robin McWilliams
Tom Meredith					

**Abstain**

Anji Williams

**Ineligible**

Violet Williams

- F) Discussion and vote to approve reimbursement to Anji Williams for refreshments purchased for "library event" from Trader Joes on 08/02/2017 for \$51.21

**Motion:** George Skarpelos      **Second:** Adam Miller      **Vote:** Yes-13, No-0, Abstain-1, Recused-0, Ineligible-1

**Yes**

Adam Miller	Brandi D'Amore	Chona Galvez	Coyote Shivers	Erin Penner	George Skarpelos
Greg Morris	Jim Van Dusen	Luis Saldivar	Margaret Marmolejo	Robert Litomisky	Robin McWilliams
Tom Meredith					

**Abstain**

Anji Williams

**Ineligible**

Violet Williams

- G) Discussion and vote to approve \$29.51 for purchase of cable adaptor for HUNC projector

7. Review of HUNC Strategic Plan

**tabled for Susan's absence**

8. Committees: presentation of their Mission Statement for the year (events, timing/preliminary funding requests, etc.)

**Tabled**

9. Review of the Funding Request process, including; NPG /CIP/HUNC Sponsored Events vs simple Outreach, paperwork and

timing requirements, vetting requests through Committee before full-Board voting, payment/reimbursement rules and protocol, overall timing and deadlines, etc.

**Erin and Brandi ask Lorenzo Briceno what the parameters are for seeking NPGs for local nonprofits.**

10. Expectations and clear understanding for funding grantees for in-kind benefits to HUNC; reciprocal considerations, future opportunities to tap resources, speaking for HUNC at sponsored events, etc.  
<http://www.clerk.lacity.org/sites/g/files/wph606/f/Treasurer-Handbook-rev-6-30-16-1.pdf>

11. Review of Bylaws [http://www.hollywoodunitednc.org/Bylaws\\_06\\_06\\_2017final.pdf](http://www.hollywoodunitednc.org/Bylaws_06_06_2017final.pdf) including but not limited to areas relative to attendance, consequences of absences, Committee participation, grievance process. Any updates regarding changes in Board seat classification, boundaries, etc.

**Tabled due to Susan's absence**

12. Review of Standing Rules <http://www.hollywoodunitednc.org/Standing%20Rules%20February%202017.pdf>

**Tabled due to Susan's absence**

- A) Motion to approve new Standing Rule that sets requirements for Stakeholder Committee members, already subject to Bylaws Article VII, Section 3

**Tabled**

- B) Motion to approve new Standing Rule that the President may approve proposed Survey questions to be sent to HUNC Stakeholders in order to expedite Survey timing. Proposed Survey questions would, in the President's absence, be approved by Vice President, then go to Treasurer and then Secretary. Should there be any disagreement re potential questions, those specific questions would go to the full Board for approval.

**Tabled due to Susan's absence, with Jim questioning if this violates the Brown Act.**

- C) Motion to approve adjustments in Standing Rules to reflect changes in Committee names/status and the use of HUNC email

**Tabled**

13. Review HUNC Board elections in 2019 and seats that will be up for election:  
<http://www.hollywoodunitednc.org/contact.htm> Update on current vacant seats.

**Tabled**

14. Review of outreach mechanisms and Committee utilization re mechanisms such as Constant Contact, Survey Monkey.

15. Presentation regarding implementation of Word Press to our website. Motion to approve up to \$1500 for software and initial support

**George presents slideshow of his initial template of a new HUNC website.**

**Motion:** George Skarpelos      **Second:** Greg Morris      **Vote:** Yes-14, No-0, Abstain-0, Recused-0, Ineligible-1

**Yes**

Adam Miller	Anji Williams	Brandi D'Amore	Chona Galvez	Coyote Shivers	Erin Penner
George Skarpelos	Greg Morris	Jim Van Dusen	Luis Saldivar	Margaret Marmolejo	Robert Litomisky
Robin McWilliams	Tom Meredith				

**Ineligible**

Violet Williams

16. Committee Reports on items not on the Agenda (5 minutes)

**Violet Williams speaks about criminal activity in local parks. She states that her goal is to have a community event in January, February and March with snacks and an art table to "take back the park" and work with the Behavioral Health Services. This will involve the Franklin/Ivar park and Lemon Grove Park.**

**Greg Morris mentions that he wants to get more small local businesses involved with HUNC as many are losing their businesses due to**

*recent development. Erin asks if HUNC can write a CIS in regards to this issue.*

*Erin mentions that HUNC should have a presence in the Los Feliz Ledger.*

*Brandi mentions that she has noticed that stakeholders think that we are paid elected officials when she attends local events. Anji suggests that it should be added into our new brochure that we are unpaid volunteers.*

*Adam reminds everyone that the Greek Theater is hosting a holiday celebration this weekend from 5-6:30.*

17. HUNC Committee & Liaison announcements on items not on the Agenda
18. Board Member announcements on items not on the Agenda
19. Old/Ongoing Business
20. New/Future Business

Adjournment at 9:48 PM

Reconsideration: The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place before the end of the meeting at which it was considered or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and take an action. If the motion to reconsider an action is to be scheduled at the next meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a [Proposed] action should the motion to reconsider be approved. A Motion for Reconsideration can only be made by a Board member who has previously voted on the prevailing side of the original action taken. If a Motion for Reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Recording Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Ralph M. Brown Act.