

**OFFICERS:**

**PRESIDENT** Susan Swan  
**VICE-PRESIDENT** Erik Sanjurjo  
**TREASURER** Tom Meredith  
**SECRETARY** Chona Galvez



**HOLLYWOOD UNITED NEIGHBORHOOD COUNCIL**  
Certified Council #52,  
P.O. Box 3272 Los Angeles, CA 90078  
www.HollywoodUnitedNC.org email HUNCOffice@gmail.com

**BOARD MEMBERS:**

<b>Robert Abrahamian</b>	<b>Margaret Marmolejo</b>
<b>Jennifer Christie</b>	<b>Susan Polifronio</b>
<b>Sheila Irani</b>	<b>Jim Van Dusen</b>
<b>Scott Larson</b>	<b>Anji Williams</b>
<b>Don Paul</b>	<b>Cyndy Williams</b>
<b>Nic Manzo</b>	

**BOARD MEETING**  
**MONDAY, SEPTEMBER 15<sup>th</sup>, 2014, 6:30PM**  
**Victors Square Restaurant**  
**1917 N Bronson Ave., Hollywood 90068**

*The public is requested to fill out a "Speaker Card" to address the Board on any item of the agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Board's subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to 2 minutes per speaker, for a maximum of 20 minutes total for Public comment, unless waived by the presiding officer of the Board. Agenda is posted for public review at Counterpoint Records and Books 5911 Franklin Ave, on our website at www.MyHUNC.com, and with EmpowerLA.. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at the scheduled meeting (or location noted in the Agenda item) or by making arrangements with our office (contact information above). As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Support Help Line (213) 978-1551 or email huncoffice@gmail.com.*

Note: Agenda items may be taken out of order or merged as deemed appropriate. Action may be taken on all items.

1. Welcome and introductions

2. Roll Call

Chona, Susan S., Erik, Margaret, Tom, Don, Jennifer, Scott, Cyndy, Susan P., Anji, Sheila and Nic present. Jim excused. Robert absent. 13 present.

Meeting started 6:50.

3. Approval of Minutes

Motion Scott-Tom approved by acclamation.

4. Public Comment on items not on the Agenda (2 minutes each)

Representative of Gas Co. spoke about safety policies and labor practices.

Bill Zide spoke about A.C. Martin home in Los Feliz (Barlett House). 100 years old, one of only two residential properties. 1829 N. Kenmore address. Scott suggested that a special meeting of PLUM might be heard to discuss the matter.

Rep from Salvation Army spoke to introduce herself. Cindy Duhaime asked to be placed on the next agenda to speak about her pumpkin carving event.

5. Comments from any City, County, State or Federal representatives in attendance (5 minutes each).

Dan (CD13) spoke about recent cleanup efforts, new FlyAway, upcoming district events. Erik asked about ban on overnight parking of RVs.

Melvin, DONE, spoke about upcoming Congress of Neighborhoods.

6. Friends of Griffith Park request to fund in the amount of \$5,000, for Fern Dell Revitalization Phase II-b. FoGP is a 100% volunteer-driven organization and has undertaken a significant workload which needs more financial backing. Request to assist in finishing FoGP fundraising goal in order to complete the final planning documents (including cost estimates) to give Fern Dell a historically sensitive facelift and to restore the flow of its waters.

Gerry Hans and Marion Dodge gave presentation. Will be able to double any contributions between now and the end of the year.

Motion Susan S.-Anji to provide \$5,000 in NPG funds for restoration of Fern Dell, Phase II, Structural Engineering and Assessment portion.

Sheila- let's give less money now and consider giving more later if we have remaining funds at the end of the year. Susan- OK, we'll do 3k now.

Motion Susan-Margaret to approve 3k now and vote again on whether to support project further in December, should funds still be available then.

Second motion approved unanimously 13-0 (Chona, Susan S., Erik, Margaret, Tom, Don, Jennifer, Scott, Cyndy, Susan P., Anji, Sheila and Nic).

7:55. Anji had to leave.

7. PLUM: Motion to approve a Conditional Use Permit allowing general alcohol sales for off-site consumption for a 7-Eleven food store located at 6051 W Hollywood Blvd with the following conditions:

A. There will not be any beer sold in single 12 oz or 16 oz containers.

B. The proposed hours of sale: 6:00 a.m. to 2:00 a.m.

C Requirement that store managers obtain training from the City of Los Angeles Police Department and the State of California Department of Alcoholic Beverage Control License Education.

D. Provision for an age verification card reader and installation of a comprehensive imaging system.

Scott gave summary of PLUM hearing. Mentioned conditions agreed to by developer, stressing that PLUM notes were more complete. No one needs to drink between 6 and 8 a.m. ban on small liquor bottles, 40 oz containers. Have been in area since 1985.

Motion Scott-Erik approved 11-1 to accept conditions recommended by PLUM. (Chona, Susan S., Erik, Margaret, Tom, Don, Scott, Cyndy, Susan P., Sheila and Nic yeses, Jennifer a no).

“C.U.P. FOR BEER-WINE-HARD ALCOHOL. PROHIBITION ON PINT OR BELOW SIZES FOR HARD ALCOHOL OF ALL KINDS (16 OZ AND BELOW).

3 COOLER DOORS FOR SALE OF ALCOHOL 3 OF 12 COOLERS. WINE AND HARD ALCOHOL ON AMBIENT SHELVES. ALL DISTILLED SPIRITS IN LOCKED PLEXIGLASS BEHIND COUNTER.

A) THERE WILL NOT BE ANY BEER SOLD IN SINGLE 12 OZ OR 16 OZ CONTAINERS; (20 AND 24 OUNCE PREMIUM BEER EXCLUDED AND WILL BE SOLD) MALT LIQUOR FORTIFIED WINE WILL NOT BE SOLD.

B) THE HOURS OF SALE 8 AM TO 2 AM (CASES LOCKED AFTER HOURS)

C) REQUIREMENTS THAT ALL STORE MANAGERS OBTAIN TRAINING FROM THE CITY OF LOS ANGELES POLICE DEPARTMENT STAR PROGRAM AND THE STATE OF CALIFORNIA DEPARTMENT OF ALCOHOLIC BEVERAGE CONTROL LICENSE EDUCATION.

D) PROVISION FOR AN AGE VERIFICATION CARD READER AND INSTALLATION OF A COMPREHENSIVE IMAGING SYSTEM.”

8. 2300 Alto Oak Drive, a new residence on a vacant lot on a cul de sac. The current width of Alto Oak Drive is less than 20', which is the standard minimum width for Hillside Streets. As such, any development over 500 SF is required to either complete the improvements to the end of the Hillside Boundary (extending down Hill Oak), or obtain Planning Department approval for relief from widening the road. The proposed new residence will comply with all other City standards, including the D-Limitations for The Oaks. Request from Oaks HOA that compromise be worked out to expand the cul-de-sac turnaround area.

Susan S. said Oaks supports compromise. Conditions that City approve agreement, shuttle in workers, use flagmen during pouring of cement. Motion Susan S.-Jennifer to support Oaks proposal approved 12-0. (Chona, Susan S., Erik, Margaret, Tom, Don, Jennifer, Scott, Cyndy, Susan P., Sheila and Nic.)

9. Finance.

A. Approval of monthly expense reports

Continued until next month.

B. Review of Final '14-'15 Financial Plan and Budget Package

Tom gave overview. Outreach expenditures up. Less NPGs, community improvements. Motion Tom-Erik to support full budget package passes 12-0. (Chona, Susan S., Erik, Margaret, Tom, Don, Jennifer, Scott, Cyndy, Susan P., Sheila and Nic).

10. Council file 14-1062: Amending section 63.44.B3 regulating commercial sales and services in City Parks and further defining the prohibition on camping in parks and specifying penalties for violations. Request to Parks, Health, Aging & River (APHAR) Committee to support re-implement and re-enforce this ordinance, on their agenda for 9/22.

Susan S. explained background on law and why it is needed. Motion Susan S.-Erik approved 9-0-3. (Chona, Susan S., Erik, Margaret, Tom, Don, Jennifer, Scott, Susan P., and Sheila yeses. Margaret, Cyndy, and Nic abstainers).

11. PS&T

A. LAFD/EMD- Discussion of Shakeout Day on October 16 and HUNC Town Hall on Hollywood Earthquake Fault & Development, to take place at Mears on Tuesday, October 14.

Erik mentioned that have a couple of speakers lined up. Sheila helping. HHWNC and CHNC supporting event and considering providing food, drinks.

B. Public Works: Bureau of Street Services- Discussion of recent City Council activity around topic of sidewalks and action taken by LANCC. What HUNC might support/suggest to City officials.

Erik-Sheila motion stating that should not take future revenue from General Fund to pay for sidewalk repair unless it is part of a full solution for sidewalk issue and City's contribution to pay for repair is less than a majority. Sheila-Don motion - DWP revenues should only be spent on services that are entirely the City's responsibility approved 12-0. (Chona, Susan S., Erik, Margaret, Tom, Don, Jennifer, Scott, Cyndy, Susan P., Sheila and Nic.)

12. Outreach

A. Update on Outdoor Media Bench ads

Sheila- Have a budget for 10. "This neighborhood supported by HUNC and website." Might have one at Wilton/Franklin and another at Vine/Yucca by October. Rest will have to wait until spaces open up.

B. Street Banners initiative: Proposal to expend up to \$4,250 for 12 single or 7 double banners along Franklin Avenue, Western Avenue and Hollywood Boulevard to promote HUNC and local neighborhoods. \$200 for art design, \$4,050 for banners. To be displayed for between 3 months and a year, depending on location and demand.

Sheila- Have space along Franklin and Western. Erik- Franklin Village and Hollywood Village first two. Consider adding Argyle Association and Hollywood Grove. Sheila-Erik motion approved 11-0-1. (Chona, Susan S., Erik, Margaret, Tom, Don, Scott, Cyndy, Susan P., Sheila and Nic. Jennifer abstains).

13. Update on Hollywood Cap Park Scoping Meeting held 9/6.

Jennifer- gave rundown of event. Covering of Hollywood Blvd. an issue. Erik mentioned concerns about parking lot under amphitheater, access to park from Van Ness and Canyon, and how loud amphitheater will be.

14. Committee and Board member activity updates, not on agenda.

Chrissie Aviola will help us draft a newsletter using MailChimp. \$300. Erik- working on article about groups HUNC gave money to last fiscal year.

15. Request to sponsor and fund the proposed Hollywood Children's Book Fair, Sat. Nov. 8th 12-4 @ Chermoya (date tentatively ok'd by Principal Gorsuch who agreed to pay staff to open school- but has not checked on liability costs). Event to include 10 published children's authors who have thrown their name in to appear-- Anji working on this with the YA director from the Times. Proposal: 330 students receiving \$17 in books (which would be one hardcover or two paperbacks, depending on the author/grade etc.) estimated at \$5,610. Promotional Materials (posters/bookmarks) \$400. Total request \$6,010.

Motion Susan P.-Jennifer to provide \$2,500 to Skylight Books as an NPG approved 12-0. Education meeting will be a week from Wednesday.

(Chona, Susan S., Erik, Margaret, Tom, Don, Jennifer, Scott, Cyndy, Susan P., Sheila and Nic).

16. Bylaws Changes for final approval, available for review online at <http://www.hollywoodunitednc.org/bylaws%20draft%202014.pdf> and at Counterpoint Books & Records, 5911 Franklin Avenue

#### ARTICLE III Boundaries

##### Section 2: Internal Boundaries

Add "three (3) renters"

Eliminate "Both sides of the street are included within the boundaries unless otherwise stated."

##### B. Business Areas

Add "and Renters"

#### ARTICLE V Governing Board

##### Section 1: Composition

Change eighteen (18) to "nineteen (19)"

##### B. Renter Seats

Change "two (2)" to "three (3)." Replicate geographic boundaries language from H.

##### F. Representative of a Non-Profit Organization, G. Representative of a Faith-Based Organization

Change to "F. Two (2) Representatives of a Non-Profit or Faith-Based Organization"

Change language for new F/G to "Stakeholders must be owners, members or staff of an organization with an office or regularly scheduled meetings with at least ten (10) meetings a year within any Geographic area, including, but not limited to: mission-type organizations, non-profit social service advocates and providers, non-profit affordable housing development and management organizations, non-profit hospital and healthcare providers, social service counseling agencies, life enrichment organizations, churches, synagogues, temples, or other organized religious institutions. The two representatives must be from different organizations."

Eliminate " , for example, the two (2) Renter Seats must be from different Geographic Areas."

##### Add new G. "One (1) Appointed Youth Representative"

"The Board shall include one (1) ex-officio youth member who is between fifteen (15) and nineteen (19) years of age. The youth member shall be nominated by his or her Stakeholder peers and recommended by the Education Committee and approved by the Board for a term of one (1) year. Candidates must reside or attend school within the HUNC boundaries to qualify."

##### Section 2: Quorum

Add "ex-officio advisory board members shall not be counted toward quorum."

##### Section 4: Terms

Add "except for the youth representative, who will serve one (1) year, with the option of being re-appointed if they are under the age of nineteen (19) upon the expiration of their term."

##### Section 7: Absences

After "Member Not in Good Standing." Add "An item will be placed on the next Board agenda to address the matter. The Board will then have the option to censure, by a majority vote, or remove, by a **three-quarter** vote, the member. If no action is taken, the member will be restored to regular standing.

Scott suggested changing language from "two-thirds" to "three-quarters." Accepted as a friendly amendment.

Members may be excused for an absence by the Board President if they provide notice more than twenty-four (24) hours in advance and they provide a compelling rationale. Excused absences will be counted toward the limit of five (5) missed meetings in one calendar year."

Cut out “Upon missing the required number of Board meetings for removal, the Board President shall place on the next regularly scheduled Board meeting agenda the proposed removal of the Board member, whereupon the Board shall determine by a majority vote whether or not to remove them.”

#### Section 8: Censure

Change language to “The Neighborhood Council can take action to publicly **publicly** reprimand a Board member for actions conducted in the course of Council business by censuring them at a Board meeting. Censures shall be placed on the agenda for discussion and **possible** action.”

#### Section 9: Removal of Governing Board Members

Change language to “The Board shall consult with the Office of the City Attorney throughout any Board removal process. Board members may be removed from office by the submission of a written petition to the **Secretary-Board**, which includes: i) the identity of the Board member to be removed, ii) a description, in detail, of the reason for removal, and iii) the valid signatures of one-hundred (100) Stakeholders.”

· “Upon receipt of a written petition for removal, the **Secretary President** shall **cause-place** the matter to be placed on the next regular **Board agenda**. ~~for a vote of the Board at the next regular Neighborhood Council meeting.~~”

- “Removal of the identified Board member requires a two-thirds (2/3) vote of the ~~attending~~ Board members **present**.”

“The Board member who is the subject of the removal action shall have the right to deliver to Board members a written statement about the matter and/or to speak at the ~~Board~~ meeting prior to the vote, but shall not be counted as part of the quorum, nor allowed to vote on the matter.”

#### ARTICLE VII: Committees and their duties

C. Committee Appointment- change “Chairman” to “Chair”

#### ARTICLE XIV Compliance

Section 1: Code of Civility

May need to reference BONC proposed action.

#### ATTACHMENT A

Need to update maps to reflect latest boundaries, as well as change to Renters' seats.

Motion Scott-Susan S. approved 12-0. (Chona, Susan S., Erik, Margaret, Tom, Don, Jennifer, Scott, Cyndy, Susan P., Sheila and Nic).

#### 17. New Business

None.

#### 18. Old Business

Cyndy asked again what board action was regarding support for banning of parking of RVs along Bronson between Carlos and Yucca at May meeting and whether board's action was conditional on HUNC first finding a place for these and other oversized vehicles to park. For the record, below are May minutes.

“7C. Discussion of recent meeting by members of PS&T Committee, CD13 and LAFD regarding opening of old FS 82/new Training Annex. Proposal to install signage on Bronson adjacent to station (east side) restricting overnight parking of oversized vehicles. Discussion of possible restriction of street parking adjacent to the station during business hours (8 am- 6pm M-Sa) to 2 or 4 hours. Erik related meeting with LAFD, CD13, he and Jennifer about re-opening of old station in fall and need for more street parking for CERT volunteers. Suggestion was made to explore restrictions on parking of RVs on bridge along Bronson. Motion Erik-Susan S. approved 9-0 with caveat that HUNC **should also support** effort to find places for RV owners to park off the street. The idea of implementing 2-hour or 4-hour parking restrictions was held back for further consideration, discussion with the nearby apartment residents, etc.”

#### 19. Adjournment

9:05 p.m.

*Reconsideration: The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place before the end of the meeting at which it was considered or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and take an action. If the motion to reconsider an action is to be scheduled at the next meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a [Proposed] action should the motion to reconsider be approved. A Motion for Reconsideration can only be made by a Board member who has previously voted on the prevailing side of the original action taken. If a Motion for Reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Recording Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Ralph M. Brown Act.*