

OFFICERS:

PRESIDENT George Skarpelos
VICE-PRESIDENT Tom Meredith
TREASURER Adam Miller
SECRETARY Erin Penner



BOARD MEMBERS:

Brandi D'Amore Chona Galvez
Coyote Shivers Danielle Paris
Jeff Ramberg Jim Van Dusen
Luis Saldivar Margaret Marmolejo
Matt Wait Sheila Irani
Susan Swan Violet Williams

HOLLYWOOD UNITED NEIGHBORHOOD COUNCIL
Certified Council #52,

P.O. Box 3272 Los Angeles, CA 90078

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BOARD MEETING

Monday, October 15, 2018, 6:30 PM

Fire Station 82 Annex

1800 N. BRONSON AVENUE, L.A., CA 90028

Second Floor Conference Room

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Welcome

6:34 PM start

1. Roll Call

Attending

Susan Swan Tom Meredith Chona Galvez Sheila Irani George Skarpelos Jim Van Dusen
Margaret Marmolejo Erin Penner Adam Miller Brandi D'Amore Danielle Paris Jeff Ramberg
Matt Wait

Absent

Greg Morris Luis Saldivar Coyote Shivers Violet Williams

2. Approval of Minutes for August, September and the Retreat in September

George Skarpelos asked if any of the board members had notes to the minutes that he had sent out earlier. Tom Meredith pointed out a few notes about the special meeting minutes, and Mr. Skarpelos asked whether Mr. Meredith would like to read those corrections onto the record. Mr. Meredith said he could send his corrections to Mr. Skarpelos offline, and mentioned that there were some voting errors.

Mr. Skarpelos took Mr. Meredith's adjustments for the August meeting, an Mr. Meredith added an additional correction regarding the discussion of crime statistics. Mr. Meredith also pointed out typos in the September board minutes.

Mr. Skarpelos also read out an edit submission for the September meeting by Coyote Shivers: regarding number 3, public comment on items not on the agenda, he would like to enter into the minutes that he feels that Senior Lead Officer White shows a higher standard of transparency than other LAPD officers. He also wants the minutes to say that he had helped with the social media efforts described by stakeholder Cindy.

Matt Wait also had a minor edit for the September 15 minutes.

Brandi D'Amore noted that discussions regarding which board members and stakeholders could be on specific committees were absent from the minutes.

Δ) Approval of August minutes

Motion: George Skarpelos **Second:** Tom Meredith **Vote:** Yes-11, No-0, Abstain-2, Recused-0, Ineligible-1

Yes

Adam Miller	Brandi D'Amore	Chona Galvez	Danielle Paris	Erin Penner	George Skarpelos
Jeff Ramberg	Jim Van Dusen	Margaret Marmolejo	Matt Wait	Tom Meredith	

Abstain

Sheila Irani	Susan Swan
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Ineligible

Violet Williams

B) Approval of September minutes

Motion: George Skarpelos **Second:** Tom Meredith **Vote:** Yes-11, No-0, Abstain-2, Recused-0, Ineligible-1

Yes

Adam Miller	Brandi D'Amore	Danielle Paris	Erin Penner	George Skarpelos	Jim Van Dusen
Margaret Marmolejo	Matt Wait	Sheila Irani	Susan Swan	Tom Meredith	

Abstain

Chona Galvez	Jeff Ramberg
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Ineligible

Violet Williams

C) Approval of minutes for Retreat in September

Motion: George Skarpelos **Second:** Tom Meredith **Vote:** Yes-10, No-0, Abstain-3, Recused-0, Ineligible-1

Yes

Adam Miller	Brandi D'Amore	Chona Galvez	Erin Penner	George Skarpelos	Jim Van Dusen
Margaret Marmolejo	Matt Wait	Sheila Irani	Tom Meredith		

Abstain

Danielle Paris	Jeff Ramberg	Susan Swan
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Ineligible

Violet Williams

3. Public Comment on items not on the Agenda (2 minutes each)

Gilbert introduced himself, saying that he had been busy with policy work stuff. He explained that every year the DEA does a take-back event in the spring and fall, and explained that they were hosting it now as a drive-through event from 10 AM to 2 PM on October 27th. They are asking for prescription drugs for this take-back event.

4. Comments from any City, County, State or Federal representatives in attendance (5 minutes each)

Ben Thompson, LAPD officer introduced himself, and explained that all of their crime numbers were comparable to where they were last year, and they were successful in lowering and triaging the initial surge of crime in the first half of the year. A lot of their crime was related to the Metro Red Line and criminals using it to rob people and hop on the train to get away. There have been consistent overtime deployments at various Hollywood Red Line stations that have effectively deterred crime in those areas.

They are still experiencing property crime (burglary and car theft) as the main public safety issue in the area, with several burglaries happening over the previous weekend. He explained that they are trying to institute proactive measures to drive those numbers down, working nights and weekends in the area when those surges occur. He said that during the weekends, the Entertainment District sucks up a lot of police resources, so they are trying to reserve themselves to still be able to address crime in HUNC's area.

Brandi D'Amore asked if Ben had any information on the shooting at Gramercy over the weekend. Ben did not, but was aware of gang issues in that area, and that they had involved MS-13. He had not pulled the report yet.

Erin Penner asked, since the Oaks had private security now, whether the officer thought that the private security was helping safety in the area or not. Ben said that some he had interacted with were awesome in terms of training, and were comparable to police officers, but that it was training-specific. One of the companies that has been getting a lot of jobs in Hollywood lately was called Black Knight, and in the officer's opinion, they were phenomenal. He added that well-trained private security is the next best thing to having police at permanent posts.

Ben said that LAPD thinks that the gang conflict is coming from further south, around Carlton Way, and that he had requested that a pole camera be put up around Carlton Way, so they have a better idea of who is engaging in tagging and shooting in the area.

Shannon Prior introduced herself and gave updates: last week the city council unanimously approved an ordinance drafted by the city attorney and the fire department calling for more rush ordinances, common sense measures that weren't on the books.

Ms. Prior also introduced an LAPD volunteer program that aimed to increase an anti-crime presence in neighborhoods, and LAPD officer Ben from the previous agenda item added that volunteers would be in electric BMW marked as police vehicles.

She then talked about LA withdrawing streets from those that are marked as "city streets" for the purposes of repair. The City Council is looking at reinstating about 80 streets as "city streets" to look at getting them repaired.

Matt Wait asked who owned city streets that had been disavowed, and Susan Swan asked how they had decided which streets to be disavowed. Ms. Prior said that ordinances throughout the 20th and 21st centuries had disavowed certain streets, for reasons that were unclear.

Mr. Skarpelos read an email from city representative Dan onto the record regarding Bridge Housing and the Selma pedestrian construction project. He also talked about plastic straws and the Indigenous Peoples' week last week.

Lee Thompson asked whether they had removed the statue of Christopher Columbus in Grand Central Park, and the board was not sure, but would look into it.

5. Update by Shannon Prior on Council Member Ryu's motion to move forward on specific Dixon Study ideas

Shannon Prior explained that the City Council had approved certain measures derived from the Dixon Study, and went through to summarize those measures and relate them back to the report, explaining each instruction in the City Council file related to the Dixon Study responses, including traffic calming measures, more comprehensive signage, new sidewalks, new shuttles, and rideshare pickup/drop-off zones, as well as reviewing existing parking, traffic, and mass transit in the area. The instructions were directed to various governmental entities including LADOT, the Recreation and Parks department of LA, the Bureau of Engineers, the General Services Department, the Department of Cultural Affairs, the Department of Public Works, Bureau of Street Services, and others.

Matt Wait asked, regarding number 19 in the council file, whether it was in the Dixon report to have Hollywood sign replicas. Ms. Prior explained that they would not be one-to-one scale replicas, but rather art projects around the city with the Hollywood Sign as their theme.

Tom Meredith suggested that Ms. Prior explain which measures in the Dixon Plan were rejected summarily by the public and the city, or were unfeasible. The suggestion of a bulb-out being installed was poorly received by the community, as was the plan to install an alternative trailhead on Beachwood Drive. They also felt it was premature to hire a consultant to do a wayfinding study. Item 4.4 in the survey, regarding collaborating with Google and Waze: Ms. Prior explained that they do not have the best relationship with Waze regarding previous safety issues the app caused. Regarding converting two-way streets to one-way streets, it is feasible, but city departments regard it as unsafe. With other measures, they have already addressed the measures proposed, such as increasing parking enforcement in certain areas.

Jim Van Dusen said that certain interest groups were invested in various measures in certain areas, and asked how they would track that through the various items in those areas in order to manage the response and potential litigation to those measures. Ms. Prior explained that the city still had a lot of conversations to hold with various departments and groups about the measures before they come into actual practice. She said that she would come back with updates regarding that going forward.

Adam Miller asked if they could create a website to update the public on future developments as they come along, and Ms. Prior said that they could. She added that they had sent out the city council file to HOA's in the area. She said that she would still send out updates because people expect it, but that having one centralized place for updates would be good.

Sheila Irani said that they had been approached by Warner Bros regarding their potential skyline/tramline, and Ms. Prior said that potential tramline ideas like Warner Bros' Von Furstenberg's would be considered. Ms. Irani asked what the stable lawsuit based on the shuttle up to the Beachwood viewing area would be affecting, and Ms. Prior explained that it had not gone to trial yet, so they could not offer updates. She added that the devil was in the details for some of the measures, and was willing to forward concerns and ideas to RAP. She added that these measures' effectiveness and implementation would still be evaluated even after implementation, with input from the community.

Lee Thompson, stakeholder, spoke regarding the tramline, saying that they had a multi-billionaire willing to put the system in, so it was a good place to start rather than using stakeholder tax dollars. Ms. Prior said that the city would still have to do its due diligence since it was a sensitive environmental zone. At some point, a public/private partnership would be wise.

Stakeholder Andrew asked why taking an alternative trail off of the table was due to a potential lawsuit, and Ms. Prior said that it was pretty much done, and that the city was sued due to pedestrians blocking a business via a trail. The Council was intrigued about the shuttle option for that reason, so that access could be preserved while protecting the rights of people who live next to Griffith Park.

Mr. Miller said that there were two easy stops in his mind for the shuttle, down at Cheremoya, and near the market to grab people.

6. Report from Jack Humphreville, Budget Advocate

Tabled

7. HUNC Committee & Liaison announcements on items not on the Agenda
8. Executive Committee

A) Report by the President

George Skarpelos explained that they had had a long, interesting discussion about chairs and the multi-family trash services. They talked about having mentors for new members of the board, as well as Community Impact Statements and council files. Mr. Skarpelos will train Erin Penner on the website so another person can update it. Brandi D'Amore will be in charge of Facebook, and Ms. Penner will be in charge of Instagram. Ms. D'Amore said that it was recommended that they not allow comments on social media items, and Mr. Skarpelos said that it would be a difficult issue to implement. Mr. Skarpelos said that, as Coyote Shivers had learned at a city social media event, if they started promoting posts that did not involve city departments or events, they would have to promote everything.

Mr. Skarpelos said that the City Attorney had recommended that they disable comments on social media posts, and that the issue should be revisited in committee.

Mr. Skarpelos said they had talked about some of the issues regarding clean-ups and the responsibilities for maintaining the Annex.

Motion Made: Report by Committee Chair

B) Approval of Tom Meredith and Erin Penner as Outreach Co-Chairs

George Skarpelos explained that all appointments had to be approved by the board, and explained why the appointed co-chairs would be good for their respective committees. He explained that according to its by-laws the board has to approve the chairs and co-chairs of committees.

George Skarpelos motioned to approve all co-chairs by consent, and all voted yes.

Motion: George Skarpelos **Second:** Chona Galvez **Vote:** Yes-13, No-0, Abstain-0, Recused-0, Ineligible-1

Yes

Adam Miller	Brandi D'Amore	Chona Galvez	Danielle Paris	Erin Penner	George Skarpelos
Jeff Ramberg	Jim Van Dusen	Margaret Marmolejo	Matt Wait	Sheila Irani	Susan Swan
Tom Meredith					

Ineligible

Violet Williams

C) Approval of Sheila Irani and Adam Miller as Homeless and Social Services Co-Chairs

Motion: George Skarpelos **Second:** Chona Galvez **Vote:** Yes-13, No-0, Abstain-0, Recused-0, Ineligible-1

Yes

Adam Miller	Brandi D'Amore	Chona Galvez	Danielle Paris	Erin Penner	George Skarpelos
Jeff Ramberg	Jim Van Dusen	Margaret Marmolejo	Matt Wait	Sheila Irani	Susan Swan
Tom Meredith					

Ineligible

Violet Williams

D) Approval of Tom Meredith and Erin Penner as Public Safety and Emergency Preparedness Co-Chairs

Motion: George Skarpelos **Second:** Chona Galvez **Vote:** Yes-13, No-0, Abstain-0, Recused-0, Ineligible-1

Yes

Adam Miller	Brandi D'Amore	Chona Galvez	Danielle Paris	Erin Penner	George Skarpelos
Jeff Ramberg	Jim Van Dusen	Margaret Marmolejo	Matt Wait	Sheila Irani	Susan Swan
Tom Meredith					

Ineligible

Violet Williams

E) Approval of Adam Miller and Jeff Ramberg as Transportation & Works Co-Chairs

Motion: George Skarpelos **Second:** Chona Galvez **Vote:** Yes-13, No-0, Abstain-0, Recused-0, Ineligible-1

Yes

Adam Miller	Brandi D'Amore	Chona Galvez	Danielle Paris	Erin Penner	George Skarpelos
Jeff Ramberg	Jim Van Dusen	Margaret Marmolejo	Matt Wait	Sheila Irani	Susan Swan
Tom Meredith					

Ineligible

Violet Williams

F) Approval of Matt Wait and Adam Miller as Renters & Housing Co-Chairs

Motion: George Skarpelos **Second:** Chona Galvez **Vote:** Yes-13, No-0, Abstain-0, Recused-0, Ineligible-1

Yes

Adam Miller	Brandi D'Amore	Chona Galvez	Danielle Paris	Erin Penner	George Skarpelos
Jeff Ramberg	Jim Van Dusen	Margaret Marmolejo	Matt Wait	Sheila Irani	Susan Swan
Tom Meredith					

Ineligible

Violet Williams

G) Review of the formal food ordering system

Adam Miller said he had made a Google form for ordering food in the future that board members could hit send to submit to Mr. Miller. It works for any committee meeting, board meeting, or general event/forum meeting. The details were all written throughout it, so users can just click and send. He recommended users submit at least 48 hours ahead to allow time to inform caterers, and that users should keep and photograph the receipt from the order.

Brandi D'Amore asked if they had a recommended maximum budget for committee meals, and Mr. Miller said he had put together \$200 for board meetings and \$100 for committee meetings in the budget. He explained that he established the ordering routine so that there are no mistakes, and explained that they were going around now to add the new board credit card to their existing accounts at caterers.

Tom Meredith said that the person submitting a food order form is primarily the chair of a committee or meeting. Mr. Miller explained that he wanted to both add structure through the form, and also to enable those who wanted to go ahead and bring food to their meetings to be able to.

H) Motion to Vacate the Business Representative seat currently held by Business Area C Representative due to non-compliance with Article V, Section 7 relative to absences (attended only February and April this year)

ARTICLE V: GOVERNING BOARD Section 7: Absences Any Board member who is absent for all voting items on three (3) regularly scheduled, consecutive Board meeting agendas or, alternatively, all voting items for five (5) total Board meetings during any twelve (12) month period, will be automatically recorded in the HUNC's meeting minutes as being a "Member Not in Good Standing." An item will be placed on the next Board agenda to address the matter. The Board will then have the option to censure, by a majority vote, or remove, by a three-fourths vote, the member. If no action is taken, the member will be restored to regular standing. Members may be excused for an absence by the Board President if they provide notice more than twenty-four (24) hours in advance and they provide a compelling rationale. Excused absences will be counted toward the limit of five (5) missed meetings in one calendar year.

Tabled: George Skarpelos explained that he had sent Greg Morris an email acknowledging his business, but also the fact that he had only attended twice in the last nine months. He explained that they have to include this motion according to their bylaws, and explained that Greg Morris had emailed him back saying that he was officially resigning from his seat due to the amount of effort and time his businesses require these days; he has been proud to serve HUNC and looks forward to working with them in the future. Jim Van Dusen made the point that Mr. Morris and Robert Litomiski who had resigned in the previous meeting could still be stakeholder participants in the PLUM Committee.

The motion was removed.

9. PLUM Committee

A) Report by Committee Chair

Chair Jim Van Dusen explained that a city hearing was set for October 11 for a city hearing for a project. PLUM collaborated with the Oaks HOA to not oppose the project. The ZA stated that they wanted a continuance for 8 weeks pending a complete input from

more neighbors. Since they conditioned it on the HOA not opposing it, he would like to make a motion to table this motion to be heard at the November PLUM meeting. The Oaks HOA agreed to postpone until the November meeting.

- B) Motion to approve with conditions: 5620 W. Tuxedo Terrace, Los Angeles. Project Description: Construction of a (N) SFD, 2 story w/basement and attached garage: Action(s) Requested: 1. To allow the new construction of a SFD on a lot fronting on a Substandard Hillside Limited Street that is improved with a roadway width of less than 20 feet. 2. To allow the new construction of a SFD on a lot not having vehicular access from a street improved with a minimum 20-foot wide continuous paved roadway from the driveway apron to the boundary of the hillside area. Conditions:
1. No hauling shall be allowed on Red Flag days or during trash days (Fridays)
 2. A minimum 6 foot tall debris fence is to be installed in the rear yard of the property to prevent potential debris from entering neighboring properties
 3. Construction workers must be shuttled to the project site from an area outside of the neighborhood.
 4. Exposed retaining walls on the downslope portion of the property must be landscaped and properly irrigated to shield the visual aspects of the walls from adjacent residents
 5. Provide contact information (cell phone number) for onsite superintendent or foreman to the adjacent residents or interested parties that must be answered during construction hours
 6. Any dumpsters placed on the street cannot block flow of traffic. If only one lane is available, flagmen must be placed on either side of the dumpster with two-way radio control
 7. Rainwater mitigation regulations must be adhered to during the rainy season to ensure runoff is effectively managed
 8. The Oaks HOA must review and not oppose the project as proposed at their next board meeting.

Tabled

10. PSW&T Committee

A) Report by Committee Chair

B) Update on recent HUNC street cleanup

Erin Penner explained that the committee had done a street cleanup a few weeks ago, including 10 volunteers who were students who had been doing it for years. She said it was pretty alarming because Franklin and Argyle to the Franklin Ivar park was almost nothing but syringes. Brandi D'Amore participated, and had found a pile of syringes at the gates to F/I Park, and recommended that the vegetation in the area be cut back.

Ms. D'Amore recommended that they have a sign there so that people actually know that it is a park. Mr. Skarpelos said that they did not want it to be open on the Franklin side of the park so that kids and pets don't run across the road from the park. He would love to see some kind of a crosswalk there, but has been told they can't put a crosswalk there because it is so close to the light.

11. Outreach Committee

A) Report by Committee Chair

George Skarpelos explained about the social media issues they had previously talked about.

B) Update on Garfield Halloween Fair

Erin Penner explained that Cindy and she had been working on it; Cindy had confirmed the street closure, tables and chairs, a volunteer musician, and a face painter. Right now what they need is volunteers helping on that day from 3 PM to 8 PM on October 27th. LAFD would be there as well. Set-up would start around 1 PM or 2 PM.

George Skarpelos asked whether board members would be willing and able to come and volunteer. Brandi D'Amore asked whether or not they would have people to send to the Yucca Community Center event to man a HUNC table. Mr. Skarpelos said that they could send people over, but priority should go to the Garfield Halloween Fair.

C) Discussion and updates by board members of their experiences at the Congress of Neighborhood Councils

Tom Meredith thought that it might be good to share some of the things they learned at the meeting. He explained that there were various workshops, and that he had taken a workshop in Homelessness since it was one of their two key initiatives this year.

He had also learned through one called Outreach 102 about more effective ways to reach out to students. He also shared that when there is a request for a variance, and usually you have to go around 500 feet from a property, they don't have to approach a school. However, if the council wants them to approach a school, they have to. That opens all parents and students to a potential weigh-in on a variance. He thought the notion was that it would be strategic to potentially engage a whole other group of people in a variance.

Jim Van Dusen explained that the issue was getting school leadership to respond to requests for engagement, and how to get the issue past the school leadership to notify the parents.

- D) Presentation, discussion, and possible motion to approve funding of up to \$1000 for an NPG application from Yucca Community Center for Halloween event on Saturday, 10/27/18

Dan from the Yucca Community Center explained that the event was free for the community, and was doing it not on Halloween to avoid all of the events planned on Yucca Blvd for adults on Halloween night. It was more for kids than adults. He explained that the assistance from the Neighborhood Council would go to the prizes, decorations, food, the jumper, and in general the carnival portion of the event itself.

Margaret Marmolejo asked how many people usually came to the event, and Dan explained that he was relatively new to the center, but that usually about 400 people usually came.

Brandi D'Amore asked if they were connected to the Yucca Senior Center, and Dan explained that his director was also involved with that center.

Erin Penner added that the event was the same day and hours as the NC's Halloween festival for kids on Garfield. George Skarpelos asked if they had talked to the Hollywood Hills West NC, and they had, and were receiving funding from them.

Matt Wait asked how many discretionary funds they had left in their budget, and Adam Miller said that they realized through the election committee they could return around \$3,000 to the general fund, and summarized that they have about \$11,000-\$12,000 for the rest of the year.

Adam Miller motioned to approve \$500, and clarified that they had approved \$2,000 for the Garfield event.

Mr. Meredith said that the senior prom at the YCC which they had also granted money to was a great event, but now that they had another Halloween event on the same date that was within their boundaries (while the Yucca event was outside their boundaries), he would be voting no.

Brandi D'Amore said that if they would already be represented, they should give them something. Jeff Ramberg added that Garfield was far away from the Yucca event.

Motion Made: Approve funding of up to \$500 for an NPG application from Yucca Community Center for Halloween event on Saturday, 10/27/18

Motion: Adam Miller **Second:** Margaret Marmolejo **Vote:** Yes-11, No-2, Abstain-0, Recused-0, Ineligible-1

Yes

Adam Miller	Brandi D'Amore	Chona Galvez	Danielle Paris	Erin Penner	George Skarpelos
Jeff Ramberg	Jim Van Dusen	Margaret Marmolejo	Sheila Irani	Susan Swan	

No

Matt Wait	Tom Meredith
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Ineligible

Violet Williams

12. Non Profit, Arts & Education Committee

- A) Report by Committee Chair

Margaret Marmolejo explained that an artist had come to speak at their last meeting, and wanted to engage the city about doing another public art piece near the 101 freeway. She added that Hermione Beard came to speak, and talked about a project she runs where they teach people how to shoot a film in a day. Coyote Shivers would like to engage her about doing a film about HUNC to promote it.

13. Renters and Housing Issues Committee

- A) Report by Committee Chair

Brandi D'Amore explained that the committee has a question: Jeff was technically the 6th board member, so asked if he could read the notes he took. George Skarpelos said he could.

Jeff Ramberg explained that the main issue brought up was Prop 10 and its impact on landlords and tenants. The gist of what was discussed was whether or not they wanted to do a voter information pamphlet, not taking stances, but briefly summarizing what was being voted on in 2-3 sentences and having links related to the issues. Adam Miller volunteered to help formulate it, and said the cheapest way to do it was via social media.

Ms. D'Amore added that there was an illegal hostel in the area which already had several complaints against it, and that it was representative of a larger problem of illegal hostels opening in the area. They also discussed whether they should get a community impact statement from the board regarding permission for the tenant of an RSO to rent a room in their unit. She said it brings up issues whether a landlord can then jack up the rent, or if it invalidates the sub-tenancy in an RSO

Tom Meredith added that they realize there is a raft of various ways that they need to inform themselves regarding CIS's. He thought that something on this topic should go right to the committee and generate a CIS from the committee, whether the vote is for or against. Ms. D'Amore agreed, but acknowledged that this issue was polarizing.

14. Election Committee

A) Update on election budget

George Skarpelos explained that he, Erin Penner, and Adam Miller had gotten together to form a proposed election budget, and explained their thought process in putting together the budget. He distributed to the board a proposed/example direct mailing piece that listed election items and achievements of HUNC. He added that \$3,000 had been allocated to the direct mail piece, and that they would be doing one direct mailer as opposed to the two direct mailers they had done last election. He also explained what collateral materials the budget would pay for, such as banners, and what candidate events they would hold.

He emphasized that when you have candidates, they will bring in voters, saying that they were number 10 in turnout across all neighborhood councils. Susan Swan asked what had happened to the money they had rolled over from the previous election, and Tom Meredith explained that he had followed up with the City on the \$3182 they had rolled over, and would finally be getting that money returned to their general fund.

Brandi D'Amore suggested on the mailers, instead of putting HUNC achievements on the mailer, putting on ways that potential candidates would be contributing to the community if they were elected to the board.

B) Review of election steps and timeline

George Skarpelos distributed a timeline from the Department of Neighborhood Empowerment going over a checklist and series of steps for Neighborhood Councils who were participating in elections, adding that the City Clerk's office was taking over multiple roles in the coming election that previously belonged to NC's. He asked, regarding the timeline, what a Community Asset Map was, with Adam Miller clarifying what it was.

Mr. Skarpelos said that the city clerk did not yet have a place for filings regarding candidates, and said they would change the website to have a more permanent spot on side bars to allow candidates to go to the city clerk website.

Susan Swan asked whether or not they would be extending the 30-day filing period since it goes over the December holidays, and Mr. Skarpelos said that the city had not so far. He added that the next steps would be hosting an NC 101 event and more community events for stakeholders. He suspected that following the midterms elections, there would be people wanting to get involved in local government. He encouraged all stakeholders to run for NC who could. He added that they would be doing postings on the websites and talking about filing opportunities as next steps. He said that they should also push the election on social media. He added that if the board had any suggestions or ideas to reach a wider audience on social media or in the community, to let him know.

Tom Meredith asked whether Mr. Skarpelos was being told to push people to a centralized website for election information as opposed to individual NC websites, saying that there might be a disparate amount of traffic. Sheila Irani added that they needed to communicate to candidates what would be required of them, since she had attended two NC board meetings recently, neither of which had quorum. Mr. Skarpelos said that they were lucky to be more functional than other NC's, and that the board mentor program would address that issue.

Mr. Meredith asked if he was a candidate and clicked on the link on the direct mailer, what information would be at the link and whether it would go to the city clerk, and Mr. Skarpelos said it would.

Mr. Skarpelos then summarized the 10 seats that were up for the coming election, and the areas covered by the seats. Brandi

D'Amore asked about the unclassified seat election, and what happens if two unclassified board members are elected from the same area, since they both can't sit if they are from the same area, and Mr. Skarpelos said they would ask the City for clarification.

Lastly, Mr. Skarpelos encouraged going to Neighborhood Association meetings to encourage people to run for the board such as the Beachwood NA, Hollywood Hills West, etc. Margaret Marmolejo suggested getting a new map of the neighborhood boundaries to post on the bulletin board.

Mr. Skarpelos said that they would again have a table at Gelson's to engage the public about the elections. They had talked about doing a kick-off outreach event with a band, food, and other entertainment on November 10th to engage the public about the election in the Gelson's auxiliary parking lot. The date was not finalized.

Erin Penner said that if they were doing their due diligence, they should only need 30 days of candidate filing, and Mr. Skarpelos and Adam Miller said that they were definitely in step with the election timeline distributed by the city. Ms. Irani asked if they could have the HUNC website address on the city Candidate Information Guide, and Mr. Skarpelos suggested they could always scan it in, put in their address, and reprint it.

Tom Meredith suggested that they needed to engage apartment complexes south of Franklin, possibly by going door to door and talking with building managers. Sheila Irani added that from experience, she knew that it was very difficult to do walking engagement and direct mail, since you have to have the manager there, which they rarely are on the weekends, and that most people won't let you in to apartment buildings out of security concerns. Ms. Irani suggested utilizing the Ralph's on Western and Hollywood for outreach; although it is outside their area, it does serve their stakeholders.

Ms. D'Amore raised concerns about whether she should be allowed to be on the Election Committee since she was running in the election, and Mr. Skarpelos said that their DONE liaison Lorenzo had said that it was fine.

C) Review of election themes and strategy

D) Review of board member responsibility to outreach for candidates

Motion Made: Review of board member responsibility to outreach for candidates

15. Finance

A) Discussion of current fiscal year budget and possible motion for adjustment

Adam Miller summarized Monthly Expense Report for July, the beginning of the fiscal year, including the general expenses spent and outstanding expenditures, inviting board members and stakeholders to ask him if they had questions about any specific item. Then he summarized the MER for August for the board. He added that they were still within the budget introduced by Tom Meredith. He then summarized the MER for September. He asked Sheila Irani to extend the board's apologies to Shower of Hope because the clerk held up their payment to them because the wrong organization was put in their BAC. A MER was flagged for one credit-card that kept reflagging itself. There has never been a penalty in past years for it.

Currently they have \$30,918.37 available, with about \$12,000 projected to be available after event expenses, regular expenses, bills, food expenses, and the elections. One MER is flagged because they took too long to approve the July MER, and one credit card transaction keeps re-flagging itself. He explained that they had been penalized in previous years for overspending, and that he wants to make sure they zero out at the end of the fiscal year.

B) Discussion and vote to approve pending Monthly Expense Reports for submission

Motion: Adam Miller **Second:** Tom Meredith **Vote:** Yes-13, No-0, Abstain-0, Recused-0, Ineligible-1

Yes

Adam Miller Brandi D'Amore Chona Galvez Danielle Paris Erin Penner George Skarpelos

Jeff Ramberg Jim Van Dusen Margaret Marmolejo Matt Wait Sheila Irani Susan Swan

Tom Meredith

Ineligible

Violet Williams

16. Board Member announcements on items not on the Agenda

Erin Penner announced that there was an update for Public Safety Committee. Brandi D'Amore explained that a Lime Scooter representative had shown up with features they were introducing to scooters in the city and that they wanted to work with HUNC on a pilot program about safety. Lime is working on software to see if users are riding in the street or not, and methods to notify users if

they violate potential safety rules. They are working on streamlining their services and are generally more engaged with the city than other scooter services.

Ms. Penner also mentioned that she had wanted to print a trifold a couple months ago about good neighbor laws, and suggested posting it instead on the website as a PDF and saving the idea of mailing it for the next meeting.

Ms. D'Amore asked what happened with the CIS about the billboards. Adam Miller explained that everything was already written in stone before they had a chance to submit.

17. New/Future Business

18. Old/Ongoing Business

Adjournment at 9:18 PM

Reconsideration: The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place before the end of the meeting at which it was considered or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and take an action. If the motion to reconsider an action is to be scheduled at the next meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a [Proposed] action should the motion to reconsider be approved. A Motion for Reconsideration can only be made by a Board member who has previously voted on the prevailing side of the original action taken. If a Motion for Reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Recording Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Ralph M. Brown Act.