

**OFFICERS:**

PRESIDENT Robert Morrison  
VICE-PRESIDENT Tom Meredith  
TREASURER Asher Landau  
SECRETARY Brandi D'Amore



**BOARD MEMBERS:**

Annika Guterman Chad Manuel  
Jack Zweig Jim Van Dusen  
Margaret Marmolejo Michael Connolly  
Sheila Irani Tony Zimbardi

HOLLYWOOD UNITED NEIGHBORHOOD COUNCIL  
Certified Council #52,  
P.O. Box 3272 Los Angeles, CA 90078  
www.MyHUNC.org email us at Info@MyHUNC.org

**BOARD MEETING MINUTES**  
**Special Board Meeting**  
**Monday, November 21, 2022, 6:30 PM**  
**Webinar ID: 828 3698 1526**  
**https://us02web.zoom.us/j/82836981526**  
**Documents Link: https://bit.ly/3to5gS5**

Jack Zweig, Youth Representative, may vote but vote is advisory. Vote doesn't count in the CIS counts into portal 1 to 12b, 14, 13, 18, 19, 20

Please note: Minute taker did not provide any minutes of discussion for any of the voting items. Minute taker also left off half the discussion of Item 20.

DONE has confirmed that one can review those discussions by viewing the Cloud Recording on the meeting here:

[https://us02web.zoom.us/rec/share/TOo9xHUo478DFn1VU1aidl2VsoBXUKVHLajdoxVCbSKdFn8LdoqcNWkiHpfpAxLH.CscvYY8QkX1\\_\\_GrH](https://us02web.zoom.us/rec/share/TOo9xHUo478DFn1VU1aidl2VsoBXUKVHLajdoxVCbSKdFn8LdoqcNWkiHpfpAxLH.CscvYY8QkX1__GrH)

Welcome

**6:36 PM start**

1. Roll Call

**Attending**

Tom Meredith	Sheila Irani	Jim Van Dusen	Margaret Marmolejo	Brandi D'Amore	Michael Connolly
Robert Morrison	Shauna Frente	Asher Landau	Annika Guterman	Chad Manuel	Jack Zweig

**Absent**

Tony Zimbardi

2. Approval of Minutes

A) Approval of October 10 Minutes

**Motion passed**

**Motion Made: Approval of October 10, 2022 Minutes**

**Motion:** Brandi D'Amore      **Second:** Margaret Marmolejo      **Vote:** Yes-12, No-0, Abstain-0, Recused-0, Ineligible-0

**Yes**

Annika Guterman	Asher Landau	Brandi D'Amore	Chad Manuel	Jack Zweig	Jim Van Dusen
Margaret Marmolejo	Michael Connolly	Robert Morrison	Shauna Frente	Sheila Irani	Tom Meredith

B) Approval of October 22 Special Meeting Minutes

**Motion passed**

**Motion Made: Approval of October '22 Special Meeting Minutes**

**Motion:** Michael Connolly      **Second:** Asher Landau      **Vote:** Yes-9, No-0, Abstain-3, Recused-0, Ineligible-0

**Yes**

Annika Guterman	Asher Landau	Brandi D'Amore	Chad Manuel	Margaret Marmolejo	Michael Connolly
Robert Morrison	Shauna Frente	Tom Meredith			

**Abstain**

Jack Zweig	Jim Van Dusen	Sheila Irani
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3. Public Comment on items not on the Agenda (2 minutes each)

**Steve Alner. votina stakeholder - Attended recent Transportation Committee meetina. comments on reluctancy to join this committee**

*in the future and commented on impediments to outreach.*

4. Comments from any City, County, State or Federal representatives in attendance (up to 4 minutes each)
5. Community Updates and Questions for Public Officials

**Jason Maruca sharing updates from the Supervisor Barger's office on voting: 25,000 ballots outstanding 2.4 million people voted, 43% of registered voters was the turnout, election should be certified on December 5th, 2022.**

**There will be a new County Supervisor in 3rd district and a new Sheriff. Spoke of the actions taken for the Veteran community: Veterans Suicide Review Team Pilot, and a motion to boost employment opportunities for veterans, reservists, and National Guard Members.**  
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**Marilu Guevara Announcements on behalf of the department, addressed potential conflicts of interest and to consult with the Office of the City Attorney or have the matter tabled with the next board meeting until it can be done. Further explained the process of recusal and to table the matter as first course of action. Neighborhood Council election season begins November 26th. The election schedule can be found on Empower LA's website. She'll be working with the Elections Committee.**  
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**Senior Lead Officer Heather Mata Reported dip in crime in Hollywood, continuing a Violent Crime Task Force focused o Hollywood Entertainment District, throughout the end of the year. Can text or call her city cell phone (213) 308-0455 to contact regarding anything pertinent. Addressed the anti-Semitic materials distributed throughout hillside and other reported incidents that weekend.**

6. Conflict of Interest Announcement

**Robert Morrison advises board to scan the agenda to see if anyone has a conflict of interest.**

7. Discussion and possible motion to approve issuing a public statement from Hollywood United Neighborhood Council on the leaked audio recording of meeting with City Council Members and Los Angeles County Federation of Labor

**Added to the agenda by Robert Morrison, presenting a statement that was read aloud that addresses support in investigating this matter and standing against racism and calling for resignation of the individuals identified.**

**Jim Van Dusen indicated that this action may be out of the scope of the NCs.**

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**Motion passed.**

**Motion Made: Motion to approve issuing a public statement as presented from Hollywood United Neighborhood Council on the leaked audio recording of meeting with City Council Members and Los Angeles County Federation of Labor**

**Motion:** Jim Van Dusen      **Second:** Michael Connolly      **Vote:** Yes-12, No-0, Abstain-0, Recused-0, Ineligible-0

**Yes**

Annika Guterman	Asher Landau	Brandi D'Amore	Chad Manuel	Jack Zweig	Jim Van Dusen
Margaret Marmolejo	Michael Connolly	Robert Morrison	Shauna Frente	Sheila Irani	Tom Meredith

8. Executive Committee (up to 4 minutes each)

A) President's Report

**Shared communication guidelines. Reviewed reflections on retreat. Outreach with Tom Meredith in the community visiting local businesses. Issue last couple of weeks posting the agenda, needs to be posted at at least one physical location in addition to online with 72-hour deadline, currently being posted at the LAFD OWB Annex.**

B) Vice President's Report

**Attended Transportation & Works committee last week. VP role this year is to start joining committees to help reach goals and carry out strategy. Feeling the need for person-to-person contact in meetings. CERT training on the calendar for January 4th.**

C) Secretary's Report

*Several weeks ago a training was done on Community Impact Statements (CIS) and Advocacy. When submitted, filer should subscribe to file to review progress of the motion and should also be submitted to the chair of that committee as a backup record. Two types of special meetings, one is urgent with 24-hour notice and another is essentially a reschedule which should try to maintain 72-hour notice. Talked about legality of physically posting notice of meeting. She also discussed the creation of an event guide for creation of sponsored events and has available to those who need this information.*

D) Treasurer's Report

*Discussion held under the financial voting items.*

9. Finance and Operations

A) Discussion and possible motion to approve October 2022 Monthly Expenditure Report

*DONE has confirmed that one can review discussion by viewing the Cloud Recording on the meeting here:*

[https://us02web.zoom.us/rec/share/TOo9xHUo478DFn1VU1aidl2VsoBXUKVHLajdoxVCbSKdFn8LdoqcNWkiHpfpAxLH.CscvYY8QkX1\\_\\_GrH](https://us02web.zoom.us/rec/share/TOo9xHUo478DFn1VU1aidl2VsoBXUKVHLajdoxVCbSKdFn8LdoqcNWkiHpfpAxLH.CscvYY8QkX1__GrH)

**Motion passed**

**Motion Made: Motion to approve October 2022 Monthly Expenditure Report**

**Motion:** Asher Landau                      **Second:** Jim Van Dusen                      **Vote:** Yes-11, No-0, Abstain-0, Recused-0, Ineligible-1

**Yes**

Annika Guterman	Asher Landau	Brandi D'Amore	Chad Manuel	Jim Van Dusen	Margaret Marmolejo
Michael Connolly	Robert Morrison	Shauna Frente	Sheila Irani	Tom Meredith	

**Ineligible**

Jack Zweig

B) Discussion and possible motion to approve updated Administrative Packet Budget to be made effective on the date rollover funds from FY 21-23 are released

*DONE has confirmed that one can review discussion by viewing the Cloud Recording on the meeting here:*

[https://us02web.zoom.us/rec/share/TOo9xHUo478DFn1VU1aidl2VsoBXUKVHLajdoxVCbSKdFn8LdoqcNWkiHpfpAxLH.CscvYY8QkX1\\_\\_GrH](https://us02web.zoom.us/rec/share/TOo9xHUo478DFn1VU1aidl2VsoBXUKVHLajdoxVCbSKdFn8LdoqcNWkiHpfpAxLH.CscvYY8QkX1__GrH)

**Motion passed.**

**Motion Made: Motion to approve updated Administrative Packet Budget to be made effective on the date rollover funds from FY 21-22 are released**

**Motion:** Brandi D'Amore                      **Second:** Chad Manuel                      **Vote:** Yes-11, No-0, Abstain-0, Recused-0, Ineligible-1

**Yes**

Annika Guterman	Asher Landau	Brandi D'Amore	Chad Manuel	Jim Van Dusen	Margaret Marmolejo
Michael Connolly	Robert Morrison	Shauna Frente	Sheila Irani	Tom Meredith	

**Ineligible**

Jack Zweig

C) Discussion and Motion to approve up to \$500 to Media Arts International to for software and web design work to assess the accessibility of HUNC Website and address issues to comply with city rules on accessibility for people with disabilities

*DONE has confirmed that one can review discussion by viewing the Cloud Recording on the meeting here:*

[https://us02web.zoom.us/rec/share/TOo9xHUo478DFn1VU1aidl2VsoBXUKVHLajdoxVCbSKdFn8LdoqcNWkiHpfpAxLH.CscvYY8QkX1\\_\\_GrH](https://us02web.zoom.us/rec/share/TOo9xHUo478DFn1VU1aidl2VsoBXUKVHLajdoxVCbSKdFn8LdoqcNWkiHpfpAxLH.CscvYY8QkX1__GrH)

**Motion passed.**

**Motion Made: Motion to approve up to \$500 to Media Arts International to for software and web design work to assess the accessibility of HUNC Website and address issues to comply with city rules on accessibility for people with disabilities**

**Motion:** Brandi D'Amore      **Second:** Jim Van Dusen      **Vote:** Yes-10, No-0, Abstain-0, Recused-0, Ineligible-1

**Yes**

Annika Guterman      Asher Landau      Brandi D'Amore      Chad Manuel      Jim Van Dusen      Margaret Marmolejo  
Michael Connolly      Robert Morrison      Shauna Frente      Sheila Irani

**Ineligible**

Jack Zweig

- D) Discussion and possible motion to approve up to \$1000 to replenish HUNC branded outreach swag items to include, but not be limited to, pens, doggie waste disposal bones, water bottles, cups, key chains, ID card holders, information magnets, masks, flowerpots, mini-composter, etc.

**DONE has confirmed that one can review discussion by viewing the Cloud Recording on the meeting here:**

[https://us02web.zoom.us/rec/share/TOo9xHUo478DFn1VU1aidl2VsoBXUKVHLajdoxVCbSKdFn8LdoqcNWkiHpfpAxLH.CscvYY8QkX1\\_\\_GrH](https://us02web.zoom.us/rec/share/TOo9xHUo478DFn1VU1aidl2VsoBXUKVHLajdoxVCbSKdFn8LdoqcNWkiHpfpAxLH.CscvYY8QkX1__GrH)

**Motion passed.**

**Motion Made: Motion to approve up to \$1000 to replenish HUNC branded outreach swag items to include, but not be limited to, pens, doggie waste disposal bones, water bottles, cups, key chains, ID card holders, information magnets, masks, flowerpots, mini-composter, etc. up to \$5/item**

**Motion:** Tom Meredith      **Second:** Sheila Irani      **Vote:** Yes-10, No-1, Abstain-0, Recused-0, Ineligible-1

**Yes**

Annika Guterman      Asher Landau      Chad Manuel      Jim Van Dusen      Margaret Marmolejo      Michael Connolly  
Robert Morrison      Shauna Frente      Sheila Irani      Tom Meredith

**No**

Brandi D'Amore

**Ineligible**

Jack Zweig

- E) Discussion and motion to approve \$95.27 for printing of 400 flyers from Henry Printing & Graphic, Inc. for November 12 Movie Night event.

**DONE has confirmed that one can review discussion by viewing the Cloud Recording on the meeting here:**

[https://us02web.zoom.us/rec/share/TOo9xHUo478DFn1VU1aidl2VsoBXUKVHLajdoxVCbSKdFn8LdoqcNWkiHpfpAxLH.CscvYY8QkX1\\_\\_GrH](https://us02web.zoom.us/rec/share/TOo9xHUo478DFn1VU1aidl2VsoBXUKVHLajdoxVCbSKdFn8LdoqcNWkiHpfpAxLH.CscvYY8QkX1__GrH)

**Motion passed.**

**Motion:** Asher Landau      **Second:** Robert Morrison      **Vote:** Yes-9, No-1, Abstain-1, Recused-0, Ineligible-1

**Yes**

Annika Guterman      Asher Landau      Chad Manuel      Jim Van Dusen      Margaret Marmolejo      Michael Connolly  
Robert Morrison      Sheila Irani      Tom Meredith

**No**

Brandi D'Amore

**Abstain**

Shauna Frente

**Ineligible**

Jack Zweig

- F) Discussion and motion to approve up to \$40 for paper plates and paper towels from Smart N Final for November 12 Movie Night event.

**DONE has confirmed that one can review discussion by viewing the Cloud Recording on the meeting here:**

[https://us02web.zoom.us/rec/share/TOo9xHUo478DFn1VU1aidl2VsoBXUKVHLajdoxVCbSKdFn8LdoqcNWkiHpfpAxLH.CscvYY8QkX1\\_\\_GrH](https://us02web.zoom.us/rec/share/TOo9xHUo478DFn1VU1aidl2VsoBXUKVHLajdoxVCbSKdFn8LdoqcNWkiHpfpAxLH.CscvYY8QkX1__GrH)

**Motion passed.**

**Motion Made: Motion to approve up to \$40 for from Smart N Final for table clothes and paper towels November 12 Movie Night event.**

**Motion:** Sheila Irani                      **Second:** Tom Meredith                      **Vote:** Yes-10, No-0, Abstain-1, Recused-0, Ineligible-1

**Yes**

Annika Guterman                      Asher Landau                      Chad Manuel                      Jim Van Dusen                      Margaret Marmolejo                      Michael Connolly  
Robert Morrison                      Shauna Frente                      Sheila Irani                      Tom Meredith

**Abstain**

Brandi D'Amore

**Ineligible**

Jack Zweig

## G) Discussion and assignment of four Zoom Licenses

**Tabled.**

## 10. Elections Items

## A) Review of Election Timeline, Promotional Strategies, Schedule and Tasks

**Candidate recruitment phase, candidate filing period begins December 31 and ends February 14, candidate engagement from February 14, election day is April 30th. Trying to organize outreach with the goal of having a landing page to connect to desired information.**

## B) Review and Motion to Approve Phase 1 Election Expenses Budget including expenses for print up \$803 and digital media advertising up to \$500

**DONE has confirmed that one can review discussion by viewing the Cloud Recording on the meeting here:**

**[https://us02web.zoom.us/rec/share/TOo9xHUo478DFn1VU1aidl2VsoBXUKVHLajdoxVCbSKdFn8LdoqcNWkiHpfpAxLH.CscvYY8QkX1\\_\\_GrH](https://us02web.zoom.us/rec/share/TOo9xHUo478DFn1VU1aidl2VsoBXUKVHLajdoxVCbSKdFn8LdoqcNWkiHpfpAxLH.CscvYY8QkX1__GrH)**

**Motion passed.**

**Motion Made: Motion to Approve Phase 1 Election Expenses Budget including expenses for print up \$1331 print media and digital media advertising up to \$250**

**Motion:** Robert Morrison                      **Second:** Michael Connolly                      **Vote:** Yes-11, No-0, Abstain-0, Recused-0, Ineligible-1

**Yes**

Annika Guterman                      Asher Landau                      Brandi D'Amore                      Chad Manuel                      Jim Van Dusen                      Margaret Marmolejo  
Michael Connolly                      Robert Morrison                      Shauna Frente                      Sheila Irani                      Tom Meredith

**Ineligible**

Jack Zweig

## C) Review and Motion to Approve Phase 1 Election Promotional Media style and messaging

**DONE has confirmed that one can review discussion by viewing the Cloud Recording on the meeting here:**

**[https://us02web.zoom.us/rec/share/TOo9xHUo478DFn1VU1aidl2VsoBXUKVHLajdoxVCbSKdFn8LdoqcNWkiHpfpAxLH.CscvYY8QkX1\\_\\_GrH](https://us02web.zoom.us/rec/share/TOo9xHUo478DFn1VU1aidl2VsoBXUKVHLajdoxVCbSKdFn8LdoqcNWkiHpfpAxLH.CscvYY8QkX1__GrH)**

**Motion passed.**

**Motion Made: Motion to delegate approval authority to Election Ad Hoc Committee of Phase 1 Election Promotional Media style and messaging incorporating input from this Full Board**

**Motion:** Sheila Irani                      **Second:** Jim Van Dusen                      **Vote:** Yes-12, No-0, Abstain-0, Recused-0, Ineligible-0

**Yes**

Annika Guterman                      Asher Landau                      Brandi D'Amore                      Chad Manuel                      Jack Zweig                      Jim Van Dusen  
Margaret Marmolejo                      Michael Connolly                      Robert Morrison                      Shauna Frente                      Sheila Irani                      Tom Meredith

## 11. Event Sponsorships

## A) Discussion and motion to approve HUNC Sponsorship of Tenants Rights Workshop on January 7th at the Kimpton Everly Hotel with budget of \$700 for food and promotional materials

**DONE has confirmed that one can review discussion by viewing the Cloud Recording on the meeting here:**

[https://us02web.zoom.us/rec/share/TOo9xHUo478DFn1VU1aidl2VsoBXUKVHLajdoxVCbSKdFn8LdoqcNWkiHpfpAxLH.CscvYY8QkX1\\_\\_GrH](https://us02web.zoom.us/rec/share/TOo9xHUo478DFn1VU1aidl2VsoBXUKVHLajdoxVCbSKdFn8LdoqcNWkiHpfpAxLH.CscvYY8QkX1__GrH)

**Motion passed**

**Motion Made: Motion to approve HUNC Sponsorship of Tenants' Rights Workshop on January 7th at the Kimpton Everly Hotel with budget of \$800 for food & promotional materials (\$100 for miscellaneous unanticipated expense, \$500 Kimpton food, \$200 on promotional materials).**

**Motion:** Sheila Irani                      **Second:** Shauna Frente                      **Vote:** Yes-11, No-0, Abstain-0, Recused-0, Ineligible-1

**Yes**

Annika Guterman	Asher Landau	Brandi D'Amore	Chad Manuel	Jim Van Dusen	Margaret Marmolejo
Michael Connolly	Robert Morrison	Shauna Frente	Sheila Irani	Tom Meredith	

**Ineligible**

Jack Zweig

- B) Discussion and motion to approve HUNC Sponsorship of Community Emergency Response Team Training starting January 4, 2022 in partnership with the Los Angeles Fire Department with budget of up to \$2,000 for food, supplies, and promotional materials

**DONE has confirmed that one can review discussion by viewing the Cloud Recording on the meeting here:**

[https://us02web.zoom.us/rec/share/TOo9xHUo478DFn1VU1aidl2VsoBXUKVHLajdoxVCbSKdFn8LdoqcNWkiHpfpAxLH.CscvYY8QkX1\\_\\_GrH](https://us02web.zoom.us/rec/share/TOo9xHUo478DFn1VU1aidl2VsoBXUKVHLajdoxVCbSKdFn8LdoqcNWkiHpfpAxLH.CscvYY8QkX1__GrH)

**Motion passed**

**Motion:** Sheila Irani                      **Second:** Chad Manuel                      **Vote:** Yes-11, No-0, Abstain-0, Recused-0, Ineligible-1

**Yes**

Annika Guterman	Asher Landau	Brandi D'Amore	Chad Manuel	Jim Van Dusen	Margaret Marmolejo
Michael Connolly	Robert Morrison	Shauna Frente	Sheila Irani	Tom Meredith	

**Ineligible**

Jack Zweig

12. Community Impact Statements

**Items postponed until future meeting as time limitations require moving to Item 14.**

- A) Discussion an motion to submit a CIS AGAINST CF 22-0392 Digital Off-Site Signs / Outdoor Advertising / Transportation Communication Network Program Structures / Los Angeles County Metropolitan Transportation Authority (MTA) as recommended by Planning and Land Use Management Committee

Link to City Council Motion: [https://clkrep.lacity.org/onlinedocs/2022/22-0392\\_mot\\_4-05-22.pdf](https://clkrep.lacity.org/onlinedocs/2022/22-0392_mot_4-05-22.pdf)

13. Update by Jack Zweig for the Youth Movie Festival

**Jack Zweig indicated that he met with experts on film festivals, and the project is too big of an undertaking to do for what was planned. He also indicated that there are legal issues in using youth in films as well, so back in the planning stages.**

**Moved to Item 18.**

14. Membership and Committee Updates

- A) Discussion and possible motion to create Ad Hoc Committee to plan Youth Film Festival

**Moved here from Item 12. Items under 14 postponed except for Item D.**

- B) Asher Landau resigns from Outreach Committee

- C) Open Seats Update and Impacted Committees Update

- D) Discussion and Motion to re-authorize Ad Hoc Elections Committee with the mission to plan and execute HUNC Elections Planning for 2023 Elections until May 30, 2023

**DONE has confirmed that one can review discussion by viewing the Cloud Recording on the meeting here:**

[https://us02web.zoom.us/rec/share/TOo9xHUo478DFn1VU1aidl2VsoBXUKVHLajdoxVCbSKdFn8LdoqcNWkiHpfpAxLH.CscvYY8QkX1\\_\\_GrH](https://us02web.zoom.us/rec/share/TOo9xHUo478DFn1VU1aidl2VsoBXUKVHLajdoxVCbSKdFn8LdoqcNWkiHpfpAxLH.CscvYY8QkX1__GrH)

**Motion passed**

**Motion Made: Motion to re-authorize Ad Hoc Elections Committee with the mission to plan and execute HUNC Elections Planning for 2023 Elections until August 31, 2023**

**Motion:** Robert Morrison      **Second:** Michael Connolly      **Vote:** Yes-12, No-0, Abstain-0, Recused-0, Ineligible-0

**Yes**

Annika Guterman	Asher Landau	Brandi D'Amore	Chad Manuel	Jack Zweig	Jim Van Dusen
Margaret Marmolejo	Michael Connolly	Robert Morrison	Shauna Frente	Sheila Irani	Tom Meredith

- 1. Motion to re-appoint Sheila Irani and Robert Morrison as Co-Chairs and confirm the nomination of Tom Meredith as a third member

**DONE has confirmed that one can review discussion by viewing the Cloud Recording on the meeting here:**

[https://us02web.zoom.us/rec/share/TOo9xHUo478DFn1VU1aidl2VsoBXUKVHLajdoxVCbSKdFn8LdoqcNWkiHpfpAxLH.CscvYY8QkX1\\_\\_GrH](https://us02web.zoom.us/rec/share/TOo9xHUo478DFn1VU1aidl2VsoBXUKVHLajdoxVCbSKdFn8LdoqcNWkiHpfpAxLH.CscvYY8QkX1__GrH)

**Motion passed.**

**Moved to Item 13.**

**Motion:** Robert Morrison      **Second:** Chad Manuel      **Vote:** Yes-12, No-0, Abstain-0, Recused-0, Ineligible-0

**Yes**

Annika Guterman	Asher Landau	Brandi D'Amore	Chad Manuel	Jack Zweig	Jim Van Dusen
Margaret Marmolejo	Michael Connolly	Robert Morrison	Shauna Frente	Sheila Irani	Tom Meredith

- E) Discussion and possible nominations and approvals of committee members from the floor

15. Digital Media Policy

- A) Report on Current Digital Media Activity
- B) Discussion and Motion to Approve Updated Digital Media Content Guidance

16. Reports by Committee Chairs

- A) Outreach Chairs
- B) Planning Land Use Management Chair
- C) Transportation and Works Chair
- D) Community, Cultural and Volunteer Services Chairs
- E) Ad Hoc Hollywood Sign Committee Chair

## F) Public Safety and Emergency Preparedness Chair

17. HUNC Board Member, Committee, and Liaison announcements on items not on the Agenda

18. Motion to Extend Meeting by 30 Minutes to 1 hour

**Motion passed.**

**On first vote, vote was to extend by an hour. Became apparent needed to be extended further and extended to 11:30PM**

**Robert Morrison called a 5-minute recess before moving to Item 19.**

**Motion Made: Motion to extend to 11:30 PM**

**Motion:** Robert Morrison      **Second:** Michael Connolly      **Vote:** Yes-12, No-0, Abstain-0, Recused-0, Ineligible-0

**Yes**

Annika Guterman	Asher Landau	Brandi D'Amore	Chad Manuel	Jack Zweig	Jim Van Dusen
Margaret Marmolejo	Michael Connolly	Robert Morrison	Shauna Frente	Sheila Irani	Tom Meredith

19. Recess (up to 5 minutes)

20. Motion to Censure Board Member Brandi D'Amore

**Motion:** Sheila Irani      **Second:** Michael Connolly      **Vote:** Yes-5, No-5, Abstain-0, Recused-0, Ineligible-1

**Yes**

Annika Guterman	Chad Manuel	Margaret Marmolejo	Michael Connolly	Sheila Irani
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**No**

Asher Landau	Jim Van Dusen	Robert Morrison	Shauna Frente	Tom Meredith
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**Ineligible**

Brandi D'Amore

A) Review of Censure Policy and Tonight's Procedures by Meeting Chair

**Completed and available on DONE's website: Place a board member on notice of misconduct & correct misconduct**

B) Reading of Motion by Meeting Chair

**Robert Morrison read the motion: [https://drive.google.com/drive/folders/1RXd7juaShXFhLcN\\_I6qYqouh1hqBqsNs](https://drive.google.com/drive/folders/1RXd7juaShXFhLcN_I6qYqouh1hqBqsNs)**

**Motion to Censure Board Member Brandi D'Amore**

**During the regular board meeting on September 12, 2022 Brandi D'Amore engaged in disruptive behavior ultimately causing the teleconference to be ended before business was completed and quorum to be lost such that the board could not complete necessary business, leading to the scheduling of a special meeting. In doing so, Ms. D'Amore violated the Neighborhood Code of Conduct. Item 5 in the Code of Conduct states:**

**Neighborhood Council Board Members should promote and, if necessary, enforce a safe meeting environment. If other Board Members become disruptive or violate the Code of Conduct Neighborhood Council Board Members have agreed to abide by, Board Members should demand that the offending Board Member conduct themselves in a respectful and orderly manner.**

**During the meeting on September 12th, 2022, Ms. D'Amore interrupted Board Member Sheila Irani's presentation of a motion in Item 15 of the agenda to approve event sponsorship for a family movie night organized by Ms. Irani and the Community, Cultural, and Volunteer Services committee.**

**Ms. D'Amore interrupted several times as Ms. Irani attempted to respond to clarifying questions about the event and associated documentation. Tom Meredith, Board Vice President and Chair of the meeting attempted to redirect Ms. D'Amore but she interrupted him and continued to speak. Ms. Irani implored Brandi to stop interrupting.**

**Ms. D'Amore shouted at Ms. Irani that she had been interrupted first. Vice President Meredith also directed Ms. D'Amore to stop interrupting and to calm down. Ms. D'Amore interrupted the Chair's attempt to restore order, stood up, and then announced to the minute taker she was leaving the meeting. As a result of being the meeting host, this caused the teleconference to end and quorum to be lost.**



**Due her conduct during the meeting, we move to censure Brandi D'Amore for her disruptive behavior and violation of the Code of Conduct.**

**Sheila Irani  
Michael Connolly  
Chad Manuel**

- C) **Questions from voting board members for clarification on censure policy and procedures**

**Comment by Sheila Irani about timing for public comments and not having enough time to complete meeting by 11pm.**

- D) **Response to Motion by Ms. D'Amore (up to 5 minutes)**

**She requested for review of the video recording of the meeting to take into account what happened prior to Brandi D'Amore's departure of that meeting stating the central motion put forward has been slightly pejorative and not an actual indication of what happened. Also discussed attempts at mediation with Sheila Irani who refused all attempts at mediation to address personal issues that ultimately contributed to this event. Addressed the conduct of Sheila Irani being condescending and snide and derided in multiple occasions which added to Brandi's stress. Sheila Irani stated April 13th 2022 "if the word continues to get out to our community that we don't support our members and our meetings are contentious and time consuming, never fill vacancies. She apologized that her leaving the meeting ended the meeting, and that there was no intention to do anything more than leave. She did not know she was still co-hosting before leaving the event. However, she asserted that when distressed she had the right to leave regardless. She indicated that she came into the meeting that she was not meant to attend under duress with multiple personal issues going on that have not been considered, nor that she only left after it became too much.**

- E) **Public Comment (up to 2 minutes each)**

**Robert Morrison asked that those participating raise their hands. At that time, the number was significant and he was going to cut individual speaking time to 1 minute.**

- F) **Statements by Voting Board Members (up to 3 minutes each)**

**Jamie York was called on as first. At that time, she advised Robert Morrison that he could not cut the minutes in half as he had posted that speakers had up to 2 minutes to speak. Mr. Morrison had to adjust back and a return to Item 18 occurred to extend meeting to 11:30PM**

**Jamie York: Speaking on, member of Reseda NC. Request to vote NO. Censure is a travesty and only saw squabbling at the end of the meeting, stated the behavior as bullying, commented on Brandi being fastidious of the rules because that's what it takes to get anything done. Noted the vacancies on the council being due to people being aware they could be publicly humiliated and shamed by someone who doesn't like them.**

**Brian Dyer: Voting on own, member of Hollywood Hills West NC He asked the board members if they had watched the video and/or read the submissions. When no one raised their hands, he suggested board recuse. Request to vote NO. A scorecard was created in the file that shows Sheila Irani interrupted 17 times and Brandi D'Amore interrupted 7 times, many discussed Irani's aggressive and negative behavior in the video, who's frustration was misdirected at Brandi rather than the City Clerk. Pointed out in his letter in the file, but there were no monies mentioned the application accepting the minimal participation budget, as has been seen in this meeting before it has had to retroactively approved tonight for money that wasn't correctly applied for that alone should have this motion withdrawn. The fact that this board is unfamiliar with the material funding relationship with ever revolving City Clerk representative speaks to how arrogant this motion is.**

**Tessa Taylor: Request to vote NO. Elected board member and neighborhood council, the rules and regulations are being overly stifling, seems like a personality-stress dynamic and not a censurable situation and so many empty board speaks to the difficulty of this role as a board member.**

**Robert K.: Request to vote NO. Lack of leadership by Tom and many board members were unprepared and downright nasty- mainly Sheila Irani, who is should be censured. All Brandi wanted was clarification of documentation. Find it hard to believe Brandi leaving was done maliciously, and Tom failed to keep the situation in control as Sheila continued to be condescending. Brandi is the go-to person for most people in the community due to her strong commitments to community.**

**Lionel Mares: Request to vote NO. Brandi does a great job and manages these meetings under stress. To censure her is counter-productive. She is a wonderful person and great communicator, active neighborhood council member. Seek resolution.**

**Mike Hain: Request to vote NO. Known Brandi and Sheila for many years. Nerves can be frayed and when emotions are raised, it's difficult to listen to each other. Brandi is an awesome person, stickler for detail and all good points. Sometimes we have to listen to what people have to say and take a break every now and again as was done today.**

**Fran Reichenbach:** Request to vote NO. Brandi is the only rep they can really count on to sort out difficulties and make connections, come up with links and documents in real time. She doesn't complain she just does it. The behavior that was extended towards Brandi was abusive as she was only seeking clarification, Sheila and Tom should know better as the position for Treasury entails.

**Sylvie Shain:** Request to vote NO. What is the boards process to handle conflicts to mediate? If there aren't measures in place to handle conflicts, this is what happens. Reading the transcript it's clear this is an interpersonal issue.

**George Skarpelos:** Request to vote NO. This is a misguided effort and is this a censurable offense? If we can censure someone because they are frustrated then everyone on this council can be censured. Take a real reassessment about what this censure process is about- which is a truly offensive and that is not what happened there.

**Chuck:** Request to vote NO. This was the result of an ill prepared and ill tempered board member trying to circumvent proper protocol (Sheila Irani). Brandi D'Amore has a deep well of knowledge of city personnel and resources. Brandi is extremely active in community outreach. This censure sets a precedence of board member retaliation in the future.

**Missy Kelly:** Request to vote NO. Learn to get along and stop the drama and trauma and just get on with it. Brandi is the only person on the board when walking around the neighborhood.

**Andrew Chadsey:** Request to vote NO. She shows up and liaisons for years as everyone spoken. You'll damage your relationship with the community. The description read of what happened in that video is inaccurate and the meeting wasn't controlled properly and she wouldn't have to leave if it was. If the chair isn't correcting the situation, leaving the meeting is the thing to do. A lot of you on the board have made it clear you don't want Brandi on the board and it's a huge loss to the community.

**Continued public comments not recorded by minute taker. DONE has confirmed that one can review discussion by viewing the Cloud Recording on the meeting here:**

[https://us02web.zoom.us/rec/share/TOo9xHUo478DFn1VU1aidl2VsoBXUKVHLajdoxVCbSKdFn8LdoqcNWkiHppAxLH.CscvYY8QkX1\\_\\_GrH](https://us02web.zoom.us/rec/share/TOo9xHUo478DFn1VU1aidl2VsoBXUKVHLajdoxVCbSKdFn8LdoqcNWkiHppAxLH.CscvYY8QkX1__GrH)

G) Discussion of Item by Voting Board Members (up to 15 minutes)

**Minute taker did not record. DONE has confirmed that one can review discussion by viewing the Cloud Recording on the meeting here:**

[https://us02web.zoom.us/rec/share/TOo9xHUo478DFn1VU1aidl2VsoBXUKVHLajdoxVCbSKdFn8LdoqcNWkiHppAxLH.CscvYY8QkX1\\_\\_GrH](https://us02web.zoom.us/rec/share/TOo9xHUo478DFn1VU1aidl2VsoBXUKVHLajdoxVCbSKdFn8LdoqcNWkiHppAxLH.CscvYY8QkX1__GrH)

H) Roll Call Vote

**See vote item 20**

21. Old/Ongoing Business

**Not addressed**

22. New/Future Business

**Not addressed**

Adjournment at 11:27 PM

Reconsideration: The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place before the end of the meeting at which it was considered or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and take an action. If the motion to reconsider an action is to be scheduled at the next meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a [Proposed] action should the motion to reconsider be approved. A Motion for Reconsideration can only be made by a Board member who has previously voted on the prevailing side of the original action taken. If a Motion for Reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Recording Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Ralph M. Brown Act.