

COMMITTEE MEMBERS:

Asher Landau, Treasurer
Brandi D'Amore, Secretary
Tom Meredith, Vice Chair
Robert Morrison, Chair



HOLLYWOOD UNITED NEIGHBORHOOD COUNCIL
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COMMITTEE MEETING MINUTES
Executive Committee
Tuesday, October 4, 2022, 6:30 PM
Webinar ID: 848 1818 1504
<https://us02web.zoom.us/j/84818181504>

Asher Landau agreed to take minutes.

Welcome

6:34 PM start

1. Roll Call

Attending

Robert Morrison Brandi D'Amore Asher Landau

Absent

Tom Meredith

2. Approval of Minutes

Minutes were amended to add to 5(A) that Ms. Rawson was asked about whether she had notified Hollywood Partnership regarding open HUNC board seats, and she reported she had not yet. Tom Meredith entered the meeting after this point at 6:39PM

Additional spelling and grammar updates were added to items 14(A), 16(B), and 17.

Motion Made: Approval of September '22 Minutes with determined edits

Motion: Robert Morrison **Second:** Brandi D'Amore **Vote:** Yes-3, No-0, Abstain-1, Recused-0, Ineligible-0

Yes

Asher Landau Brandi D'Amore Robert Morrison

Abstain

Tom Meredith

3. Public Comment on items not on the Agenda (2 minutes each)

None

4. Activity Reports (up to 4 minutes each)

A) President

President was out of town and is catching up. Met with our City Attorney representative and Marilu and is working on the upcoming board agenda

B) Vice President

Vice President indicated he is posting more on NextDoor and Mailchimp; also putting forward letter related to CIS issues. Learned about election information at LA Congress of Neighborhoods.

C) Secretary

Secretary sent open seats fliers to community partners and coordinated applicants.

- D) Treasurer
Treasurer indicated he is working on collecting Neighborhood Purposes Grant (NPG) Completion Reports.
- E) Discussion of Activity Reports
No additional discussion was had on these reports.
5. Discussion of HUNC Priorities related to operations, culture, performance and recruitment
On initial agenda, the items went 5A, 5C, 5D. Corrected in minutes to 5A, 5B, 5C.
- A) Rosenberg's Rules of Order handling of a motion and related teleconference procedures
Rosenberg's Rules of Order is for handling of a motion and related teleconference procedures

Robert Morrison reviewed a document detailing the process of hearing a motion. A question was asked about what to do when raised hands are not acknowledged. President will usually acknowledge in a timely manner, but a point of order could be made.
- B) Discussion of next steps for organizing HUNC Liaison appointments
Committee opted to postpone this to a future meeting.
- C) Review of upcoming training deadlines
Marilu Guevara, Neighborhood Empowerment Advocate (NEA) for HUNC, is working on correcting glitches that show expired trainings.
6. Review of Open Seats and any applications for appointment
- A) Review and possible motion to confirm eligibility and consider appointment at October 10 Board Meeting candidate Marlena Bond, Renter B, Seat term until 2023
The candidate statement was shared. Marlena Bond presented:
-She has been a resident of HUNC boundaries since 2001
-Concerned about crime
-Wants to make sure the community is aware of the neighborhood council
-interested in Public Safety & Emergency Preparedness committee
-Time commitment will not be a problem, can attend all meetings and not worried about the commitment. Can devote as many hours as needed
-Knows Facebook, NextDoor
-Very responsive on texts and emails, and can meet in-person

Motion Made: Motion to approve eligibility of Marlena Bond for possible appointment at October 10 Board Meeting candidate Marlena Bond, Renter B, Seat term until 2023

Motion: Brandi D'Amore Second: Tom Meredith Vote: Yes-4, No-0, Abstain-0, Recused-0, Ineligible-0
Yes
Asher Landau Brandi D'Amore Robert Morrison Tom Meredith
- B) Review any applications submitted and possible motions to recommend to full board
No other applications were submitted
- C) Discussion of any recruitment efforts
Brandi D'Amore shared that there were two additional candidates who plan to submit next round.
7. Discussion of retreat agenda including
- A) Topics of Discussion and Education
Three goals:

**Get to know each other
Operational (Outreach, Rosenberg Rules of Order)
Outreach Strategy**

Tom Meredith stepped out at 8:02 pm and reentered the meeting at 8:04pm.

Brandi D'Amore stepped out at 8:06pm and reentered 8:07pm.

Discussion on various questions committee could ask to get an idea of what community groups each board member is part of and some of their favorite places in the district.

B) Outreach and Mission Presentations

A special Executive Committee meeting will be held on October 18 at 6:30pm to finalize this.

C) Invitation to DONE

Suggestion to have Marilu Guevara present on key trainings, core team building activities, and neighborhood council rules. Also wanted to express our appreciation of her.

D) Inviting Voting Stakeholders

Committee will extend an invitation to voting stakeholders to attend the board retreat as public attendees.

8. Discussion regarding Digital Media Policy, related administrative tasks, and recommendations from Outreach Committee for content design and management

HUNC is generally in compliance with the policy, so no action needed at this time. Discussion on posting board agendas on NextDoor more regularly.

9. Discussion and possible recommendation of a Community Impact Statement (CIS) on Council File (CF) 22-1146 Community Impact Statement Portal / Transmissions / City Commissions / Issue and Prevention

Motion: https://clkrep.lacity.org/onlinedocs/2022/22-1146_mot_9-30-22.pdf

It was recently discovered that the CIS filing system was directing to inactive emails. The motion would require the Department of Neighborhood Empowerment (DONE) to report back on the extent of the issues. Brandi D'Amore had done an audit earlier in year on this issue and found unfiled CISs. Discussion of potentially including in our CIS specific examples of issues HUNC experienced.

Motion passed.

Motion Made: Discussion and possible recommendation of support with added language about impact to our NC of a Community Impact Statement (CIS) on Council File (CF) 22-1146 Community Impact Statement Portal / Transmissions / City Commissions / Issue and Prevention

Motion: https://clkrep.lacity.org/onlinedocs/2022/22-1146_mot_9-30-22.pdf

Motion: Robert Morrison Second: Brandi D'Amore Vote: Yes-4, No-0, Abstain-0, Recused-0, Ineligible-0

Yes

Asher Landau Brandi D'Amore Robert Morrison Tom Meredith

10. Discussion and possible recommendation to full board to write CIS on CF 22-1070 Neighborhood Council Meetings / 'EmpowerLA Virtual Governance (EVG) System / In-Person / Emergency Declarations

Motion:

https://clkrep.lacity.org/onlinedocs/2022/22-1070_mot_9-14-22.pdf

Motion will require a report to assess the viability of future virtual, in-person, and hybrid meetings.

Motion Made: Discussion and possible recommendation to full board to write CIS in support on CF 22-1070 Neighborhood Council Meetings / 'EmpowerLA Virtual Governance (EVG) System / In-Person / Emergency Declarations

Motion:

https://clkrep.lacity.org/onlinedocs/2022/22-1070_mot_9-14-22.pdf

Motion: Robert Morrison **Second:** Brandi D'Amore **Vote:** Yes-4, No-0, Abstain-0, Recused-0, Ineligible-0

Yes

Asher Landau Brandi D'Amore Robert Morrison Tom Meredith

11. Discussion and possible motion related to bylaw regrading performance reviews for board members

Robert Morrison began to discuss this in terms of individual performance. Brandi D'Amore interrupted as a Point of Order to explain that when the bylaw was confirmed, Tom Meredith felt that this bylaw was designed to assess the committee performance not individual performance. Given that Retreat would be discussing performance goals, this topic may fit in.

Discussion on implementation postponed to special executive meeting on October 18.

12. Committee Member announcements on items not on the Agenda

HUNC received election deadlines and important dates. Its filing period takes place during the holidays, which could make it difficult to contact City employees with questions or issues.

13. Old/Ongoing Business

Need to conduct logging and accounting of keys to storage. Tom Meredith and Robert Morrison to meet at storage; would also be nice to have a depository of outreach photos.

Next Executive Committee meeting will be held on November 1.

14. New/Future Business

None

Adjournment at 9:01 PM

Reconsideration: The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place before the end of the meeting at which it was considered or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and take an action. If the motion to reconsider an action is to be scheduled at the next meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a [Proposed] action should the motion to reconsider be approved. A Motion for Reconsideration can only be made by a Board member who has previously voted on the prevailing side of the original action taken. If a Motion for Reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Recording Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Ralph M. Brown Act.