

COMMITTEE MEMBERS:

Robert Morrison, Treasurer
Brandi D'Amore, Secretary
Tom Meredith, Vice President
Sheila Irani, President



HOLLYWOOD UNITED NEIGHBORHOOD COUNCIL
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COMMITTEE MEETING MINUTES
Executive Committee
Wednesday, October 27, 2021, 6:30 PM
Webinar ID: 848 3371 4572
<https://us02web.zoom.us/j/84833714572>

Welcome

6:37 PM start

1. Roll Call

Attending

Sheila Irani Tom Meredith Brandi D'Amore Robert Morrison

2. Approval of Minutes

Motion Made: Approval of September '21 Minutes

Motion: Sheila Irani **Second:** Robert Morrison **Vote:** Yes-4, No-0, Abstain-0, Recused-0, Ineligible-0

Yes

Brandi D'Amore Robert Morrison Sheila Irani Tom Meredith

3. Public Comment on items not on the Agenda (2 minutes each)

None

4. Discussion and proposal for special correspondence protocol

Committee decided that Tom Meredith will send items out to stakeholders via MailChimp. He would consult with George Skarpelos on how to use that system.

5. Review of protocol for potential board member conflicts of interest.

Tom Meredith would consult with Steve Houchin.

Additionally, committee created a basic system of chain of communication for conflicts of interest between board members, the President, and the City Attorney when a potential conflict is identified and that would be discussed at Special Board meeting on 10/30/21

6. Review eligibility for possible appointment to HUNC Board of Directors among applications received by deadline of October 22, 2021 at 5:00pm.

A) Discussion of vacant HUNC Board seat applicant, Asher Landau, for Non-Profit & Faith-Based Organization seat and possible motion to recommend for consideration at next HUNC Board Meeting

Asher Landau was introduced to the Executive Committee.

Robert Morrison recused himself as he would be working with the Hollywood Food Coalition, Asher's place of work.

Mr. Landau gave his background, his learning of the seat, his work on other neighborhood councils, and his goals. Tom Meredith discussed his engagement with Mr. Landau while feeding homeless at HFC and his pleasure at Mr. Landau's decision to apply.

Mr. Landau was asked a series of questions to determine if he met a basic eligibility for the position. Committee addressed to candidate that is professional association with the HFC may require that he recuse himself frequent, asking if he was comfortable with that. He said "yes". He was advised that the seat would require he run again in 2023, due to it being an appointed position.

Motion Made: Motion to approve the eligibility of Board seat applicant, Asher Landau, for Non-Profit & Faith-Based Organization and move application to next Full Board for possible appointment

Motion: Sheila Irani **Second:** Tom Meredith **Vote:** Yes-3, No-0, Abstain-0, Recused-1, Ineligible-0

Yes

Brandi D'Amore Sheila Irani Tom Meredith

Recuse

Robert Morrison

- B) Discussion of vacant HUNC Board seat applicant, Lara Zvirbulis, for Geographic Area 4 and possible motion to recommend for consideration at next HUNC Board Meeting

Robert Morrison was advised he could return to Executive Committee.

Lara Zvirbulis was introduced to the Executive Committee.

Ms. Zvirbulis gave her background, her learning of the seat and her candidacy for the seat in March 2021, her current work as a voting stakeholder on another committee, and her goals. Brandi D'Amore mentioned that Ms. Zvirbulis had been excellent on her committee, and that the two had done outreach in the encampment areas recently, citing Ms. Zvirbulis' enthusiasm to do and learn.

Ms. Zvirbulis was asked a series of questions to determine if she met a basic eligibility for the position. At that time, committee members discovered that Ms. Zvirbulis was not vaccinated and was personally unsure if she would do so. She was advised that as the City was indicating a potential return to meeting in person, and as the board meets on City property that requires vaccination - with no hybrid in-person/electronic meetings planned, that would mean all board members may need to be vaccinated or repeatedly tested in order to attend meetings. She said it was something she would have to consider, and that if an option, she would want to be approved and then resign if necessary if board had to meet and she still would not vaccinate. Committee members debated if this removed her from being eligible, determining that she met the minimum requirements, and that issue would need to be discussed and decided at Full Board. Ms. Zvirbulis asked if she could stay on the committee upon which she participates in the interim or if she did not get appointed. She was told "yes". She was advised that the seat would require he run again in 2023, due to it being an appointed position.

Motion Made: Motion to approve the eligibility of Board seat applicant, Lara Zvirbulis, for Geographic Area 4 and move application to next Full Board for possible appointment.

Motion: Sheila Irani **Second:** Brandi D'Amore **Vote:** Yes-4, No-0, Abstain-0, Recused-0, Ineligible-0

Yes

Brandi D'Amore Robert Morrison Sheila Irani Tom Meredith

7. Determine agenda and discuss other matters regarding HUNC Board RETREAT on Saturday Oct. 30, starting at 9:30 AM
Robert Morrison outlined his presentation plan for the Retreat.

8. Discussion of next Exec Committee Meeting with consideration to upcoming holidays

As committee had fulfilled its bylaws requirement to meet for the quarter, and holidays of Thanksgiving and Christmas (with board possibly being on hiatus for December '21), and as there may not be any open seats pending November '21 meeting, that no Exec Committee meetings to be scheduled at this time. If necessity required, meeting would be scheduled accordingly.

9. Discussion of next due date for Business Area A application.

Postponed.

10. Committee Member announcements on items not on the Agenda

Reminder that Sheila Irani was in the process of creating Bylaws ad hoc.

11. Old/Ongoing Business

None

12. New/Future Business

Discussion on open seats if necessary.

Adjournment at 9:00 PM

Reconsideration: The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place before the end of the meeting at which it was considered or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and take an action. If the motion to reconsider an action is to be scheduled at the next meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a [Proposed] action should the motion to reconsider be approved. A Motion for Reconsideration can only be made by a Board member who has previously voted on the prevailing side of the original action taken. If a Motion for Reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Recording Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Ralph M. Brown Act.