

OFFICERS:

PRESIDENT Robert Morrison
VICE-PRESIDENT Tom Meredith
TREASURER Asher Landau
SECRETARY Brandi D'Amore



BOARD MEMBERS:

Annika Guterman Chad Manuel
Jack Zweig Jim Van Dusen
Margaret Marmolejo Michael Connolly
Sheila Irani Tony Zimbardi

HOLLYWOOD UNITED NEIGHBORHOOD COUNCIL
Certified Council #52,
P.O. Box 3272 Los Angeles, CA 90078
www.MyHUNC.org email us at Info@MyHUNC.org

BOARD MEETING MINUTES

Monday, January 9, 2023, 6:30 PM
Webinar ID: 828 3698 1526
Zoom Link: <https://us02web.zoom.us/j/82836981526>
Meeting Exhibits: <https://bit.ly/3lqiBIB>

1-7, 9, 8, 10-12, 14-15, 13, 16-22

Jack Zweig's vote as Youth Representative is advisory only. Does not count towards majority.

Welcome

6:32 PM start

1. Roll Call

~~Margaret Marmolejo~~ **Margaret Marmolejo entered meeting after roll call at 6:34PM**

Tom Meredith	Sheila Irani	Jim Van Dusen	Brandi D'Amore	Michael Connolly	Robert Morrison
Tony Zimbardi	Asher Landau	Annika Guterman	Chad Manuel	Jack Zweig	

Absent

Margaret Marmolejo

2. Approval of Minutes

A) ~~December~~ **December 2022 Meeting Minutes**

Motion passed.

Motion Made: Motion to approve ~~December~~ December 2022 Meeting Minutes

Motion: Brandi D'Amore **Second:** Chad Manuel **Vote:** Yes-11, No-0, Abstain-1, Recused-0, Ineligible-0

Yes

Annika Guterman	Asher Landau	Brandi D'Amore	Chad Manuel	Jack Zweig	Jim Van Dusen
Margaret Marmolejo	Michael Connolly	Robert Morrison	Sheila Irani	Tom Meredith	

Abstain

Tony Zimbardi

B) ~~November~~ **November 2022 Special Meeting Minutes**

Robert Morrison noted that the November minutes were deficient. The minute taker resigned from their role after initial submission, so unable to receive more adequate minutes. With Department of Neighborhood Empowerment (DONE) approval, Brandi D'Amore added links to the meeting in areas where determined the minutes were deficient.

Motion passed.

Motion Made: Motion to approve ~~November~~ November 2022 Special Meeting Minutes

Motion: Sheila Irani **Second:** Jim Van Dusen **Vote:** Yes-0, No-0, Abstain-0, Recused-0, Ineligible-0

3. Comments from any City, County, State or Federal representatives in attendance (4 minutes each)

- ~~Ethan Weaver~~ **Ethan Weaver, formerly the Hollywood Neighborhood Prosecutor, introduced his replacement, Anthony King. Ethan shares that he was recently promoted to a new position on the Special Projects team for a larger area within LA county. This means he will have a lot of time to train and work with Anthony. Ethan will also still be in the neighborhood prosecutor program and available to help with issues as they arise, but Anthony King will be the person to whom folks should direct their daily issues.**

- **Anthony King** introduced himself and shared that he has been working with the City for about three years now. He is coming out of a trial position where he worked on a lot of prosecution-based cases and is excited to have the opportunity to work more with communities and address what is happening with the City. He shared his email: anthony.king@lacity.org.

- **Geoff Thompson**, Deputy Chief Staff for Council District (CD) 4 and Councilmember Nithya Ramen, introduced himself and shared that he is here to support and was involved with the Ad-hoc sign committee with HUNC for 6 months now. He's available if there are any questions for the CD4 office.

- Los Angeles Police Department (LAPD) Senior Lead Officer (SLO) Gonzalez said she covers basic car six adam 49, the area south of Franklin to Hollywood and West Vine to Western. The area south of Franklin/Western and Hollywood continues to be an issue. A lot of members on the HUNC board frequent this area. Hollywood Division is working on taking care of a lot of the thefts taking place in this area. On December 18th and January 7th, detectives conducted special operations inside the Ross and Marshall's. They made several arrests and warrants for theft in this location. She said that homelessness continues to be an issue in this area, and she has been conducting high visibility extra patrol in the areas – especially within the special enforcement 41.18 zones, where they have done a major cleanup. She said a lot of the homeless that were there were housed thanks to Urban Alchemy and CD13. Recently, the 101 and Cahuenga were cleared thanks to CD4. She said this is helping getting housing for the homeless as well as reducing crime in the area. SLO Gonzalez shared her email: 41018@lapd.online.

- **Joseph Siroky**, CD Field Deputy for this area, shared that he has been doing his best to meet with constituents in the area. If anyone would like to set up a meeting with him or anyone in the CD4 office, they can reach out to him. He's learning about issues in the Hollywood area and Hollywood Hills.

Josef shared about a few upcoming events including Homeless Connect Day on February 16th located at the Will and Ariel Durant Library.

Josef said if folks have case work issues, please send him your 311 requests so he can elevate the issues to the appropriate agencies and departments. With the rain, there have been a lot of issues and clogged drains, etc.

Josef recently outreached to small businesses in the Franklin Village Corridor.

Josef shared that the team is working with Mayor Bass regarding issues related to homelessness. In the last years, CD4 has been coordinating and collaborating with different agencies including Ascencia and Los Angeles Family Housing (LAFH). They have helped with housing 30 people into different types of housing. Mayor Bass has motel vouchers that do not have an expiration date. Josef thanked the Councilmember and Homeless team.

If anyone wants outreach, they can reach out to Josef and/or the CD4 Homeless team. Josef can elevate this to them. **Josef** also shared there is a Project Homekey site west of Yamashiro.

4. Community Updates and Questions about Public Officials' Comment (up to 5 minutes)

- **Asher Landau** asked **Josef Siroky** if he could clarify what vouchers the Mayor's office is giving out and how long they will provide housing. **Josef Siroky** said he has a friend who works in the Mayor's office and said they are hotel and motel vouchers that will be available to people until permanent housing is found. The vouchers do not expire. **Asher** asked if this is as long as necessary until permanent housing is found. **Josef** said he will reach out to clarify this. **Asher** said he is a service provider and is familiar with different programs but hasn't heard about this voucher program. **Josef** will follow up with more information to clarify.

5. Public Comment on Items not on the Agenda

Mike Vorhaus asked if the Hollywood Sign issue is on the agenda. **Robert Morrison** said it was. **Mike** will share his comments during that item in the meeting.

6. Conflict of Interest Announcement

Robert Morrison asks everyone to identify conflicts of interest on the meeting agenda that they may have about any of the items on the agenda and to recuse themselves accordingly.

Brandi D'Amore shared that with the agenda being released on Fridays, there is no time to reach out to the attorney for guidance when needed. **Robert Morrison** said this is a very short window and suggested this item be talked about during the Executive Committee meeting to give clear instruction to the board on this issue moving forward.

7. President's Report

Robert Morrison wished everyone a happy 2023. He also thanked **Tom Meredith** for helping with posting agendas and other board-related tasks while **Robert** was traveling for the holidays.

Robert shared that HUNC will likely be moving back to in-person meetings in February or March. Marilú Guevara, DONE representative, will give an update on this during her report.

He advised that this year is an election year for HUNC; 17 seats will be up for election. One can find out what seats are open and information on what it's like to be on Neighborhood Council at elections.myhunc.org

Robert reminded everyone to raise their hand and wait for him to invite them to speak. He will do his best to call on people in the order their hands were raised but may go in order of who has talked less if there is a lot of discussion.

Board moved to Item 9.

8. Report from Department of Neighborhood Empowerment (DONE) Neighborhood Empowerment Advocate (NEA) Marilú Guevara (up to 5 minutes)

Item heard after Item 9.

Marilú Guevara thanked everyone for their cooperation, especially Brandi whom she reached out to during the meeting. Marilú went through the following:

- For her own knowledge and future guidance, Marilú will check in with the City Attorney, Elise Ruden, regarding the FPPA issue. She reminds board members that if they have any potential conflicts of interest, please consult with the Office of the City Attorney. In case one does not hear back from them, it is best to practice safety in terms of recusals; one can also move to have the matter tabled until the next meeting, etc. or practice recusal.

- Marilú shared that HUNC is currently in an election season. One can file to become a candidate to run for a seat for Hollywood United. Filing ends on February 14, 2023.

- Marilú said current Neighborhood Council members are the best ambassadors for elections. She is also available for support. She had some people approach her at the Tenant Rights event saying they were interested in joining the council.

- There are Candidate Info Sessions coming up every other week from now through the end of the filing period. If anyone wants to attend but cannot, she suggested signing up on Eventbrite regardless to receive the recording after the meeting.

- She provided an update on the status of virtual meetings. Virtual meetings were allowed under Assembly Bill 361 for representatives of the public. This went into effect as long as the State of Emergency was in effect, which is coming to an end at the end of February. As of March 1, 2023, Neighborhood Councils will have to cease all virtual meetings and go back to in person. They were unaware this would happen so quickly.

- On March 1st, meetings will either be in person as DONE has not yet determined a hybrid version that meets the State Law. In the event hybrid COULD be done, there would be many requirements. There would need to be standard equipment and tech has to be in place to allow public comment from a virtual POV and in person. A quorum of board members would be required to meet in person, and the ability to not attend in person would require that said board members meet criteria to permit it, and there will be a cap on the number of times. She said the process to go hybrid versus fully in person is highly complicated, and she is working on putting together guidance for hybrid options for Neighborhood Councils.

Robert Morrison asked if HUNC would need to have a virtual option for the public or if they can solely hold in-person meetings. She said meetings can go back to the state they were in before the state of emergency, so yes, they can be fully in person. She also suggested getting familiar with Assembly bill 2449 for more details on applying a hybrid system.

Robert Morrison asked her if she was available to attend the February 7th Executive Committee meeting to talk more about this process, and she said yes Marilú said yes, she's available.

Brandi D'Amore asked her if her understanding was accurate that any location of those participating virtually would need to go under ADA compliance review and address listed in agenda. Ms. Guevara said yes, there are a lot of intricacies and logistics beyond just setting up a computer and including a zoom link.

Tom Meredith thanked her and asked if the option to go in person or hybrid needs approval by the board or can be approved by the Executive committee. He also asked if HUNC decides to go one way or the other, can they change this further down the line or do they need to choose one or the other now. She responded yes, this change can be made, and her department is here to support and provide guidance. However, ultimately the decision is within each NC on how they want to proceed. She said each NC will handle this differently and suggested agendaizing the issue to have a wider conversation about it as a board, but the decision can be made just within the Executive committee if the board is comfortable with this.

Brandi D'Amore asked Marilú Guevara could include a list of excusable reasons that permit board members to participate in a virtual location. Ms. Guevara said she will include a cheat sheet she has created regarding this in her DONE announcements and suggested reviewing Assembly Bill 361 for more details.

Board moved to item 10.

9. Report and Recommendations from Ad Hoc Hollywood Sign Committee

Board heard this after item 7.

Before any discussion, Brandi D'Amore stated that she discussed this issue with the City Attorney and needed to excuse herself from the item as it would not be possible to cast an impartial vote. Sher Landau brought up a point of order and said she had talked to the City Attorney this past week and she indicated that they do not need to put someone on hold if they excuse themselves, they can just have their camera off. Brandi D'Amore said when she talked to the City Attorney, this was not the case and she needed to be put on hold. She also indicated she was invoking her right under the Fair Political Practice Act (FPPA) to provide public comment. Brandi D'Amore was put on hold from the meeting at 6:59PM

A) Presentation of Report Summary by Committee Chair and Members

Sheila Irani, chair of the Hollywood Sign Advisory Ad Hoc Committee, presented a summary of the Committee's report. Sheila said she has been a HUNC board member for 11 years. The committee was required to develop a final report by January 2023 with a list of neighborhood concerns related to the use of the Hollywood Sign presented by a committee where all neighborhoods below the sign were involved. The meetings were open to the public to join and advertised by Nextdoor.com, email blast, and phone calls. The report will be shared with the Sign Trust and other relevant City Departments.

Members on the committee included: Sheila Irani, Jim Van Dusen, Robert Morrison, Voting Stakeholder Steve Alper (Beachwood Canyon/Hollywoodland), Voting Stakeholder Chip Clements (Hollywoodland - BCNA), Voting Stakeholder Dotto (Hollywoodland HHA), Voting Stakeholder Augusta Johnson (Beachwood Canyon BCNA), Voting Stakeholder Kristina O'Neil (Lake Hollywood Estates LHA). Sheila Irani noted that Robert Morrison does not live right under the sign – in Franklin Village and is a renter not an owner.

Sheila Irani shared a history of the sign. It was built as an advertisement for Hollywoodland in 1923 and subsequently incorporated into Griffith Park. In 1945, the sign was in terrible disrepair and the Chamber of Commerce repaired it upon removal of "land" from the sign. The sign was in disrepair again in 1978, and it took private donations to rebuild.

Funds can only be used for security and maintenance of the letters of the sign but not the surrounding area. Griffith Park collects fees for filming of the sign.

PRESENTATION HIGHLIGHTS

The primary problem is the millions of visitors who go to visit the sign. There is no traffic control and LADOT parking enforcement is few and far between. The main destinations are Lake Hollywood Park and Deronda Plateau. The roads are very narrow and many tourists traverse these sidewalk-less roads on foot. The primary method people find the sign through is digital wayfinding. There were 1.23 billion results when searching the Hollywood Sign.

- Full-time and daily rangers should be employed to enforce laws against smoking, illegal parking, moving violations. 400 cigarette butts were collected on a weekly basis. This area has not had a fire in at least 100 years.

- First responders have difficulty accessing the area. A 2018 study was conducted looking at response time of fire stations in the HUNC area showed that response times were slower by at least two minutes. The entire area below the sign is classified as a very high fire severity zone. Visitors are unaware of the district-wide "no smoking" rules, and there need to be signs and advertisements to make this clear.

- Regarding traffic, there should be consistent management of traffic by Los Angeles Department of Transportation (LADOT). Th roads should be kept open and moving especially for first responders. Traffic officers need to be there all day 7 days a week. The committee recommends a traffic study be completed focusing on pedestrian safety.

RECOMMENDATIONS AND SOLUTIONS

Sheila Irani stated that not every member agreed with all of the recommendations but needed to bring the full list to the committee to hopefully come up with the best ultimate solution.

The recommendations include: increased security and enforcement, infrastructure improvements, smoking and fire prevention, alternative transportation modes, informing social media of the issues, no fly zones, area closures and restrictions, a dedicated visitors center in the Hollywood Commercial Zone, disaster preparation in conjunction with LAFD, lighting of the sign to raise funds for neighborhood improvements, and Hollywood sign management to be more inclusive of residents' concerns.

Sheila Irani also discussed adding paid parking around the Hollywood Estates and Lake Hollywood park which would reduce the parking demand in the area. She discussed having available handicapped parking as well as rideshare drop offs and bike racks.

- HUNC believes the city must support all of the communities by providing equitable and well-managed access to the sign so

stakeholders can enjoy this without all of the issues brought up by this report.

Suggestion made for potential for a turnaround around the vista – much needed – turnaround with more width.

Sheila Irani thanked everyone who invested their time and resources in this committee over the past 6 months.

B) Questions for Clarification from Board Members

There were no clarifying questions from board members.

C) Public Comment

Robert Morrison asked everyone in attendance who wanted to make a public comment to raise their hands.

Robert asked someone to text Brandi D'Amore to re-join the meeting for public comment. Marilú Guevara asked why this would happen if Brandi had recused herself, and said she had not seen this happen before so asked the board to hold on inviting Brandi back before she clarified this. Board members indicated that this practice had occurred in past.

Public comments by community members:

- Jeffrey Keiser shared that he is the closest house to the Hollywood Sign, and he deals with these issues all day long. The traffic issues are real, and there is a lot that needs to be dealt with. He believes that issues with illuminating the sign should be dealt with separately. His house was used to illuminate the sign for the BET awards ceremony, and he thinks illuminating the sign should be a good thing. There was concern mentioned about lasers interfering with aircraft, but there are no laser beams outside of the direct path and this should not be a concern. He also shared that none of the lights hit anything in Griffith Park except for the surface of the sign so the only interaction with wildlife would be birds flying through.

- Rochelle Steiner said she lives on Deronda right up from five points and has been there for 13 years. She thanked the committee for the report. She said 2017 was the worst of it, and we are approaching that again. Rochelle added a few things to consider: Deronda not only is small and has no sidewalks, but it is also a dead end, so turning around is a big problem once people drive up the street. There is difficulty getting homeowners insurance. There were barricades up in the area around Christmas, and no one took responsibility to remove them, so they were moving around the street. She also expressed concern about February 4th – P22 day (sic memorial service). There will be an influx to the neighborhood.

- John Dotto was part of the group that helped pull this report together. He said that this report is reflective of many different opinions, across different residents in the area. He wanted to ensure it was clear he is not representing the HHA. He does sit on the HHA board but his membership in the ad-hoc sign committee is on his own and not as an HHA representative.

- Ben Shoffner, a resident of Hollywood since 2010. He said the Hollywoodland Homeowners Association (HHA) does not speak for him. He is a frequent walker, hiker, and advocate for public access. He wanted to thank the ad hoc sign committee for their help. The sign exists and is not going away and neither are its visitors. The report accepts this reality while offering constructive feedback. He submitted a detailed written response to the committee already and wanted to highlight 3 brief points: focus on verifiable facts and data whenever possible i.e. traffic studies; fire danger: don't let rhetoric get ahead of the facts; urge committee to stick to the facts and work toward constructive solutions.

- Linda Othenin-Girard said she is on the board of the Oaks Neighborhood Association. She has read Ben's response and seconded everything he had to say. She expressed appreciation for the work the committee had done on the report. She wanted to reiterate that since the Beachwood Gate closure in 2017, there has been a lot more traffic in the Oaks and especially on Canyon Dr. going into Bronson Cyn.. She understands that the committee did not want to open Pandora's box, but this is a huge oversight to talk about the problems related to the sign without reviewing and examining the decision and the impact it has had on the surrounding neighborhoods. She hopes they can elaborate on this part of the report more.

- Jeanne (Clarke) thanked the ad hoc committee for a very comprehensive report. She says that all of the neighborhoods have experienced a huge uptick in traffic just as the amount of wayfinding gets perpetuated through the internet. She said the City Chamber (sic Chamber of Commerce) and Tourist Board continues to drive people to the Hollywood Sign. Lighting the sign as a way of bringing revenue to manage the issues in the neighborhood is an issue because there is already a huge amount of dollars flowing into the Chamber from the Sign, and the daytime issues need to figure out the issues during the day before considering lighting the sign at night.

- Nancy Garten thanked the ad hoc committee and brought up that there was nothing mentioned about closing Barham or gating the path from Barham to Beachwood. She said this is the number one thing that should be looked at and would take away the traffic issue.

Robert Morrison asked Marilú Guevara for guidance regarding Brandi submitting public comment. She consulted and determined that a board member who is recusing on an item due to a conflict of interest cannot submit public comment on the issue. This is

because they cannot choose what role they take on, they automatically are seen as a board member. This can sway the board in one direction or another which goes against the spirit of recusal.

-Dave Thomas shared that he and his wife moved to the area in 2018 and have small children and walk dogs frequently in the area. He thanked the Ad-hoc Committee for working hard on this issue. He liked the idea of a permanent ranger for smoking and fire control. He expressed concern over adding parking meters. This may also charge some access issues. He also expressed concerns over the ranger station adding to the tourist attraction, tourist shuttles shuttling more people than are already there into the area, the bathroom facility, lighting the sign, turnaround, and closure of the gate.

-Kris Sullivan, a resident of Beachwood on Hollyridge since 1988, thanked the committee for working on this report. She said we need to think of the big picture and make sure the City knows that we need to have the best ways to get visitors to the area and provide services that tourist attractions around the world provide. She also addressed the Beachwood gate being closed. This started a big mess over at Lake Hollywood and the Oaks. She suggested that they open the gate to pedestrians only and create a fence protected sidewalk along the road so as to not interfere with the stables. Kris also suggested a shuttle up Beachwood, the widest street in the area.

-George Skarpelos said the committee did an incredible job. He read through the whole report. He said the biggest push to visit the Hollywood Sign comes from the City and the Tourism Board. When one walks into the Bradley International terminal, there is an enormous poster of the Hollywood sign. The City is pushing people to visit through this messaging. This will only get worse with the upcoming Olympics. The City, Mayor's office, and City Council will need to be on board. He does not have an issue with the lighting of the sign because he is far enough away from it, but there are people who live right by the Sign and he sees how this could be an issue. Tourists are unable to get up there now, so imagine the traffic issues if it's dark and people are trying to drive up there.

-Mike Vorhaus, who lives at the top of Mulholland and used to live at the top of Beachwood in 1994. He said this was a great report. He shared that traffic congestion is a huge problem from which a lot of problems stem. Traffic can be so bad, people have to stop and direct traffic with their hands. Vans are barely able to fit on the road, let alone turn around when they reach the top. If they were to have shuttles, they should be small. There should be enforcement, supervision, and a full time park ranger.

-Maureen Tabor thanked the committee for this excellent report and Sheila Irani for her superb delivery. There were so many reports over the holiday of people who live nearby the congested area. They would point out the traffic issues and violations to the Department of Transportation (DOT) person posted in the area who responded that they could not leave their post. She would like someone in authority to ask CD4, LAPD, DOT, if they mean to deploy officers who they pay for and not allow them to leave their posts.

-Jeff Swofford, a Hollywood resident, living off Deronda, said he is a Hollywood HHA member but is speaking individually. HE said the situation is absolutely worsening. There is a lack of enforcement by DOT whenever they are even there. He commended Sheila and the ad hoc committee for their comprehensive report. He said he opposes lighting the sign as well but appreciated the balance in the report between safety and quality of life issues.

-Erosby Doe thanked the board members for beginning to address the Hollywood sign-related problems. He said that George, who spoke earlier, brought up the elephant in the room – the promotion of the sign. He said this started with Sheila Irani promoting and assisting development which continues to this day. He said many proposals in the report are not mitigations but further development proposals. He said this is preparing for more traffic which cannot be handled on the substandard streets. He said "you don't represent us, you don't represent this neighborhood."

-Barbara Mitchell and John Beard asked if there is any certified evidence that is proven and written in a report: how many tourists come to Hollywood just to see the sign that could be compiled to actually present to the Chamber or to the City to say "look here is how much we bring in, here is how we mitigate the problem."

-Augusta Johnson shouted out the committee members for working on this report. She also shouted out Councilman Raman's office, including Geoff Thompson and other people in the office who showed up for the meetings and showed a lot of support. She was hoping the Council office will be able to work with us on the issues laid out in the report.

-Brian Burchfield thanked everyone for the report. He agreed with everything proposed with exception to lighting the Hollywood sign at night. He lives on Deronda and has to go up and down Ledge wood all night long. There is pedestrian traffic beyond cars and shuttles. He said at night, there will be pedestrians which is an accident waiting to happen. He liked the idea of a ranger at the park and increased traffic control and smoking control. He does not support lighting the Hollywood Sign at night. This will be a disaster for the people who live up there.

-Robert Andrus thanked the committee for the report. He lives on Deronda and said the issue is the number of people that are coming up to see the Hollywood Sign. If this issue is not addressed, all the other issues will tend to rationalize more and more people coming up, as it will be more convenient. The issue of the amount of people coming up is what needs to be addressed above and beyond all others.

Resident (did not identify their name on zoom) thanked everyone on the committee for their time spent on the report. He and his wife have lived on Beachwood for 5 years. He said the last comment nailed it on the head. It is the traffic that is a big issue. Having a bus travel up and down Beachwood would be a disaster. If the amount of people coming here is not controlled, it will promote more and more people. He asked what happened with the proposal to have a tram with Warner Brothers go up to the hill. This would mitigate traffic in our areas.

Christine O'Brien echoed what Bob Andrews said. She said we can pretend to solve everything but unless we deal with the amount of people, it's not going to happen. She discussed revisiting some of the facts. The sign and the land is owned by the City of LA. She has seen a ton of documents that she can assist the city with to make factual points on this.

- D) Discussion and motion to adopt report for distribution to local stakeholders and city, county, state and other agencies and officials.

Jim Van Dusen proposed amending Paragraph 3 on page 11 under Area Closures and Restrictions to read:

The Beachwood gate closure in 2017 into Griffith Park is recognized to have driven more traffic and visitors into lake Hollywood and the oaks area. At this time, there are no problems to resolve at the Beachwood gate due to the gate's closure. Any discussion of potential problems that would occur if the gates were to reopen would be speculative at this time. If any actions were taken to reopen the gates, then all issues would need to be reviewed at that time including the preparation of an environmental impact report.

Jim Van Dusen suggested changing this because what is written now is a hanging chad that doesn't really address the issue. He also suggested changing some verbiage in the conclusion. He suggested removing "in advocacy" as to not suggest all of the groups mentioned supported all of the ideas in the report and to change the term "solutions" to "ideas" on this page as well.

Sheila Irani thanked everyone and the people who came tonight to make comments. She said "we hear you, and every comment was heard". She suggested moving forward with approving the report with Jim's edits.

Robert Morrison suggested adding the HUNC header and everything and including an appendix with written comments received from the community in the report.

Mirilú Guevara apologized for prolonging the meeting, She advised that Brandi remain on hold through the length of the discussion and went through an additional verification method to verify this.

Motion passed.

After motion, Brandi D'Amore returned to the meeting at 8:18PM. At that time, she made a statement to ask DONE review her prevention to speak as the previous City Attorney, Steve Houchin, specifically advised that board members retain the right to speak under the FPPA and that the board had done this before.

Board moved back to item 8.

Motion Made: Motion to adopt report for distribution to local stakeholders and city, county, state and other agencies and officials.

Motion: Sheila Irani **Second:** Tom Meredith **Vote:** Yes-11, No-0, Abstain-0, Recused-1, Ineligible-0

Yes

Annika Guterman Asher Landau Chad Manuel Jack Zweig Jim Van Dusen Margaret Marmolejo
Michael Connolly Robert Morrison Sheila Irani Tom Meredith Tony Zimbardi

Recuse

Brandi D'Amore

- 10. Youth Representative Update

Jack Zweig had no youth representative update.

- 11. Neighborhood Purposes Grants

- A) Motion to approve Neighborhood Purposes Gran(NPG) for A MILLION DROPS for six-month supply of laundry vouchers for \$1500

Asher Landau consulted with the City Attorney and will need to recuse himself for this item. Asher's employer, Hollywood Food Coalition, does business with a signatory on the NPG, Ross Dodds. He was put on hold from the meeting at 8:33pm.

Sheila Irani shared some background on A MILLION DROPS. The organization started by offering free laundry to the homeless. The

Wash on Webster accepted these vouchers. DONE awarded HUNC for this program along with their food and shower programs a few years ago. This is another iteration of an NPG that HUNC has been providing to A MILLION DROPS for 4 years. This one is for \$1,500 to capture the next 6 months instead of 3 months that is typically requested more frequently.

Questions for clarification:

-Brandi D'Amore asked Maiké, from A MILLION DROPS, why they were requesting double the usual amount. Maiké explained that this is because they typically apply for a 3-month period but are currently applying for a 6-month period. Brandi said she understood.

-Brandi D'Amore asked Marilú if this needs to be reviewed because Maiké listed Sheila Irani as a friend on the application. Marilú said that Robert has guided the board to seek guidance from the City Attorney if they believe they have a conflict of interest. This is not for Marilú or the board to decide. When the City Clerk's office reviewed the NPG, if they believe a recusal should have happened and it did not, they will follow up with the City Attorney.

Sheila Irani said she has previously consulted with the City Attorney who determined this was not a conflict of interest.

There was no public comment There was no further board discussion.

Motion passed.

Motion Made: Motion to approve Neighborhood Purposes Grantor A MILLION DROPS for six-month supply of laundry vouchers for \$1500

Motion: Sheila Irani

Second: Jim Van Dusen

Vote: Yes-0, No-0, Abstain-0, Recused-0, Ineligible-0

12. Planning and Land Use Management

- A) Discussion and Motion to support Plan Approval for 1917 N. Bronson Ave to permit the continued sale and consumption of a full line of alcoholic beverages in conjunction with an existing 3,150 square foot restaurant having 86 interior seats and 20 seats in a 139 square foot patio with hours of 10:00 am to 2:00 am of operation seven days per week, with patio ceasing operation at 11:00 PM.

Margaret Marmolejo recused herself because she lives and works within 500 feet of the location to this location. Annika Guterman shared she may also need to recuse herself because of her proximity to the location.

The item has been postponed until February 2023 pending Annika Guterman and Margaret Marmolejo's consultations with the City Attorney.

Board moved to item 14

13. Elections Items

Board moved to this item after item 15.

- A) Ad Hoc Elections Committee Chair Report

Robert Morrison presented for the Ad Hoc Elections committee. It is currently in phase 1 which is candidate recruitment and engagement. He checked before the current meeting, and no candidates had completed the registration. There has been social media promotion via Instagram and Facebook. Flyers are ready but printer had some trouble printing the yard signs.

He said to the other board members if not going to run for current seat, help make sure there are candidates running for open seats within the next year.

There are five different ways to work on this and Robert asked that committee members choose 2 or 3 ways to recruit candidates:

-Organizational outreach: reach out to other groups within the neighborhood, and let people know about the elections.

-Participate in a canvassing day

-Volunteer to be part of the candidate Open House

-Find a home for some yard signs

-Something else that assists with recruiting candidates

Robert Morrison opened the floor for board members to ask questions.

Tom Meredith said Robert Morrison summarized this very clearly. Tom attended the DONE-supported Awareness Engagement workshop which went through all the themes for outreach and emphasized direct mail which had the appeal of reaching stakeholders not on social media. Brandi D'Amore said this would be too late to get candidacy applicants by then but could work to encourage people to vote. Tom Meredith said this isn't true because there is an overall budget for elections which can be used

for mailing prior to the next board meeting. She said timing was, not funding.

Brandi D'Amore asked Ms. Guevara when DONE would step up to find candidates for these positions, who responded that EmpowerLA does help bring election awareness, hosts trainings, workshops, etc. and these are open to the public. DONE also has been running a commercial informing listeners about Neighborhood Council elections on KPCC. She said also said DONE is in discussion with other radio entities and has an ad running at the LA Convention Center. There is also an ad on public transportation running through the election cycle and they are in talks with other big media. Marilú explained that DONE does not have funds to support 99 individual elections and are doing their best to support. Ms. Guevara also offered to help with canvassing on January 28th. She also said if there are any other questions regarding this to feel free to email her.

Margaret Marmolejo said there were 7f names put together in the Non-Profit, Education & Arts Committee a year ago of the emails and contact information of local nonprofit, artist, and education groups. She suggested reaching out to this list.

Sheila Irani asked where the elections would take place. She wanted to know if it would be at Cheremoya and was curious on what the COVID protocol would be. Robert Morrison said the committee has not gotten there yet and is currently focused on candidate recruitment but is also working on finalizing the polling location. Brandi D'Amore said they do have that and discussed the COVID requirements. Robert Morrison said he was saying this was not yet in discussion with the election committee yet. Sheila Irani asked for clarification from Marilu Guevara about vaccination requirements. Marilú sent this in her written statement to the board. She said any in-door facility that a Neighborhood Council uses for any activity is subject to this right now but will keep HUNC updated with any changes.

They may require each patron to provide proof of vaccination or a negative test in the last 72 hours. It's up to the Neighborhood Council whether they want to enforce this. She will work with the lead planner of each event to consult with the latest guidance.

Robert Morrison asked if anyone was willing to commit to one of the five previously listed ways to recruit candidates. Brandi D'Amore asked if this counted under the Standing Rule outreach requirement, and Robert said it does.

Sheila Irani will be out of the country during this period. Robert Morrison will send out an email to ask people with what they can assist.

B) Canvassing Invitations

Robert Morrison shared that the committee is planning a couple of days to canvas around the neighborhood:

-Business Canvassing on 1/21

-Neighborhood Canvassing (the area between Franklin and Hollywood Blvd) on 1/28

1. Business Canvassing on 1/21

2. Neighborhood Canvassing on 1/28

C) Motion to approve Virtual Candidate Open House on 1/30 and 1/31 from 7 to 8PM

Brandi D'Amore recused herself and is on hold at 9:30pm.

Ms. Guevara shared that if there is no expense and the event is not in person, HUNC does not need an event application form and thus, does not need to vote on the item.

Brandi D'Amore is back at the meeting at 9:31. She presented the issues of choosing dates based on the availability of the committee members, which in theory as two of the committee members may be running could mean the meeting was scheduled for their benefit to attend. She asked how any board member running could answer questions in an Open House like this in an unbiased way whether it was consciously or not. Robert Morrison explained that HUNC was moving on from this issue when Brandi D'Amore was back on the meeting after recusing herself.

D) Brief Discussion of Candidate Forum Planning

Robert Morrison explained that after candidates registered to run for Neighborhood Council positions, HUNC will host a Candidate Forum and asked Tom Meredith to discuss this more.

Tom Meredith explained that the forums were completed in-person pre-pandemic which he thinks is a better format and venue to be able to do in person. With the news boards are going back to in-person NC meetings starting in March, this may be possible.

Tom Meredith said DONE is saying to worry about recruiting candidates and not forums yet, and the forum will be something planned in the near future especially with the 30 day and 60 day requirements.

Robert Morrison expressed if people had thoughts about this to please reach out to Election Committee members.

Board moved to Item 16

14. Finance and Operations

Board moved here after item 12.

A) Treasurer's Report

Asher Landau hds no report and will jump into the Monthly Expense Report (MER) for November and December 2022.

B) Discussion and motion to approve November 2022 Monthly Expense Report (MER)

**Asher Landau wiked board through the November 2022 MER
There is no public commnt. There is no further board discussion.**

Motion passed.

Motion Made: Motion to approve November 2022 MER

Motion: Asher Landau **Second:** Tom Meredith **Vote:** Yes-11, No-0, Abstain-0, Recused-0, Ineligible-1

Yes

Annika Guterman	Asher Landau	Brandi D'Amore	Chad Manuel	Jim Van Dusen	Margaret Marmolejo
Michael Connolly	Robert Morrison	Sheila Irani	Tom Meredith	Tony Zimbardi	

Ineligible

Jack Zweig

C) Discussion and motion to approve December 2022 MER

Asher Landau alked board through the December 2022 MER. The additional items on the MER include office supplies because the office was running low on them and needed more. HUNC magnets for the Outreach Committee approved in the December '22 board meeting.

There was no public comment or further board discussion.

Motion passed.

Motion Made: Motion to approve December 2022 MER

Motion: Asher Landau **Second:** Chad Manuel **Vote:** Yes-0, No-0, Abstain-0, Recused-0, Ineligible-0

D) Discussion and Motion to approve up to \$35 for dry cleaning HUNC Tablecloth

Brandi D'Amore asked if this is the typical price. Tom Meredith said he received a quote from Holly Hills cleaner for \$29 and is adding extra to include tax and fees that may arise.

There was no public comment.

Motion passed.

Motion Made: Motion to approve up to \$35 for dry cleaning HUNC Tablecloth

Motion: Tom Meredith **Second:** Robert Morrison **Vote:** Yes-0, No-0, Abstain-0, Recused-0, Ineligible-0

15. Outreach and Event Promotion

A) Update on Tenants' Rights Seminar

Chad Manuel thanked Robert Morrison, Asher Landau, Jim Van Dusen, Tom Meredith, and Marilu Guevara for all of their help behind-the-scenes with the event, and Brandi D'Amore for her help promoting the event.

12 of the 18 people signed up for the event attended ,it and the event was a big success.

1. Discussion and motion to amend prior Tenants' Rights Seminar event budget to include up to \$800 for food and beverages, \$300 for event insurance, and up to \$100 in promotional and miscellaneous costs for a total budget of \$1200

Chad Manuel shared that the event required insurance after the hotel rescinded its sponsorship. Insurance ended up being higher than expected. The venue had given a quote for \$500 and then added a lot more fees, totaling to \$740.98 instead. Robert Morrison shared that Melvin from the Clerk's office reached out two days after Christmas to talk about the insurance issue and Melvin said this would be approved if HUNC got the adequate insurance. Asher Landau clarified that the event insurance was \$385.26. Chad Manuel also mentioned \$200 was allocated for promotional expenses and this was unused.

Tom Meredith asked if this amount in event insurance will be something that is now required when renting space. Robert Morrison said they have a procedure they typically follow in these instances to follow up between the City and the event venue. The problem was due to staffing over the holidays and even though the event application was received a month in advance, they were not able to review it and reach the correct departments in time before the event. So, event insurance should not typically be an issue.

Brandi D'Amore asked event planners to review the document she created that indicated that private properties that are not a part of sponsored space require insurance and said things should be done 3-4 months in advance instead of happening down to the wire. Robert Morrison also mentioned that this gave us less time to promote the event while waiting for approval from the City Clerk's office, so since they say to provide information 30 days in advance, it should really be 60 to give more time for promotion and potential issues.

There was no public comment.

-Discussion from the board:

Asher Landau asked about keeping the \$100 in for misc. Robert Morrison suggested leaving this in there as HUNC is still waiting for the final invoice from the property.

Motion passed.

Motion Made: Motion to amend prior Tenants' Rights Seminar event budget to include up to \$800 for food and beverages, \$400 for event insurance, and up to \$100 in promotional and miscellaneous costs for a total budget of \$1300

Motion: Robert Morrison **Second:** Chad Manuel **Vote:** Yes-0, No-0, Abstain-0, Recused-0, Ineligible-0

B) Update on Community Emergency Response Team (CERT) Event and Promotion

Margaret Marmolejo said there were 19 people that attended the first day of program in the middle of the heavy rain. This was the kick off starting the 7-class series. There were two instructors: Curt Howard and Anthony Wang. Margaret thanked everyone for helping with the event – Brandi D'Amore did a lot of outreach and Sheila Irani helped with the food and organizing costs. Tom Meredith did a great job hosting. Margaret also shared appreciation for Chief Fields stopping by to speak with the class and make everyone feel welcome. Margaret also thanked Robert Morrison who will be coming this week to speak and host people.

Tom Meredith said the event was great, and CERT is one of those events where one sees a positive reaction from stakeholders, not only getting valuable information on lifesaving properties but also understanding what HUNC is doing to help support this and the community

Margaret Marmolejo said some of the class members came because they lived close by, and other folks had been wanting to take a CERT class for awhile so this worked out. Many people were excited to help their community and neighbors.

Sheila Irani asked how many people are anticipated next week. Margaret said 25-30 people. Robert Morrison asked what time he should show up. Margaret said 5:30pm.

Brandi D'Amore asked if the change to Subway for the food for the meeting changes the budget. Sheila Irani said it is about the same. Brandi asked if there is a list of people that showed their vaccination cards. She also said after this week, if folks don't show up, they can attend the classes but won't be able to get certificates. Tom Meredith and Margaret Marmolejo said folks are able to make up the classes elsewhere and still receive the certificate.

1. Discussion and Motion to amend approved CERT Event Budget to a total of \$2500 for backpack kits, food and drinks, serving supplies, and unexpected incidental costs

Sheil Irani explained that a lot of local restaurants have expired health permits so for this past event, she ended up picking up the food from Gelson's which was a much more expensive option. The budget is increasing to have some extra money to cover food expenses. Cleaning supplies for the space will also need to be purchased. Robert Morrison asked if the total of \$2,500 will be enough for the whole budget. Sheila Irani said it would.

Asher Landau suggested that HUNC will need to revise the Outreach and Events budget if there are additional events planned this year.

There was no public comment. There was no further board discussion.

Motion passed.

Board moved to item 13.

Motion Made: Motion to amend approved CERT Event Budget up to a total of \$2500 for backpack kits, food and drinks, serving supplies, and unexpected incidental costs

Motion: Sheila Irani **Second:** Chad Manuel **Vote:** Yes-11, No-0, Abstain-0, Recused-0, Ineligible-1

Yes

Annika Guterman	Asher Landau	Brandi D'Amore	Chad Manuel	Jim Van Dusen	Margaret Marmolejo
Michael Connolly	Robert Morrison	Sheila Irani	Tom Meredith	Tony Zimbardi	

Ineligible

Jack Zweig

16. Community Impact Statements

Board moved to this item after item 13.

A) Announcement about City Council Schedule and Proposed Committee Assignments

Robert Morrison discussed watching City Council as part of the job Neighborhood Councils serve. He said that NC members should have received an email from Lorenzo Briceno of DONE outlining new City Council committee chairs and members. This meeting was taking place tomorrow. Robert reminded people to look out for updates regarding City Council committees.

17. Digital Media Policy

A) Report on Current Digital Media Activity and update to Account Administrators

Robert Morrison encourage board members and community to look at HUNC's social media and provide some feedback. He thanked Brandi D'Amore for doing good work on Facebook, Asher Landau on Instagram, and Tom Meredith on NextDoor and sending out emails. Robert also placed himself to be an account admin on Instagram as he's been working on Canva and has created some content to share.

B) Discussion and Motion to Approve Updated Digital Media Content Guidance

This item was postponed to a future meeting.

18. Reports by Committee Chairs

A) Outreach Chair

No report

B) Planning Land Use Management Chair

No report

C) Transportation and Works Chair

No report

D) Community, Cultural and Volunteer Services Chairs

No report

E) Public Safety and Emergency Preparedness Chair

No Report

19. HUNC Board Member, Committee & Liaison announcements not on the agenda

Brandi D'Amore shared that there is a mandatory training on gender identity coming up. -Marilyn said she shared a date in the email she sent out to board members. Brandi D'Amore emphasized this is mandatory by DONE and urged board members to take this because it could impact their abilities to vote during meetings.

Robert Morrison shared that there is a NPG funding training on Thursday, January 19th from 6-7:30pm.

Robert Morrison said the ad Hoc Standing Rules Committee would be meeting the first week of this month and are looking forward to having reports from that committee during upcoming meetings.

Brandi D'Amore asked Sheila Irani what she decided about the CCVS committee meeting taking place on MLK Jr. day. Sheila Irani shared that she had not received agenda items from any committee members and it was okay to cancel this meeting.

Tom Meredith asked a question regarding reaching out to the City Attorney. Earlier in the meeting, Anthony King introduced himself as the new Hollywood Neighborhood Prosecutor. However, HUNC members were to go to Elise for questions related to Neighborhood Council items. Brandi D'Amore said that Anthony is part of the Neighborhood Prosecutors that handle criminal prosecutions of activities in given districts whereas Elise is a member of the attorneys that take care of DONE. So, she's who NC members should go to for neighborhood council-related issues.

20. Motion to Extend Meeting by 30 Minutes to 1 hour

Not necessary

21. Old/Ongoing Business

None

22. New/Future Business

None

Robert ends on a note about commemorating P-22.

Adjournment at 9:42 PM

Reconsideration: The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place before the end of the meeting at which it was considered or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and take an action. If the motion to reconsider an action is to be scheduled at the next meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a [Proposed] action should the motion to reconsider be approved. A Motion for Reconsideration can only be made by a Board member who has previously voted on the prevailing side of the original action taken. If a Motion for Reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Recording Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Ralph M. Brown Act.