

**OFFICERS:**

PRESIDENT George Skarpelos  
VICE-PRESIDENT Tom Meredith  
TREASURER Sheila Irani  
SECRETARY Erin Penner



**BOARD MEMBERS:**

Andrew Chadsey Bianca Cockrell  
Brandi D'Amore Coyote Shivers  
Fouzia Burfield Jim Van Dusen  
Luis Saldivar Margaret Marmolejo  
Marshall Cobb Matt Wait  
Maureen Diekmann Michael Connolly  
Robert Morrison Susan Swan  
Theresa Gio Tony Zimbardi

HOLLYWOOD UNITED NEIGHBORHOOD COUNCIL  
Certified Council #52,  
P.O. Box 3272 Los Angeles, CA 90078  
www.MyHUNC.org email us at Info@MyHUNC.org

**BOARD MEETING MINUTES**

**Monday, March 08, 2021, 6:30 PM**

**Webinar ID: 828 3698 1526**

**<https://us02web.zoom.us/j/82836981526>**

Welcome

**6:34 PM start**

1. Roll Call

**Attending**

Susan Swan	Tom Meredith	Sheila Irani	George Skarpelos	Jim Van Dusen	Luis Saldivar
Coyote Shivers	Margaret Marmolejo	Erin Penner	Brandi D'Amore	Matt Wait	Michael Connolly
Marshall Cobb	Robert Morrison	Tony Zimbardi	Bianca Cockrell	Theresa Gio	

**Excused**

Maureen Diekmann

**Absent**

Andrew Chadsey Fouzia Burfield

2. Approval of Minutes

**Jim Van Dusen said that he had changes to make that he would submit in writing.**

**Motion:** George Skarpelos      **Second:** Brandi D'Amore      **Vote:** Yes-25, No-0, Abstain-3, Recused-3, Ineligible-2

**Yes**

Bianca Cockrell	Bianca Cockrell	Brandi D'Amore	Brandi D'Amore	Erin Penner	Erin Penner
Fouzia Burfield	George Skarpelos	George Skarpelos	Jim Van Dusen	Jim Van Dusen	Margaret Marmolejo
Margaret Marmolejo	Matt Wait	Michael Connolly	Michael Connolly	Robert Morrison	Robert Morrison
Sheila Irani	Sheila Irani	Susan Swan	Susan Swan	Theresa Gio	Theresa Gio
Tony Zimbardi					

**Abstain**

Coyote Shivers      Luis Saldivar      Tom Meredith

**Recuse**

Coyote Shivers      Luis Saldivar      Tom Meredith

**Ineligible**

Marshall Cobb      Marshall Cobb

3. Public Comment on items not on the Agenda (2 minutes each)

**Stakeholder Kristina O'Neil asked if board member candidates were running on the ballot unopposed are they automatically on the board. Tom Meredith said they are, as long as they get at least one vote.**

4. Comments from any City, County, State or Federal representatives in attendance (5 minutes each)

**Sean Kleckner introduced himself as a representative for LA city park rangers, and updated which facilities are still closed indoors. Bianca Cockrell asked if Barnsdall Park was still open, and Ranger Kleckner had not heard anything yet, but would follow up and email George Skarpelos.**

*Sheila Irani asked if the Innsdale Trail is still closed because people can't socially distance on it, and Ranger Kleckner said it should be open: the one trail that leads up to the wisdom tree should still be closed because people can't socially distance on it.*

*Sarah Tanberg from Councilmember Raman's office explained that they have added CD4 staff, including Mashael Majid as planning director, which they are very excited about. Josh Nuni is now their legislative director. Gregory Randolph will be consulting as policy and economic advisor for small business matters. Also, City Council voted to divest money from LAPD and put it into communities of color who are unserved and devote resources to unarmed response community workers. The council also had passage of the second of two initial motions: a motion to provide accountability to LAHSA to deliver a report on how homeless outreach is being conducted, and how they can devise a system that better meets the needs of their unhoused residents. The council office wants to make sure LAHSA's efforts are being met to a standard that makes the most sense and helps the most people.*

*They are also having a CD4 Riverside community meeting Wednesday at 6 PM. There is a new bridge home site at 3061 Riverside Drive that will be for families, mirroring the other location on Riverside but designed for families instead of single people. Following up on a question from the last meeting about where in CD4 stakeholders might see supportive housing, she just got word that on Las Palmas between Santa Monica and Fountain, they will see 100 supportive units coming online soon.*

*Sean Starkey from Councilmember O'Farrell's office said that the vaccine program is beginning tomorrow, and they are able to bring vaccine sites to 3 areas in CD13 starting in Elysian Valley, Echo Park, then the 3rd week of the program in Hollywood. He asked stakeholders to sign up for the program, which they are doing in partnership with the Mayor's office. If you look at a heat map of COVID cases, this district was one of the ones with the highest number of cases. Not everyone is eligible, only those within county guidelines. On March 15th, those guidelines should open up even more. On Thursday at 11:00 AM they will be hosting a Virtual Councilmember in Your Corner meeting with the planning department to discuss the Hollywood Community Plan, centered around city services. Street sweeping has changed under COVID due to budget cuts. It is currently happening every other week, depending on the area. This change will be permanent and used to bring street sweeping to areas that have historically not had street sweeping.*

*Lastly, there is a program for \$5,000 grants for small theaters throughout the theater district and he urged stakeholders to let people know to apply. Also, there is a new Safe Parking lot opening on an unused DWP lot with 10 additional spaces. This is along with a recently opened lot in East Hollywood and one in Echo Park. We are working on a large one in Echo Park as well. Also, the Hollywood YMCA asked him to speak on their grab and go meal program on Tuesdays and Thursdays from 10 AM to 12 PM. This is in partnership with the shower program they do.*

*The Hollywood Rec Center on Cahuenga and Santa Monica went through their 3rd and final Local Volunteer Neighborhood Oversight Committee meeting, and it went well. If all goes well, demolition will start next year with construction following and completed 2023/2024. This will not stop the councilmember's office from using the field for housing opportunities.*

*Stakeholder Kristina O'Neil asked, on the 15th if they will be opening the vaccine for people 16-43 with preexisting conditions. Mr. Starkey said he believed she was correct, but things are changing so fast now. There will be a lot of movement on who's eligible, so he encourages people to keep checking on the website.*

*Erin Penner said that a huge conversation on Nextdoor in their area is that two dogs are being used as guard dogs and being abused in the Rite Aid parking lot. One is being kept in a small kennel, and the owner is saying these dogs are super aggressive and are going to be put down, and that he is allowed to be doing it. Mr. Starkey said he has never heard of it but can email the property owner and find out what's going on. Ms. Penner clarified that it is a security company, the guy running it is Bob and stakeholders have been calling and texting him. Bianca Cockrell added that her window looks out on the lot and it's miserable. Mr. Starkey asked them to please send him whatever info they have. Also, social media and next door is not how to bring things forward.*

*Sheila Irani asked if CD13 has figured out any safe camping sites within its district, and Mr. Starkey said they have not found a safe camping site. They are talking about doing one, but would much rather pivot to a pallet housing structure if they could as opposed to a camping site. They are not opposed to a safe camping site.*

*Michael Connolly asked what the outreach for safe parking lots looks like. Mr. Starkey said that he asked Safe Parking LA months ago to create a flyer, and clarified that these are not drive-up locations, you have to go online or call them to get a space. He has sent a flyer to parking enforcement and local nonprofits that do homeless outreach, and LAPD. The current location in Hollywood has never reached full capacity. Mr. Connolly said on Bronson they moved that broken down motor home, but now there's massive motor homes there and people can't see the stop sign. Mr. Starkey explained that safe parking is actually not for RVs: their locations are for cars and small vans only. They are trying to work on a possible location for a safe RV parking space, but RVs tend to not be mobile, much more just living situations that don't move. And finally, the RV that was parked askew has been towed.*

*Erin Seinfeld from Supervisor Kuehl's office said that the county has returned to daily case numbers that are at pre-surge levels: daily cases are now down to 700. Last Friday the state announced updates to their blueprint for a safer economy: the state is taking into consideration the number of vaccinations administered in the lowest resource neighborhoods statewide. The new number in play will change thresholds for the county to move tiers. At this point, it looks like once the state administers 2 million vaccine doses within the lowest health indexes, the threshold to change tiers will change. The county will be able to move into the red tier within 48 hours of that change being triggered. The county can make more restrictive choices on any openings that the state allows. With the red tier,*

*they will have grades 7-12 being able to go back to school. Additionally, the CDC issued guidance for fully vaccinated people today; the county is reviewing and will release additions. At this point, LA County has administered more than 2.4 million doses of vaccine and 815,000 people are fully vaccinated. 58% of LA County residents 65 and older have received their first dose. Still, this is not time to let our guard down because clearly, it's working. At this point, LA County has the capacity to vaccinate over 600,000 people a week, and they just need the supply to come in. Ms. Seinfeld recommended going to [vaccinatelacounty.com](http://vaccinatelacounty.com) and signing up for their newsletter.*

*SLO Heather Mata gave a quick update: as far as the RV on Bronson being gone, it wasn't the city that towed the vehicle, the owner of the RV arranged for it to be towed, but LAPD is working with DOT to come up with alternatives as far as parking. As far as crime is concerned, they are seeing a huge uptick in auto related crime: burglary, stealing plates, GTA. She urged stakeholders to report these crimes so they can get accurate data. Regarding a lot of the trailheads, they are working with HOA groups and volunteers to do awareness flyers when they see the most people visit these trailheads. Also, she is going on leave effective Wednesday, and will be out through July. Officer Brian White will be the new person to contact. Officer White said he will be looking forward to helping HUNC out while SLO Mata is out.*

*Lorenzo Briceno from the Department of Neighborhood Empowerment gave a few updates and wanted to let the board know BONC has adopted a resolution on civility and positive relations on the EmpowerLA website. Also, the city clerk office is holding training sessions for funding officers tomorrow at 2 PM, then the second training is March 23rd at 6 PM. Additionally, they will have NPG training and Q and A sessions with one coming up March 18 at 6 PM. Ballot drop boxes have been released by the Office of the City Clerk, with more info at [empowerla.org/elections](http://empowerla.org/elections). Lastly, board members who think they might have conflicts of interest on items should reach out to the city attorney, and board members who recuse should state why and it should be reflected in the minutes.*

*Ms. Irani said that she sent Mr. Briceno a couple emails regarding HUNC's NPG for canopy tents for Hollywood Center, and Monica is waiting on input from Mr. Briceno because Ms. Penner recused herself. Mr. Briceno said that he was confused because he does not approve NPGs and is not in a position to advise whether members should recuse themselves. He will connect after he hears from Monica. As long as the recusal was stated in BAC form, that should be fine.*

*Brandi D'Amore asked if voters can put their ballot in any of the dropboxes, or if they need to drop it in an NC specific location. Mr. Briceno said it should be fine no matter where you put it, but he will reach out to the election coordinator.*

## 5. Community Updates

### A) Report by the Youth Representative

*Marshall Cobb said, given some of the recently updated COVID info, kids are starting to feel more optimistic going into the summer. Everyone's anticipating going back to schools. Kids are super excited and couldn't be happier to go back to school, but some are apprehensive and want to feel it out. Everyone's looking forward to the summer and getting back to normal.*

### B) Presentation by Tracy James on the Tom LaBonge memorial which includes the renaming of Mt Hollywood Summit to the Tom LaBonge Panorama and possible motion to have HUNC write a letter of support.

*Tabled: Sheila Irani explained that Ms. James could not be present to present, but that LA Rec and Parks, in honor of Tom, could not rename the Mt. Lee summit as they had wanted to, so they chose to name it the Tom LaBonge Panorama on the Mt. Lee summit. There is a beautiful new sign, flowers, and they did his memorial up there after the funeral. If people are inclined, they can donate to the LA Parks Foundation. Ranger Kleckner clarified that it is going to be the Mt Hollywood summit, and it already has signs up.*

### C) Presentation by DWP on the Headworks by Art Saginian

*George Skarpelos added that Art Saginian can also make his full presentation to the Transportation and Works committee. Mr. Saginian introduced the location of the Headworks, and said they are building a few reservoirs there. They have 3 separate projects: the reservoirs and flow control stations, the water quality lab, and the Headworks direct potable reuse facility. It takes water from the recycle line on the street and cleans it. The water quality lab will be really modern and owned by LADWP, not leased. For the Park Concept Plan, they have some consultants working with them and will eventually have a nice open landscaped area. They are also incorporating a bike trail with connecting segments north and south of the project along the LA river. They will also have a horse trail connecting Burbank equestrian centers to Griffith Park horse trails. Phase 4, which includes the park elements, is expected to be complete in 2025.*

*Sheila Irani asked if a dog park will be integrated into the design of the park, and Mr. Saginian said he had not seen a dedicated dog park in the plans.*

*Mr. Skarpelos asked if there will be parking for the public, and Mr. Saginian said there would be for all 3 facilities and the park.*

*Brandi D'Amore asked what the method of access would be for public transit. Mr. Saginian said as far as he knows you can drive*

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*into it yourself, but he is not aware of any shuttle service and does not know if there is a bus that runs near there.*

6. HUNC Committee & Liaison announcements on items not on the Agenda

*Brandi D'Amore commented that the Data Liaison program for NC's is very interesting: it logs you into a program that allows you to map all sorts of useful information. If the board wants something mapped, get in touch. Also, the Argyle Civic is having concerns about getting parking unrestricted in front of Murray Hill. George Skarpelos said that that issue has come before the HUNC board before, and it is up to Murray Hill.*

7. Executive Committee

A) Report by the President

*No Report.*

B) Discussion and possible motion regarding Geographic Area 5 Representative Luis Saldivar due to non-compliance with Article V, Section 7 relative to absences (did not attend 12/20, 1/21, 2/21 board meetings) ARTICLE V: GOVERNING BOARD Section 7: Any Board member who is absent for all voting items on three (3) regularly scheduled, consecutive Board meeting agendas or, alternatively, all voting items for five (5) total regularly scheduled Board meetings during any twelve (12) month period, will be subject to possible censure by a majority vote or possible removal by a three-fourths vote. If no action is taken, the member will be restored to regular standing.

*George Skarpelos explained that 3 absences by board members lead to a potential motion for a board member to be taken off the board, but they try to be understanding and give an opportunity for the board member to explain and give their perspective.*

*Luis Saldivar apologized to the stakeholder and the city for his inability to attend the past few board meetings. He explained that things have been difficult, and he contracted COVID in December and has been unable to attend since then but is committed to participating and finishing his term.*

*There were no questions or comments from the board, and no motion to censure or remove. Mr. Saldivar was restored to regular board member standing.*

C) Discussion and possible motion to seat the newly elected board members at the first board meeting of the fiscal year in July 2021

*George Skarpelos asked Lorenzo Briceno from DONE to explain the agenda item, and Mr. Briceno said that DONE is working on a policy going forward for the seating of future boards after elections. DONE is allowing boards to take action as to whether they want newly elected board members seated in their April meeting or July meeting, which would allow new members to be trained and familiarize themselves with the NC process and attend meetings.*

*Jim Van Dusen said that HUNC had a bylaws issue on this as to when a seating takes place. Susan Swan said she thought the language was removed, and all materials are now in the hands of BONC. Mr. Skarpelos added that DONE wants to standardize this procedure so all NC terms start at the end of the fiscal year, and to address issues surrounding training.*

*Ms. Swan said she is very concerned about certification of board members and seating them, and asked how this item squares up legally, when they will be certified and if they are put on hold until July. Mr. Briceno said this would be a separate policy from the city clerk office, DONE policy would say the new members would be seated in July.*

*Matt Wait asked if they would be able to delay seating board members until next year, and Mr. Briceno said all elections would be done by June, and this is offering a choice to NC's.*

*Ms. Swan asked if they had gotten feedback from candidates about this change, and Mr. Briceno said no, they just had feedback from Region 5 board members who like the idea. But there are some NCs that feel the department should not be doing this and feel the new members should be seated the month after.*

*Robert Morrison asked when DONE anticipates having results from the elections, and Mr. Briceno said that it depends: if there are no election challenges, the city clerk's office can certify 7-10 days after the election. Mr. Morrison also asked if the proposed change would be extending the terms of board members who may be exiting. Mr. Briceno said it would be an extension for the next two-three months if the board chooses to seat their new members in July.*

*Brandi D'Amore said that many of the people on this board were voted in at the same time, but the city clerk made a shift that ended up extending board members' time by 2 years, and others are only here for 2 years because they were appointed.*

*Tom Meredith asked if this status of board member elects would place them under the auspices of bylaws with regards to absences, committee appointments, etc. Mr. Briceno said they would not necessarily be under bylaws and DONE is mostly concerned about serial communications discussing items that might come before the board.*

*Erin Penner asked if the HUNC board really has any say in this matter, and whether they can argue this, and Mr. Briceno said that it is up to the board. Mr. Skarpelos added that Mr. Briceno said they are planning on implementing this for the next election, but he also said the board should have a say on whether they want to do this for this election.*

*Mr. Skarpelos motioned that they seat newly elected board members at the first meeting of the July 2021 fiscal year. Sheila Irani seconded.*

*Ms. Swan asked Mr. Briceno, if the newly elected board is seated in April, how DONE will make the training work. Mr. Briceno said that they will have to do what they have done in the past and just go with it to get the members trained ASAP. It is likely that some board members will not be able to vote on funding matters.*

*Ms. Swan said that people now have 10 days to get their ballots in; should there be no challenges, election results might be on March 27th and 28th, but she is seeing problems with getting any board seated within a week after their certification.*

*Matt Wait added that when they were elected to HUNC, HUNC was trying to fix their election calendar, and now they are trying to fix this again. He thought it makes no sense to wait 3 months, and to have a lame duck NC. He would be concerned about the potential conduct of board members who lost an election and/or aren't seated. He added that this is a problem EmpowerLA created for themselves.*

*Ms. D'Amore said that the option is for April or after, and having sat on the election committee, losing 9 board members of experience is going to be very problematic. She does not understand why they do not have a transition period. There are many skills that Ms. Penner and Mr. Skarpelos have that will not be able to be transitioned over in less than 10 days. The training computer system is often faulty, and she does not see new people being functional by the second week in April. HUNC will also be losing a chunk of the Exec committee, so they should extend the transition in order to be a functioning board.*

*Bianca Cockrell suggested having the seating in May to give it a little more time, but also to not wait too long.*

*Jim Van Dusen asked, if the other board hasn't been seated and one has been certified, how the voting process works. Mr. Briceno said the vote would be the responsibility of the existing seated board.*

*Ms. Penner said she agrees with Ms. Cockrell about doing the seating in May because it eases the transition, and they still have people out there with projects that aren't completed.*

*Mr. Meredith said he is conflicted on the issue and agrees with Mr. Wait over the problem of a lame duck board. What he would appeal to is for departing board members to hang with HUNC a little longer, as it's going to help the overall outcome of the next seated voting board*

*Coyote Shivers found it kind of ironic that "Meltdown" Matt Wait is complaining that there might be behavior problems and yelled "To hell with the brown act" repeatedly. Mr. Skarpelos asked Mr. Shivers to stick to the topic, and Mr. Shivers said this was his comment, since Mr. Wait brought up the behavior of board members.*

*Ms. Swan said they have seen what happens to NCs when they are unable to function, and if the outcome after a few months is that future elections are good and seamless, that's great.*

*Stakeholder Kristina O'Neil said that it scares her that so many people are leaving that have committed time to this board.*

*Mr. Skarpelos said it would be easier for him on a personal level if everyone was seated in April, but he is committed to making this NC work as best as possible. He does not think the trainings will happen in time, and newly elected members need some time to understand how the NC works.*

*Mr. Van Dusen thought that 1-2 months isn't really enough given all the changes going on, and a June seating would make it easier for outgoing folks. But on professional boards, they have periods of overlap to train new folks, and he agrees with Mr. Meredith. From the boards he has sat in on, the new candidates are not community activists by and large, so they do not understand what they're in for.*

*Mr. Wait would support a motion to move it up 1 month to June and would go ahead and make that motion to amend. The board is setting a precedent, and he does not think it's fair to say they will need 3 months this time, then 1-2 next time. He motioned to amend the seating to June.*

*Mr. Skarpelos asked who supported amending it to June, and there were 6 hands. Ms. D'Amore said that the reason July was picked was because it was the fiscal year. Mr. Skarpelos added that if they have a board meeting in June, there will be no fiscal*

*expenditures, so July is more symbolic. That being said, if board members do not support a June seating, they will not support May, so they will leave it the motion for July.*

**Motion Made: Motion to seat the newly elected board members at the first board meeting of the fiscal year in July 2021**

**Motion:** George Skarpelos      **Second:** Sheila Irani      **Vote:** Yes-12, No-4, Abstain-1, Recused-0, Ineligible-1

**Yes**

Brandi D'Amore	Coyote Shivers	Fouzia Burfield	George Skarpelos	Jim Van Dusen	Luis Saldivar
Margaret Marmolejo	Michael Connolly	Sheila Irani	Susan Swan	Tom Meredith	Tony Zimbardi

**No**

Bianca Cockrell	Erin Penner	Matt Wait	Theresa Gio
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**Abstain**

Robert Morrison

**Ineligible**

Marshall Cobb

8. PLUM Committee

A) Report by the Committee Chair

*Jim Van Dusen said that they had an issue with the CVS project: they got a new set of plans with a different case number, but it was the same request. There was no difference, so he contacted the reps. The attorneys took a while to figure it out too. What's happened is that this is an update approval, of their original approval to sell alcohol, and the number they used was not correct. They added a PA1 because it's the first renewal of the alcohol approval. There's nothing to review or change.*

B) Discussion and possible motion that the board file a CIS regarding CF 20-1536 Sidewalk and Transit Amenities Program (STAP) / Public Engagement / Request for Proposals.

<https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=20-1536>

*Jim Van Dusen said that the Council File motion was passed, which is interesting enough from the Public Works and Gang Reduction committee to study digital billboard bus stops. Apparently, it went beyond that with a request for proposal, questions about digital billboards, and there could be up to 3,000 of these eventually, and doesn't look like there was enough opportunity for discussion and input from NCS. HUNC's motion on the table is that HUNC opposes the resolution in the above-named council file. HUNC is concerned about safety, reliability, and impact of digital ad screens. They are designed to distract drivers, and HUNC is also against the cell phone tracking in the plan, as there is no indication of how phone info will be kept private and safe.*

*Stakeholder Patrick Frank explained that the required parameters are bus information, maybe a live map, digital ad screen with 8 second ad changes, and data collections. He introduced prototypes set up in other cities, and a map of where they will go in the Hollywood zone. Proposals were due February 19, and will be evaluated until March 19, with a short list of proposals due March 26 and public demos April 26 to May 7, with the contract award May 14.*

*Erin Penner asked if this was in conjunction with the Heart of Hollywood plan, because she is part of those focus groups and there's been discussions about the style and innovation of them. Mr. Frank said he was not part of that and is advocating this whole thing be stopped. He has met a lot of the public work staff and they do not know if there are going to be solar panels, it depends on the company proposals. Erin Penner asked if the proposed locations for the digital screens at bus stops between Argyle and La Brea are, and Mr. Frank said they could be, and showed a map from StreetsLA.*

*Brandi D'Amore wanted Mr. Frank to illuminate the board on data sharing and how little the city will be advertising. Mr. Frank said the city will have 5% of the screen time. Regarding data collection, cell phones of people at bus stops and people passing by in cars will leave demographic data for use by the city. It will be shared with the city and the company building them, and nobody has a track record on how those entities will share them.*

*Fouzia Burfield asked what the major concern was, and Mr. Frank said that he represents Scenic Los Angeles, and that digital advertising hurts aesthetics and distracts drivers, but that the privacy issues are also massive.*

*Kristina O'Neill said she was listening in on a meeting about the digital signs, and it is a privacy and distraction issue, and as a stakeholder, she asked the board to oppose it.*

**Motion Made: Motion that the board file a CIS in opposition to CF 20-1536 Sidewalk and Transit Amenities Program (STAP) / Public Engagement / Request for Proposals.**

**Motion:** Jim Van Dusen      **Second:** Brandi D'Amore      **Vote:** Yes-16, No-0, Abstain-1, Recused-0, Ineligible-1

**Yes**

Bianca Cockrell	Brandi D'Amore	Erin Penner	Fouzia Burfield	George Skarpelos	Jim Van Dusen
Luis Saldivar	Margaret Marmolejo	Matt Wait	Michael Connolly	Robert Morrison	Sheila Irani
Susan Swan	Theresa Gio	Tom Meredith	Tony Zimbardi		

**Abstain**

Coyote Shivers

**Ineligible**

Marshall Cobb

## 9. Finance

## A) Report by the Treasurer

**Sheila Irani summarized that they have about \$15,000 left in the budget, so if board members are looking to do NPGs, push things through to May and not beyond that.**

## B) Discussion of current fiscal year budget and possible motion for adjustment to move \$6,000 from Outreach to the Election amount

**Sheila Irani explained that they did a board action in August that put up to \$8000 towards election, after the election mailer, they have spent \$6100. She requested that they move \$6000 out of outreach and put it towards the election. Motion to move money \$6000 into election category for administrative budget.**

**Motion Made: Motion to adjust the budget to move \$6,000 from Outreach to the Election amount**

**Motion:** Sheila Irani      **Second:** Tom Meredith      **Vote:** Yes-17, No-0, Abstain-0, Recused-0, Ineligible-1

**Yes**

Bianca Cockrell	Brandi D'Amore	Coyote Shivers	Erin Penner	Fouzia Burfield	George Skarpelos
Jim Van Dusen	Luis Saldivar	Margaret Marmolejo	Matt Wait	Michael Connolly	Robert Morrison
Sheila Irani	Susan Swan	Theresa Gio	Tom Meredith	Tony Zimbardi	

**Ineligible**

Marshall Cobb

## C) Discussion and vote to approve the February Monthly Expense Report for submission

**Sheila Irani explained that this MER includes the big mailer, which was \$3600 dollars. Outstanding this month, if the canopies go through, they are close to \$15,000 truly available. Ms. Irani added that the bus bench PSA is a really good look for HUNC, and if they could continue that that would be a wise idea.**

**Motion Made: Motion to approve the February Monthly Expense Report for submission**

**Motion:** Sheila Irani      **Second:** Brandi D'Amore      **Vote:** Yes-17, No-0, Abstain-0, Recused-0, Ineligible-1

**Yes**

Bianca Cockrell	Brandi D'Amore	Coyote Shivers	Erin Penner	Fouzia Burfield	George Skarpelos
Jim Van Dusen	Luis Saldivar	Margaret Marmolejo	Matt Wait	Michael Connolly	Robert Morrison
Sheila Irani	Susan Swan	Theresa Gio	Tom Meredith	Tony Zimbardi	

**Ineligible**

Marshall Cobb

## 10. Outreach Committee

## A) Report by the Committee Chair

**There was no outreach meeting this month.**

## B) Presentation of demographic slides of our community

**Brandi D'Amore explained the slide that gave an ethnic breakdown of HUNC's stakeholders and explained the options the slides give HUNC for also breaking down income and poverty and other demographics. Tom Meredith encouraged board members to sign up for the elevated access of this demographic info. Ms. D'Amore clarified that an official said only 3 board members have the full 201 level access, including her, Bianca Cockrell, and Robert Morrison, but she can ask to confirm that.**

## 11. Ad Hoc Elections Committee

## A) Report by the Committee Chair

*Tom Meredith said that they had their second candidate forum Saturday, with 10 candidates present and 16-17 still running, so they will get the video recording of the forum out on their posts. Tomorrow is the last day to apply for a ballot. Next Tuesday is the postmark deadline for completed ballots. HUNC's primary dropbox will be at the LA public library branch at Ivar. They are also changing out yard signs from the "Apply" message to the "Vote" message. Of the \$8000 approved for election in the November board meeting, they have spent about \$6100.*

*Brandi D'Amore added that the City Clerk is extending the receipt date of ballots to the 26th, but the postmark day is not changing. Lorenzo Briceno from DONE said that voters will be able to drop off ballots at any of the Area 5 drop box locations. They technically have 21 candidates, but 4 have indicated their inclination to not take the seat.*

*Michael Connolly thanked George Skarpelos for emceeding the two candidate forums, and acknowledged the terrific work Mr. Meredith and Margaret Marmolejo have done. Mr. Skarpelos echoed Mr. Connolly's sentiments, saying it is a very difficult time and normally they would be out seeing people, so this is new ground for them to cover.*

*Stakeholder Kristina O'Neill asked who was looking at withdrawing, and Ms. D'Amore said it was only those who did it by the deadline, including Caesar Cevera, Graham Rossmore, Estephania Pareya, and Michael Bundic. She clarified that Ms. O'Neill is permitted to fill out the whole ballot, not just what's in her area, and is also able to fill in nothing. She can have someone drop off her ballot, but she has to designate that person. Also, people are allowed to put their ballot in their mailbox as well.*

## 12. Public Safety &amp; Emergency Preparedness Committee

## A) Report by the Committee Chair

*Erin Penner said that they had an issue with a few CISs on the committee. There was some debate on what they could actually talk about as an NC, and a lot had to do with DWP issues. George Skarpelos clarified that in HUNC's bylaws, items will go to committee and if the committee chooses not to act on it, it won't be acted on. Brandi D'Amore clarified that the council file they voted on was discovered to be already dead before they heard it.*

*Matt Wait respected Ms. Penner's position to pull the CF and understood the controversy surrounding it; he thought at a later time it would benefit from having a board-wide discussion on how to handle issues like it in the future, and Mr. Skarpelos said if they need to, they can discuss it at a board retreat.*

## 13. Homelessness and Social Services Committee

## A) Report by the Committee Chair

*Sheila Irani said that they reviewed a number of CIS's being discussed tonight. Because the committee missed last month getting on the agenda, they are reviewing a few more than just one. She is still working with CD13 on getting a bin near Carlos Way, Bronson or Gower and giving the power to the residents in those encampments.*

## B) Update on the final draft of the Senior Resource direct mail postcard

*George Skarpelos screenshared the current senior resource guide. Matt Wait explained the design and information on the postcard.*

C) Discussion and possible motion to recommend the board file a CIS regarding Council File: 21-0113: Project Roomkey Expansion / Interim Non-Congregate Shelters / Homeless Housing / Master Lease / Hotels, Motels, and Vacant Apartment Units / Authority to Commandeer / Public Health Emergency [https://clkrep.lacity.org/onlinedocs/2021/21-0113\\_mot\\_01-26-2021.pdf](https://clkrep.lacity.org/onlinedocs/2021/21-0113_mot_01-26-2021.pdf)

*Matt Wait explained that this was something he requested the committee consider: this is a council file co-sponsored by Nithya Raman. The idea is the city has this FEMA reimbursement money to use on hotel rooms to put up people during the ongoing pandemic and homelessness crisis. While vaccines are rolling out it'll be difficult logistically to get them out to the homeless population and there's a continued issue with people living on the streets unsheltered. This CF is urging the city to take advantage of the federal program it has at its disposal. Mr. Wait compared it at committee to the War Powers Act, and trying to use every tool at their disposal to combat a problem that they are all united in trying to end.*

*Sheila Irani added that the CF has passed and the time for HUNC to submit a CIS is over. George Skarpelos said that he talked to Lorenzo Briceno from DONE and he said they can submit CISs after the CF has passed. Mr. Wait added that it is up to the board if this is something they want to go on record on. FEMA money would go to expanding project Roomkey. Also, the second paragraph urges LAHSA to talk to members of the unhoused community and service providers on how to improve Project Roomkey, and the CF*

*also informs the city about potential use of eminent domain.*

*Jim Van Dusen asked, when the council file was passed, if they passed a lot of the points addressed in it. Mr. Wait said that the council is just shown to have approved it, and does not see any amendments or modifications. Mr. Van Dusen asked what the purpose of HUNC sending a CIS now would be, and if there were any lawsuits pending that they would want to be on record for? Mr. Wait said he was not sure.*

*Brandi D'Amore asked, if this CF goes through, which means there's available housing, whether that permits in turn the city to remove homeless people from the streets as per the Boise case. Ms. Irani did not know. Robert Morrison said that they are really talking about preserving beds that exist and expanding them if possible. Another piece of news that adds value to submitting is that the county says they are not going to be pursuing FEMA funds, which makes it harder for the city to be successful in dealing with homelessness. 2260 beds will be lost in September if they do not pursue this funding. Ms. D'Amore asked if there is still funding to properties that are commandeered, and Mr. Morrison said that commandeering is different from eminent domain, but by California law they have to be reimbursed at fair market rate. Ms. Irani said that the county decided not to go for the funding because FEMA reimbursements are seriously delayed.*

*Michael Connolly asked how much that FEMA money is, and Mr. Wait said they are reimbursing 100 percent of whatever cost LA incurred. The city has cited cash flow issues because of the lag time for reimbursement. Mr. Connolly asked if these funds extend past COVID, and George Skarpelos said he thought they would because homelessness is an emergency situation.*

*Ms. Irani asked why the city did not go for parking lots and convert them to safe parking and safe camping sites and suggested adding to the CIS. The majority of the board voted to add parking lots to the CIS (11 hands).*

*Ms. Irani said they should add that HUNC would like the city to consider commandeering private parking lots for safe camping and safe parking options for the unhoused. Erin Penner did not think there was such a thing as safe camping, and they are trying to get the unhoused with locked walls and doors; if they add camping there has to be stipulations. Ms. Irani clarified that with the safe camping they are looking at, each would have a certain space in the lot, lockers on site, portable showers and toilets, 24 hour security, and case workers on site with food brought in daily.*

*Mr. Skarpelos suggested amending it to "safe camping with guaranteed security", which Ms. Irani agreed to.*

*Tom Meredith asked what the endgame on this was, and whether it would be a perpetual solution. Michael Connolly was concerned that Sean Starkey said there was no RV applicable space in safe parking lots.*

*Coyote Shivers thought it was a waste of time on stuff that's already passed, and he meant to say parking lots instead of commandeering. He would prefer lower income areas and properties rather than commandeering hotels, not that they should add more.*

*Stakeholder Kristina O'Neill asked, regarding the hotel situation, what happens when they are getting closer to opening the floodgates for int'l tourism, etc., and whether people housed in the hotels would get kicked out.*

*Mr. Morrison said, in terms of the endgame, people prioritized for permanent housing are people 65 and older and with underlying health conditions. They're trying to house those people permanently. The bigger picture beyond COVID is to build as much interim housing possible while they build permanent supportive housing.*

**Motion Made:** Motion to recommend the board file a CIS in support of Council File: 21-0113: Project Roomkey Expansion / Interim Non-Congregate Shelters / Homeless Housing / Master Lease / Hotels, Motels, and Vacant Apartment Units / Authority to Commandeer / Public Health Emergency with the added provision that the city also look into providing guaranteed security with safe camping/parking sites in private parking lots.

**Motion:** Matt Wait                      **Second:** Bianca Cockrell                      **Vote:** Yes-14, No-1, Abstain-2, Recused-0, Ineligible-1

**Yes**

Bianca Cockrell	Erin Penner	George Skarpelos	Jim Van Dusen	Luis Saldivar	Margaret Marmolejo
Matt Wait	Michael Connolly	Robert Morrison	Sheila Irani	Susan Swan	Theresa Gio
Tom Meredith	Tony Zimbardi				

**No**

Coyote Shivers

**Abstain**

Brandi D'Amore                      Fouzia Burfield

**Ineligible**

Marshall Cobb

- D) Discussion and possible motion to file a CIS regarding Council File 20-1360 County of Los Angeles Service Commitment Funds / Homelessness Efforts – County Funding Agreement / Homelessness Roadmap Sheltering. Motion to offer more SAFE parking, temporary motel/hotel shelters for at-risk people, pallet shelters, etc. who are experiencing homelessness

during COVID-19. Plans <https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=20-1360>

**Matt Wait explained that the city sends money to put people in various housing options, and the county has to pay the city 293 million over the next 5 years to support that. And unless the city allocates some of the remaining county funds, they won't be able to provide housing under the consent decree. This CF seems like it is trying to comply with the Judge Carter order, and the last paragraph instructs moving 9.3 million remaining funds into homelessness efforts. It goes into each council district and includes rapid rehousing and shared housing, Project Roomkey, interim housing, and safe parking.**

**Jim Van Dusen asked what the reason for this was, and why they did not spend the 9 million. Sheila Irani said she had no idea and added that it is not impacting districts in the HUNC boundary. Mr. Wait said his understanding is the money would go to all council districts, not just CD3 and CD11 which are mentioned in this motion.**

**Brandi D'Amore asked what the oversight was on the spending, and Ms. Irani said she did not know, but assumed it was HCID and LAHSA. Mr. Wait added that the motion specifies that the Chief Administrative Officer allocates the money.**

**Ms. D'Amore asked what happens if this money isn't allocated before the shutdown is done, and Mr. Wait did not know.**

**Motion Made: Motion to file a CIS in support Council File 20-1360 County of Los Angeles Service Commitment Funds / Homelessness Efforts – County Funding Agreement / Homelessness Roadmap Sheltering. Motion to offer more SAFE parking, temporary motel/hotel shelters for at-risk people, pallet shelters, etc. who are experiencing homelessness during COVID-19. Plans**

**Motion:** Sheila Irani

**Second:** Matt Wait

**Vote:** Yes-13, No-0, Abstain-4, Recused-0, Ineligible-1

**Yes**

Bianca Cockrell

Brandi D'Amore

Erin Penner

George Skarpelos

Jim Van Dusen

Margaret Marmolejo

Matt Wait

Robert Morrison

Sheila Irani

Susan Swan

Theresa Gio

Tom Meredith

Tony Zimbardi

**Abstain**

Coyote Shivers

Fouzia Burfield

Luis Saldivar

Michael Connolly

**Ineligible**

Marshall Cobb

- E) Discussion and Motion to Support a CIS regarding Council File 20-1607 Navigation Center / Council District 4 / Los Angeles Homeless Services Authority (LAHSA). Asks that relevant City entities identify sites and funding for a Navigation Center to service CD4 residents experiencing homelessness. Motion includes a possible request that any such facility be located in Hollywood, the epicenter of homelessness in CD4.

<https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=20-1607>

**Tabled**

14. Transportation & Works Committee

- A) Report by the Committee Chair

**Brandi D'Amore said that the committee did not meet in February. They will be discussing in the upcoming meeting a date in April to have an Electric Vehicle seminar. Michael Venture will get back in touch to determine if he wants to have a longer Headworks presentation.**

15. Non Profit, Education & Arts Committee

- A) Report by the Committee Chair

**Margaret Marmolejo said that they did not have a meeting in February, but will have one in March, and there are about 4 different groups that would like support from us. One person is creating a puppet show for children. Deborah Brosseau is creating a musician initiative. She noted that Gower Villas wants to consider putting in a children's library there in some fashion and the committee wants to help a project that's tutoring students that could use some materials.**

16. Renters and Housing Issues Committee

- A) Report by the Committee Chair

**Matt Wait explained that the Data Liaison meetings have created some scheduling issues because DL meetings are scheduled the same day and time as the renters' committee meeting. Next month it's been moved so they will have the Renters meeting at the normal time. Other than that, they had a presentation from an organization called Better Neighbors LA that is trying to raise awareness of home sharing properties that are not complying with the new homesharing ordinance. They are not allowed to**

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**endorse any organization, but if board members or attendees are interested in learning more about them, their website is [betterneighborsla.com](http://betterneighborsla.com).**

17. Board Member announcements of items not on the Agenda

***Matt Wait said that he was first motivated to join HUNC when he became more politically aware and active following the 2016 election. He was convinced real change started locally. The past few years he has dived into the work HUNC does and thinks this board has accomplished great things. He also admitted that he has overstepped his bounds on a few occasions while serving on this council and wanted to apologize to anyone that he has hurt with his words or actions, and he is grateful for the feedback he has gotten on this. He has often not been aware of his power to affect others, and believes it is possible to use your power to advocate for issues you are passionate about while still allowing other opinions to be heard. He hopes those discussions continue because he believes they are important and believes board members owe it to their stakeholders and each other to be their best. If members are leaving the board, he hopes to make amends in the coming months.***

***George Skarpelos said he wanted to reiterate what he told Mr. Wait personally, that he is a great asset to the NC in terms of his efforts and his goal to work for communities not served well by the city and other NC's. He appreciated Mr. Wait's acknowledgement of some of the issues and his wanting to move forward in a positive way.***

***Brandi D'Amore said that Ranger Kleckner wanted to remind HUNC that the Ivar park is an on-leash dog park. If they see ones off the leash, call the rangers. And if they see the gate on Franklin open, please close it, that's to prevent dogs off leash from running into the street.***

18. Old/Ongoing Business

***None***

19. New/Future Business

***Erin Penner asked if anyone knows if the Saban Clinic is a 501c3, because she had someone reach out for potential funding. Bianca Cockrell said she was pretty sure that it is.***

Adjournment at 10:06 AM

Reconsideration: The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place before the end of the meeting at which it was considered or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and take an action. If the motion to reconsider an action is to be scheduled at the next meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a [Proposed] action should the motion to reconsider be approved. A Motion for Reconsideration can only be made by a Board member who has previously voted on the prevailing side of the original action taken. If a Motion for Reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Recording Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Ralph M. Brown Act.