

OFFICERS:

PRESIDENT Sheila Irani
VICE-PRESIDENT Tom Meredith
TREASURER Robert Morrison
SECRETARY Brandi D'Amore



BOARD MEMBERS:

Bianca Cockrell Caroline Johnson
Jim Van Dusen Kasia Mays
Margaret Marmolejo Michael Connolly
Shauna Frente Theresa Gio
Thomas Daniels Valls Tony Zimbardi

HOLLYWOOD UNITED NEIGHBORHOOD COUNCIL
Certified Council #52,
P.O. Box 3272 Los Angeles, CA 90078
www.MyHUNC.org email us at Info@MyHUNC.org

BOARD MEETING MINUTES

Monday, August 9, 2021, 6:30 PM
Webinar ID: 828 3698 1526
<https://us02web.zoom.us/j/82836981526>

Margaret Marmolejo arrived at 7:27

Bianca Cockrell was in attendance for Roll Call, then left meeting without notice for full #2 vote. She returned at some point during #4.

Tony Zimbardi arrived at 7:00

Kasia Mays arrived at 7:00

Welcome

6:35 PM start

1. Roll Call

Attending

Tom Meredith	Sheila Irani	Jim Van Dusen	Margaret Marmolejo	Brandi D'Amore	Michael Connolly
Robert Morrison	Tony Zimbardi	Bianca Cockrell	Theresa Gio	Shauna Frente	Kasia Mays
Caroline Johnson	Thomas Daniels Valls				

Absent

Marshall Cobb

2. Approval of Minutes

A) Approval of July '21 Full Board Minutes

Sheila Irani explained that there were two addendums because the content did not change but the votes and heading changed.

Brandi D'Amore said that Tom Meredith's vote on 1B is ineligible. Outside of the first one, it didn't change from when Ms. Irani pointed it out. Ms. D'Amore said that George Skarpelos changed it; when they opened it up in the system, it showed up okay, and could not speak to why between when they opened the minutes up and when it printed it did something else. Sheila Irani suggested they do a friendly amendment to approve the minutes with updates to the ineligible board members for the relevant agenda items. Ms. Irani clarified that they did not change the BAC's, and thinks Ms. D'Amore's addendum up front is clarification enough. Ms. D'Amore clarified that there are glitches in the system between what Mr. Skarpelos can do and what she can do. Ms. D'Amore asked if everyone accepted the text of the minutes first, which the board did. Sheila Irani amended the first motion to update the vote count for July 28th.

Motion Made: Motion to approve July '21 Full Board minutes with corrections to reflect the vote to move those who show as eligible to ineligible.

Motion: Robert Morrison **Second:** Bianca Cockrell **Vote:** Yes-11, No-0, Abstain-0, Recused-0, Ineligible-2

Yes

Bianca Cockrell	Brandi D'Amore	Caroline Johnson	Jim Van Dusen	Michael Connolly	Robert Morrison
Shauna Frente	Sheila Irani	Theresa Gio	Thomas Daniels Valls	Tom Meredith	

Ineligible

Margaret Marmolejo Marshall Cobb

B) Approval of July '21 Special Board Minutes

Brandi D'Amore could not get an answer from EmpowerLA if Tom Meredith could make motions or not in July '21 . Sheila Irani added that there are some members listed as ineligible multiple times. With no other suggested changes, Sheila Irani moved to accept the minutes with the changes to the ineligible category to accept each person in the singular sense. Mr. Meredith seconded.

Motion Made: Motion to approve July 15, 2021 Special Board minutes with corrections to reflect the vote to move those who show as eligible to ineligible and to remove database duplications.

Motion: Sheila Irani **Second:** Tom Meredith **Vote:** Yes-9, No-0, Abstain-1, Recused-0, Ineligible-2

Yes

Brandi D'Amore Caroline Johnson Jim Van Dusen Michael Connolly Shauna Frente Sheila Irani
Theresa Gio Thomas Daniels Valls Tom Meredith

Abstain

Robert Morrison

Ineligible

Margaret Marmolejo Marshall Cobb

3. Public Comment on items not on the Agenda (2 minutes each)

Stakeholder Kristina O'Neil noticed that CD4 representative Helene Rotolo is in the attendees and thanked everyone at CD4 who voted to contribute and attended the Lake Hollywood Estates block party. 130+ people attended including the councilmember and her family and she wanted to thank everyone at HUNC who made the event happen, and Brandi D'Amore who stayed at their booth and passed the word about HUNC and how they're helping the community.

4. Comments from any City, County, State or Federal representatives in attendance (5 minutes each)

From CD4: Helene Rotolo from CD4 thanked the board and gave an update about their CA Conservation Corps fellows and dedicated volunteers who have been canvassing the community to deliver important fire safety information and info about how to take advantage of LADWP's programs for making homes more green. As far as COVID, she added that every Saturday at the LA Zoo people can get tested or vaccinated, and CD4 has been in conversations about Blue Cross and Cedar Sinai about getting vaccination clinics out. She asked attendees to reach out if they have ideas about getting vaccination ideas out.

She thanked Lake Hollywood and Hollywood Dell for allowing CD4 to be part of their block parties. It was a joy to meet them in person and be out in the community. She thanked the Dell for their public health vaccination push and testing site at their party.

On the Deronda gate, CD4 should be getting a survey back from BOE, and a call with Public Works as the next step. Lastly, they are still working to get a light installed on 1901 Vine Street on that property. They were told by DWP that it was installed, but then were told by neighbors over the weekend that it is darker, so she is following up on that. She will be hosting a community meetup on Thursday, August 13 on Zoom, and asked attendees to shoot her an email to receive her email community updates.

From DONE: Lorenzo Briceno from DONE explained that the department held its third board training session on July 28th, mostly tailored to newly elected board members. Also, a Planning 101 training reminder, the department is extending the deadline to October 1st, 2021. The PLUM committee needs to submit a roster to rosters@empowerla if that hasn't been done yet. On September 25th is the Congress of Neighborhoods; and completed bylaw changes can be submitted until April 2022.

From CD13: Hannah Cho from CD13 said that Councilmember O'Farrell enjoyed the National Night Out, and wanted to give an update about the midnight stroll that happens in Hollywood to address the unhoused LGBTQ community. This year, the Councilmember helped secure an additional \$100,000 to help with COVID testing and vaccinations. There's been a lot of action as far as green motions and policies, etc. One of the Councilmember's motions calls for DWP to establish a city-wide master plan for electric vehicles, and they are looking to implement some more operationalized goals the City has been putting forward. As well as addressing his City 100 plan that reflects his goals and values, it addresses the concept of preparing for the future by having 100% renewable energy and helps to alleviate the burden on communities who have not had access to renewable tech and have shouldered that burden. She is happy to take some questions. In addition, a while ago the state announced its programs on mental assistance. Now the conversation is if the State wants the City to be the administrator of the program that they passed. They will hopefully get concrete answers from the state in the next week or so.

From LAPD: LAPD Senior Lead Officer (SLO) Heather Mata reintroduced herself, explaining that SLO Brian White was covering for her. She wanted to make sure everyone on board has her contact info: her email is 40988@lapd.online, her number is 213-308-0455 and she is available if anyone has any questions. Sheila Irani said that HUNC's area is experiencing a large surge in crime in the Hollywood Estates, tourists are being targeted for car break-ins, and residents are experiencing the same. She would say combined, all 24 years she has lived there, there has not been as much crime as in the past 8 months. SLO Mata said that the LAPD lost approximately 60 officers in the last 4 months, and during the summer months, less officers are working during those times. Also, there is higher crime across the board. Hollywood Division has at any given time 300 officers that are on watches, but all officers are not working all the time. The bulk of what's been taken away from their division has been in the entertainment district.

Brandi D'Amore asked if there are any updates on the catalytic converter thefts or the knifepoint Gelson's robbery. SLO Mata said she had no update on the catalytic converter thefts, but she can touch base if they are working with a detective specifically, and the injuries from the Gelson's knifepoint robbery were not life threatening, and she is working with the staff there.

Stakeholder Kristina O'Neil asked about an update on the mail theft which hit Wonderview: someone broke locked mailboxes, got into cars that were not as new and ransacked those, mail was scattered over Arrowhead Place, a deed from a house was taken, though they rectified those issues that might happen with that. SLO Mata did get a license plate and turned that over to detectives on Thursday or Friday of last week. If anyone has any photos or things they can use, send them SLO Mata's way, but as of right now they do not have anyone in custody.

From Supervisor Kuehl's Office: Ms. Irani read an update from Erin Seinfeld from Sheila Kuehl's office breaking down the distribution of federal funding regarding immigrant communities and special needs students; they are seeing a concerning spread of COVID-19 because of the Delta Variant, so she is urging everyone to get vaccinated. There's a motion tomorrow requiring LA county employers with over 1000 employees to require them to get vaccinated. For renters, StayHoused helps get legal assistance they need to maintain their housing.

From Senator Durazo's Office: Baydsar Thomasian from Senator Durazo's office explained that she has been concentrating lately on offramps, trash, debris, and situations they have there. What happens is, when CalTrans comes to clean up the area, as soon as she pulls up they get into a frenzy thinking she is an activist; so activists have been showing up with homeless people to ask why they are being moved and why their area is being cleaned. CalTrans has been posting that they are cleaning in advance, but they all know that they move back in within 24 hours to 48 hours. This is obviously not a permanent solution, because they keep being moved from the State side to the City side, etc. She is trying to get other big businesses to adopt an offramp so they can get regular cleanups on the offramps. But it's a continuous problem that the board knows; she is available anytime, and they can call her cell personally: 213-359-4526.

Sheila Irani said that obviously the problem is housing, mental health, or drug rehab. So she knows the state is spending more money on building shelters, so until that happens, they will be shuffling people unfortunately.

Bianca Cockrell asked Ms. Thomasian how much she has engaged with these activists to communicate the intentions of the State. Ms. Thomasian said that Caltrans are the ones who encounter the activists. Ms. Cockrell acknowledged that, but asked if there was any outreach from the State to those activists to make sure they know that there's an intention to house people and keep everything clean. Ms. Thomasian said that they communicate that all the time, and everyone knows that's the goal.

5. Community Updates

A) Report by the Youth Representative

Not present to provide report.

6. HUNC Committee & Liaison announcements on items not on the Agenda

Rosalind Helfand introduced herself as the Neighborhood Council Sustainability Alliance rep for HUNC, explaining that this alliance meets monthly and represents over 60 NC's across LA. They had their last meeting yesterday and discussed the update to the City's Transportation Demand Management (TMD) program. That update was delivered by LADOT and LA City Planning. What they're seeking to do is make it a more comprehensive program to decrease the number of vehicles traveling and the number of single-occupant trips being taken. They are looking at more expansive developments, developments of 16 or more units, and it would not apply to single-family housing. They will be using a set of criteria for developers to use a point system to show how these larger developments will decrease total miles traveled. These could be mixed use developments, telecommuting facilities, childcare, etc.

Planning is getting feedback all the way into the Fall, so rollout will probably be in winter of 2022. So if anyone wants to read more about it, it is at planning4la.org/mobility. This will be very relevant to HUNC and their PLUM committee. The other subject discussed was biodiversity and the NCSA has active subcommittees on sustainable building, urban forests, and electric vehicles, so they are starting to make biodiversity a topic for each committee. They had a discussion with the Sanitation Dept about making gardens/yards more biodiverse, and working to increase LA's tree canopy footprint. Lastly, anybody can attend an NCSA meeting.

Sheila Irani said that her background is in TDM all across the US, and the thing she notices with LA is when developers write their EIS, they say they'll put in so many bike racks, but they don't; electric bikes are the next big thing and she hopes that will be part of the TDM about the next construct. They have had a bike master plan for 15 years and very little has been adopted by the city.

Ms. Irani added regarding the tree canopy that the city has a huge problem with trees: planting trees is one thing, maintaining them is another thing. So she hopes that will be part of the sustainability plan as well. Ms. Helfand does not think the city is taking this seriously: there is a massive emphasis on planting more trees, and it's easy to remove mature trees and not put funds into incentivizing private property owners into maintaining mature trees. In terms of the TDM program, she can forward materials, but this is something she thinks the NC could comment on. There's a fact sheet based on yesterday's presentation, and they could put together a series of recommendations on behalf of the HUNC. Brandi D'Amore commented that that should go through PLUM.

Baydsar Thomasian added that Senator Durazo would like to join HUNC's next zoom meeting, and their office has an upcoming grant

writing workshop so if any of the board or attendees work with nonprofits. She will send the link to Ms. D'Amore. Her address is baydsar.Thomasian@sen.gov

7. Executive Committee

A) Report by the President

Sheila Irani thanked everybody for doing their testing and training, and would like to request that all of the board commit to giving 20 hours this fiscal year to Outreach events. She thinks it's a great thing to walk with their stakeholders to see what the major issues are for them. They will eventually discuss the committees and chairs and vice-chairs she has chosen. A couple thoughts: they are going to have a Mayor's race in the next year, and they should try to come up with major ideas and issues. She will try to reignite the Hollywood area NC's (Hollywood Coalition); also they should consider doing a movie night. They should also find out how their stakeholders feel about redistricting. She also asked for committees to send their mission statement, set forth 3-5 ways they want to accomplish that mission, and attach a budget to it so they are sure they have left enough money in this budget.

Right now Tom Meredith and Jim Van Dusen are current CIS reviewers. Greg Horos has resigned from HUNC, he was in the recent election and his letter basically said he was offended by the kind of dialogue that erupted in the last meeting, and she is going to ask the board that they have a lot of mutual respect for each other in conversing. They are all volunteers dedicating their time to the betterment of their community. As far as emails, it seems like they have slow response time from some people; she asked board members to check their emails once a day and respond within 24 hours.

Tom Meredith said that they did talk about a retreat, for lack of a better word, somewhere in late September. So mission statements are important at the very next subcommittee meetings; they are going to ask them to present to the board their mission statements and plans to accomplish those. Brandi D'Amore added that committees have permission to spend \$150 for outreach in the bylaws and standing rules.

B) Report by Secretary

Brandi D'Amore discussed that there are 5 seats currently vacant which the Executive Committee will post shortly: Business Area A, Non-Profit, Geographical Area 5, Rental B, and Business Area C. People will need to fill out an application to be reviewed by the Exec Committee, and they can bring it to board. This is the last meeting for the Youth Rep seat as well. The qualifications for the Youth Rep are: they need to be between 14-17 years old, and the position shall be nominated by stakeholder peers and recommended by the NPEA Committee. They shall serve for a term of 1 year and must attend school within HUNC borders or live in the borders. It is also important that the Youth Rep is able to stay through the Youth Rep report and give their opinion on board issues.

Their bylaws also indicate an attendance requirement. There are no such things as excused absences, which George Skarpelos learned during his term. The 2020 amendment was made to accommodate people who missed the opening items prior to vote so that they would not be considered absent, but now what's happening is people are showing up halfway into voting items or leaving after voting items aren't done yet. If board members will not be able to stay the whole meeting, they will need to talk to Sheila. If they cannot attend they need to talk to Sheila to ensure quorum. After talking with DONE people, they may now need to change bylaws. Currently, if board members miss 3 consecutive meetings or 5 meetings in a 12-month period, including committee meetings, they will be censured. Chairs are asked to submit minutes after their meetings. Attendance will matter. If anyone has questions, feel free to let Ms. D'Amore know.

She also asked board members to mark down dates of their training so they know when they expire. Tom Meredith added that they started the clock for absences at the beginning of this fiscal year; previous absences will be erased. Ms. D'Amore added that she sent out an email to some of the board about attendance at events, and it's difficult when people don't respond to those emails or texts. If there's a deadline requested, please respond by that deadline.

Michael Connolly asked, regarding certifications, if they expire 2 years from when you take it, and Ms. D'Amore said that Ethics expires in 2 years, funding is different. They must also do Code of Conduct training too.

Lorenzo Briceno from DONE clarified that all trainings expire every 2 years, and the dates differ depending on when their training expires. Ms. D'Amore said that members can go on HUNC's page on EmpowerLA's website and see how they are doing on training.

C) Approval of Committee Chairs, Vice Chairs, Co-Chairs and Authorized Designees

1. Discussion and possible motion to approve Theresa Gio as Vice Chair of Outreach Committee

Theresa accepted. No public comment. No board inquiry.**Motion Made: Motion to approve Theresa Gio as Vice Chair of Outreach Committee****Motion:** Sheila Irani **Second:** Michael Connolly **Vote:** Yes-13, No-0, Abstain-0, Recused-0, Ineligible-2**Yes**

Bianca Cockrell	Brandi D'Amore	Caroline Johnson	Jim Van Dusen	Kasia Mays	Michael Connolly
Robert Morrison	Shauna Frente	Sheila Irani	Theresa Gio	Thomas Daniels Valls	Tom Meredith
Tony Zimbardi					

Ineligible

Margaret Marmolejo Marshall Cobb

2. Discussion and possible motion to approve Tom Meredith as Co-Chair of Social Services and Homelessness Committee

Tom accepted. No public comment. No board inquiry**Motion Made: Motion to approve Tom Meredith as Co-Chair of Social Services and Homelessness Committee****Motion:** Sheila Irani **Second:** Robert Morrison **Vote:** Yes-13, No-0, Abstain-0, Recused-0, Ineligible-2**Yes**

Bianca Cockrell	Brandi D'Amore	Caroline Johnson	Jim Van Dusen	Kasia Mays	Michael Connolly
Robert Morrison	Shauna Frente	Sheila Irani	Theresa Gio	Thomas Daniels Valls	Tom Meredith
Tony Zimbardi					

Ineligible

Margaret Marmolejo Marshall Cobb

3. Discussion and possible motion to approve Michael Connolly as Chair of Public Safety and Emergency Preparedness Committee

Michael accepted. No public comment. No board inquiry.**Motion Made: Motion to approve Michael Connolly as Chair of Public Safety and Emergency Preparedness Committee****Motion:** Tom Meredith **Second:** Sheila Irani **Vote:** Yes-13, No-0, Abstain-0, Recused-0, Ineligible-2**Yes**

Bianca Cockrell	Brandi D'Amore	Caroline Johnson	Jim Van Dusen	Kasia Mays	Michael Connolly
Robert Morrison	Shauna Frente	Sheila Irani	Theresa Gio	Thomas Daniels Valls	Tom Meredith
Tony Zimbardi					

Ineligible

Margaret Marmolejo Marshall Cobb

4. Discussion and possible motion to approve Brandi D'Amore as Vice Chair of Public Safety and Emergency Preparedness Committee

Brandi accepted. No public comment. No board inquiry.**Motion Made: Motion to approve Brandi D'Amore as Vice Chair of Public Safety and Emergency Preparedness Committee****Motion:** Sheila Irani **Second:** Kasia Mays **Vote:** Yes-13, No-0, Abstain-0, Recused-0, Ineligible-2**Yes**

Bianca Cockrell	Brandi D'Amore	Caroline Johnson	Jim Van Dusen	Kasia Mays	Michael Connolly
Robert Morrison	Shauna Frente	Sheila Irani	Theresa Gio	Thomas Daniels Valls	Tom Meredith
Tony Zimbardi					

Ineligible

Margaret Marmolejo Marshall Cobb

5. Discussion and possible motion to approve Bianca Cockrell as Chair of Renters and Housing Committee

Bianca accepted. No public comment. No board inquiry.

Motion Made: Motion to approve Bianca Cockrell as Chair of Renters and Housing Committee

Motion: Sheila Irani **Second:** Tom Meredith **Vote:** Yes-13, No-0, Abstain-0, Recused-0, Ineligible-2

Yes

Bianca Cockrell	Brandi D'Amore	Caroline Johnson	Jim Van Dusen	Kasia Mays	Michael Connolly
Robert Morrison	Shauna Frente	Sheila Irani	Theresa Gio	Thomas Daniels Valls	Tom Meredith
Tony Zimbardi					

Ineligible

Margaret Marmolejo	Marshall Cobb
--------------------	---------------

6. Discussion and possible motion to approve Brandi D'Amore as Vice Chair of Renters and Housing Committee

Brandi accepted. No public comment. No board inquiry.

Motion Made: Motion to approve Brandi D'Amore as Vice Chair of Renters and Housing Committee

Motion: Sheila Irani **Second:** Michael Connolly **Vote:** Yes-13, No-0, Abstain-0, Recused-0, Ineligible-2

Yes

Bianca Cockrell	Brandi D'Amore	Caroline Johnson	Jim Van Dusen	Kasia Mays	Michael Connolly
Robert Morrison	Shauna Frente	Sheila Irani	Theresa Gio	Thomas Daniels Valls	Tom Meredith
Tony Zimbardi					

Ineligible

Margaret Marmolejo	Marshall Cobb
--------------------	---------------

7. Discussion and possible motion to approve Theresa Gio as Vice Chair of Non-Profit, Education and Arts Committee

Theresa accepted. No public comment. No board inquiry.

Motion Made: Motion to approve Theresa Gio as Vice Chair of Non-Profit, Education and Arts Committee

Motion: Sheila Irani **Second:** Robert Morrison **Vote:** Yes-13, No-0, Abstain-0, Recused-0, Ineligible-2

Yes

Bianca Cockrell	Brandi D'Amore	Caroline Johnson	Jim Van Dusen	Kasia Mays	Michael Connolly
Robert Morrison	Shauna Frente	Sheila Irani	Theresa Gio	Thomas Daniels Valls	Tom Meredith
Tony Zimbardi					

Ineligible

Margaret Marmolejo	Marshall Cobb
--------------------	---------------

9. Discussion and possible motion to approve Robert Morrison to be one of 5 board members to receive authorization to submit Community Impact Statements (CISs) into the CIS system

Robert opted to decline being authorized to submit CIS for the board. Motion was dropped. Bianca inquired if she could be considered in the future to be one of 5.

8. PLUM Committee

A) Report by the Committee Chair

- B) Discussion and possible motion to deny the application of 1857 Taft Ave., Los Angeles, CA 90028. Project: Change of use of an existing 2-story, 2,683 sq. ft. duplex to a single-family dwelling. Action(s) Requested: Specific Plan Project Permit Compliance for a change of use from duplex to single-family dwelling ENV-2021-5395-CE (<https://planning.lacity.org/pdiscaseinfo/search/encoded/MjQ4NDcw0>) DIR-2021-5394-SPP (<https://planning.lacity.org/pdiscaseinfo/search/encoded/MjQ4NDcx0>)

Jim Van Dusen read the PLUM motion. He explained for the new members that there's an initial issue to look at: as more development moves out of Hollywood, it's moving to the hills as they projected about 8 years ago when it started to happen. It's impacting the ability of members of the board to talk about projects because they live too close to it. If a board member lives within 500 feet of a project, they have to recuse themselves from the meeting.

Brandi D'Amore recused herself at 7:51 PM from the issue.

Mr. Van Dusen asked if anyone was present to speak on behalf of the applicant, and no one was. He gave a quick synopsis on the

motion and the property, which is an application to change it under SNAP rules. There's all sorts of questions of whether there is a duplex now, are there renters (there are rules about displacing renters). Is the property changing to a single-family dwelling, will it be easier to put in an application to change it to a multi-story building, etc. That was the nuts and bolts of it; when Mr. Van Dusen gets applications for projects, the first step is to notify the applicants that they will have a PLUM meeting. The applicant said they were not coming and did not state a reason why. They held the hearing anyway for the public, and they came to the conclusion that since they do not have info on the duplex and the applicant didn't show up, they proposed to deny. After the hearing he sent the applicant an email about that, and they said they would talk to the owner about showing up tonight. This seems administrative, but the City Planning Department and CD13 is good about involving the NC.

Mr. Van Dusen read out the PLUM recommendation motion: PLUM voted to deny because the applicant did not attend any meetings and they were not able to determine the status of the building.

Shauna Frenté asked if this was a question of rezoning or actually knocking down the building or making a new one, and Mr. Van Dusen said they did not know, and that was the problem. Because it was a single-family dwelling and was used as a duplex, they do not know for sure if it was granted as a single and used as a duplex, or vice versa, and the applicants have never come back to tell PLUM or HUNC what's going on with that.

Motion Made: *Motion to deny the application of 1857 Taft Ave., Los Angeles, CA 90028. Project: Change of use of an existing 2-story, 2,683 sq. ft. duplex to a single-family dwelling. Action(s) Requested: Specific Plan Project Permit Compliance for a change of use from duplex to single-family dwelling ENV-2021-5395-CE*
(<https://planning.lacity.org/pdiscaseinfo/search/encoded/MjQ4NDcw0>) DIR-2021-5394-SPP
(<https://planning.lacity.org/pdiscaseinfo/search/encoded/MjQ4NDcx0>)

Motion: Jim Van Dusen **Second:** Sheila Irani **Vote:** Yes-12, No-0, Abstain-0, Recused-1, Ineligible-2

Yes

Bianca Cockrell	Caroline Johnson	Jim Van Dusen	Kasia Mays	Michael Connolly	Robert Morrison
Shauna Frenté	Sheila Irani	Theresa Gio	Thomas Daniels Valls	Tom Meredith	Tony Zimbardi

Recuse

Brandi D'Amore

Ineligible

Margaret Marmolejo Marshall Cobb

- C) Discussion and possible motion to recommend up to \$1500 for NPG to The Oaks and Bronson Canyon Improvement Fund for landscaping of new traffic circle at Bronson/Canyon junction

Jim Van Dusen explained that this was a discussion and possible motion to recommend up to \$1500 for the Oaks and Bronson Canyon Improvement Fund. PLUM heard this, and the motion refers to a traffic circle that has been erected in a problematic intersection for many years. The tree in the picture almost upended the sidewalk 90 degrees. And this has been a project that was essentially a neighborhood-run project. The organization is at the point where they are putting in plumbing, etc. too. PLUM voted to support it because it's also a safety issue as well. It's come along very nicely and looks good.

Alexander von Wechmar introduced himself as a representative from the project: they have been working on this project for years and as most of the board probably know, construction was completed in May. Finally traffic is able to use it, and the remaining tasks are landscaping of the median in the center. The City requires a permit for the landscaping so they had to hire a professional landscape designer and architect who came up with a planting plan and irrigation plan. And the one they landed on for a vendor is Horizon, and their estimate is much higher than they thought. It would be great if HUNC could help them out, and they can go forward with this fund to pay for the parts this project needs.

Mr. Van Dusen said that the question they asked at PLUM is that the City likes to have some kind of plaque or something to show that public funds were used to support the project, and whether they would look into signage or a brick to acknowledge HUNC. Alexander said they are looking into signage, but they will have to check with the adjacent property owner so they can ask if this will be okay. Brandi D'Amore added they will also have to check with the Bureau of Engineering for any kind of signage on the sidewalk. Mr. Van Dusen said that is his understanding too; they might need a plaque or brick next to the sign pole. It doesn't have to be big, but just inform people that city funds were used. Alexander said they would have to check with the City, as there are very strict guidelines as to what can be placed on a median. But he said that that comfort tree at the end is on a public park way, so the city could have more say.

Ms. D'Amore said she is uncomfortable approving this until that has been determined. Sheila Irani asked if they could consider putting a brick in that circle heading north on Canyon, suggesting they can either have it carved in that it was partially sponsored by HUNC, and they can even help the project get a waterproof plastic plaque to attach to that brick. Alexander agreed, saying there would be a limitation to the height, and Ms. Irani clarified that it would be a plaque in the ground, with Mr. Van Dusen suggesting it could be next to the light. Ms. Irani suggested they could just get a plaque the size of one of a stepping stone and put permanent glue behind it to mount it flat. Alexander said he was sure it would not be a problem at all. Ms. D'Amore suggested that they table the issue until they know the city will approve it. Ms. Irani preferred to make the motion with the caveat that a plaque can be put in the ground inside the traffic circle.

Tom Meredith requested they roll through the NPG. Sheila Irani said that the traffic circle helps calm vehicular traffic, benefits Oaks, Bronson Canyon, and general public passing through Bronson canyon.

Mr. Meredith said he wanted to make sure the NPG is filled out fully. He concurred with Ms. D'Amore that he would vote for this on condition that HUNC gets some kind of recognition and likes the idea of a stepping stone or paver. He asked who would maintain and irrigate the project, and Alexander said that his group is committed to that and will do so in writing, and they will keep HUNC's acknowledgement visible. Mr. Meredith asked if the group has approached anyone else to help fund this, and Alexander said there has been over 50 donors who contributed to the cost of construction, not to the landscaping. The landscaping, they will see whatever is left on their budget from previous donations. There are still open invoices with the engineer and the contractor because they have to get the final approval from the city. Only then can they release those two entities. The City may still charge them some permit fees. It's still a dynamic process. Mr. Meredith wanted to make sure there are no contracts that have to exist in perpetuity to keep this thing maintained and trimmed and repaired. Alexander pointed out that the proposal is limited to the material they will need to install an irrigation system; everything else is a different matter and not what HUNC would be supporting.

Ms. Irani congratulated Alexander, and confirmed that Robert Morrison would follow up with Alexander. Ms. D'Amore asked when the applicant has to submit his follow-up statement/completion report, and Mr. Morrison said the end date is listed as November 1.

Motion Made: Motion to approve up to \$1500 for NPG to The Oaks and Bronson Canyon Improvement Fund for landscaping of new traffic circle at Bronson/Canyon junction with the condition that HUNC commemoration is assured to be erected into the project.

Motion: Jim Van Dusen **Second:** Brandi D'Amore **Vote:** Yes-13, No-0, Abstain-0, Recused-0, Ineligible-2

Yes

Bianca Cockrell	Brandi D'Amore	Caroline Johnson	Jim Van Dusen	Kasia Mays	Michael Connolly
Robert Morrison	Shauna Frente	Sheila Irani	Theresa Gio	Thomas Daniels Valls	Tom Meredith
Tony Zimbardi					

Ineligible

Margaret Marmolejo	Marshall Cobb
--------------------	---------------

9. Outreach Committee

A) Report by the Committee Chair

Tom Meredith reported that they were able to have their first meeting with the new team, and he looks forward to working with Shauna Fren , Brandi D'Amore, and Theresa Gio. They had a presentation from the Hollywood Grove Preservation Overlay Zone and they are still kicking around a celebratory event. They had a postmortem on the Hollywood Lake Homeowners event. They planned for the Hollywood Dell event as well. He had the advantage of coming out of the Exec Committee meeting to forewarn his team about having initiatives. They will be able to finalize that at their September 6 meeting. One of the things that was an outcome of the Hollywood Dell was that they inventoried their swag, and they are getting down to minimal amounts of certain items. They usually beef up their swag in years when they don't have elections, so they kicked around new ideas for swag like masks, utility kits, etc.

B) Discussion and motion to approve up to \$2000 for various promotional items featuring HUNC logo to be distributed at public events

Tom Meredith explained that they recommend funding up to \$2,000 for those types of items over the next fiscal year. This item will let them start looking through catalogs for branded swag. Other than that, he asked that outreach committee members at least participate and reach out to the rest of the board. Outreach is everybody's responsibilities, not just the committee's. It is one of only two committees required by DONE besides PLUM. He is looking forward to open events after the Zoom thing is lifted.

Sheila Irani wanted to have masks with their logo.

Caroline Johnson asked, as a newer member, how this cost lines up with previous years' expenses, and said she was inclined to approve. Mr. Meredith said that it was a good question: they have had years when they have spent \$5,000 on this stuff when they have gotten really light on swag, and added that this is just a start. They can adjust for more later. Ms. Irani added that they do not know how many events they will be allowed to have. They still have a lot of pens and doggy bags, but not much else. Michael Connolly added that there are a ton of bottle openers left, and he thinks swapping out masks for those is a good idea. Mr. Meredith welcomed any ideas on what to use for items.

Theresa Gio added that they were coming up with ideas for things that fit most of the population. And thinking of things that people who are outside might need. Ms. Irani suggested not doing grocery bags, thinking the market is saturated with those.

Stakeholder Lucy asked when they are going to resume in-person meetings, preferably in daylight hours, and Ms. Irani said that the zoom meetings will continue until December, most likely the end of December.

Mr. Meredith indicates that the committee has one more seat available for board member.

Motion Made: Motion to approve up to \$2000 for various promotional items featuring HUNC logo to be distributed at public events

Motion: Tom Meredith **Second:** Jim Van Dusen **Vote:** Yes-13, No-0, Abstain-0, Recused-0, Ineligible-2

Yes

Bianca Cockrell	Brandi D'Amore	Caroline Johnson	Jim Van Dusen	Kasia Mays	Michael Connolly
Robert Morrison	Shauna Frente	Sheila Irani	Theresa Gio	Thomas Daniels Valls	Tom Meredith
Tony Zimbardi					

Ineligible

Margaret Marmolejo Marshall Cobb

C) Presentation of Social Media Calendar concept by Theresa Gio

Theresa Gio explained that as part of their outreach initiative, they want to make sure they are doing more on social media to educate people on what their NC is and can actually do, and this proposal was so everyone on board is clear what the board is doing. It would be to do a Google calendar one month ahead of time on what they are planning to do.

It will have the copy of what they will post at various places: it will have the images, and they will all kind of be bundled in different topics: local government, info about meeting the board, spotlights on different board seats. They will post their upcoming meetings for the week, and will post after board minutes get approved from the previous month, plus a summary of what they voted on.

Sheila Irani asked if this calendar would feed into Facebook and Twitter, or anywhere else beside this Google calendar. Ms. Gio said it would be posted on Facebook, Twitter, etc. once the board approves it. Brandi D'Amore clarified that she and Ms. Gio know there are things that might come up in the interim. Ms. Gio needs headshots from members who have not gotten them yet so she can update the website.

Ms. Gio said at this point, she would like the board to send her any events they want to post; if the board thinks it's fine, she will fill it out and send the board the link. It will go through approval from Ms. Irani and Ms. D'Amore; once they approve, it'll post. Ms. D'Amore added that they are trying to get a stabilized Zoom link and webinar number. Ms. Irani added that she has extended them because they thought they would end Zoom meetings July 1.

10. Public Safety & Emergency Preparedness Committee

A) Report by the Committee Chair

Michael Connolly said that there was no update as there was no meeting in July, but they will work on their mission statement in next meeting. Brandi D'Amore reminded him that they also have to keep spaces open for new board members coming in. Mr. Connolly thought this was a really interesting board with interesting goals from fire safety to safety for unhoused neighbors so he would love to hear from voices on that committee. Sheila Irani said he is welcome to invite board members and to remember will probably rely on CERT training or something in the new year. Ms. D'Amore added that that project tends to fall under Margaret Marmolejo. Ms. Irani suggested they can work together.

11. Homelessness and Social Services Committee

A) Report by the Committee Chair

Sheila Irani said that they did not meet, yet will be meeting this month next Monday, so she would like agenda items from Tom Meredith, Shauna Fren , and Caroline Johnson. Stakeholder Everett Cobb was on it, but he is taking a job in the OC, so she will assume he is not going to be on it. Thomas Valls asked to be considered for the committee.

12. Transportation & Works Committee

A) Report by the Committee Chair

Brandi D'Amore reported that they had a great presentation by Link, a dockless e-scooter company, and Link team answered a lot of the committee's questions. This particular program seems way ahead in design and customer service than other groups.

B) Discussion and motion in the affirmative for CIS for CF 21-0064 Foodware Accessories Upon Request / Disposable Foodware Accessories / Small Business Commission / Food Service Providers / Zero-Use Trash
<https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=21-0064>

Brandi D'Amore explained that CD13 issued a council file which has already passed. The ordinance is not applicable under the

pandemic dining guidelines, but when things go back to normal it's designed to create zero-use trash. It doesn't prevent businesses from giving products, it only prevents them from offering it. Sheila Irani added that customers will have to request disposable utensils rather than receiving them automatically.

Ms. Irani read out the motion asking the city and other entities to draft a foodware accessories ordinance to give out disposable utensils and napkins only on request using the city's disposable drinking straw ordinance as an enforcement model.

Jim Van Dusen offered to file the CIS if provided with specific verbiage.

Motion Made: Motion to approve a CIS in support of 21-0064 Foodware Accessories Upon Request / Disposable Foodware Accessories / Small Business Commission / Food Service Providers / Zero-Use Trash
<https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=21-0064>

Motion: Brandi D'Amore **Second:** Sheila Irani **Vote:** Yes-13, No-0, Abstain-0, Recused-0, Ineligible-2

Yes

Bianca Cockrell	Brandi D'Amore	Caroline Johnson	Jim Van Dusen	Kasia Mays	Michael Connolly
Robert Morrison	Shauna Frente	Sheila Irani	Theresa Gio	Thomas Daniels Valls	Tom Meredith
Tony Zimbardi					

Ineligible

Margaret Marmolejo Marshall Cobb

13. Non Profit, Education & Arts Committee

A) Report by the Committee Chair

No committee report.

B) Discussion and motion to approve up to \$1500 for PALS program for Hollywood LAPD Division

Margaret introduced Kitty Gordillo. Kitty Gordillo introduced herself as the Executive Director for the Hollywood Police Activities League, explaining that they submitted an NPG for the NPEA committee proposing a request to support their virtual tutoring program. They have partnered with HUNC for many years supporting education, their soccer team, martial arts, etc., and one of the things last year during COVID they kicked off was a virtual tutoring program that has exploded. They are proud of it, and it serves a lot of underserved families that might have connection issues, might be on a waitlist for getting tablets, or might have more than one student in the family. So for this project they are asking HUNC to help them purchase four hotspots, a couple of tablets, one laptop, and some online software programs that are educational sheets they can share with their kids and use to recognize HUNC. As far as program-wise, they have completed over 2500 sessions totaling 1250 hours of tutoring just this year. As kids are starting off in school, they are already getting new online applications for kids to be paired up with tutors.

Tom Meredith asked Ms. Gordillo if she has a sense of the breakdown of all these kids: how many live within Hollywood United versus Central Hollywood or Studio District. Ms. Gordillo said she can potentially run the numbers, but because of their martial arts program, the studio is on Hollywood and Cahuenga, so a lot of their families are walking from HUNC's area. One of the primary schools they work with is Cheremoya. There are some who live in the area but might be going to another magnet school. She would say 30-35% of their kids participating in their programs are in the HUNC area. With a lot of the younger kids, a lot are specifically living in their area.

Robert Morrison asked if the request was for equipment. Ms. Gordillo clarified that it is mostly, and they are also subscribing to services that allow them to download educational worksheets as well. It also lists ways that HUNC would be recognized if they contribute.

Ms. D'Amore asked how HUNC's branding would be in this project, and Ms. Irani read that HUNC's logo would be on the purchased materials and hardware, printed materials, and the partner's website, social media, etc.

Motion Made: Motion to approve NPG up to \$1500 for PALS program for Hollywood LAPD Division

Motion: Michael Connolly **Second:** Kasia Mays **Vote:** Yes-12, No-1, Abstain-0, Recused-0, Ineligible-2

Yes

Bianca Cockrell	Brandi D'Amore	Jim Van Dusen	Kasia Mays	Michael Connolly	Robert Morrison
Shauna Frente	Sheila Irani	Theresa Gio	Thomas Daniels Valls	Tom Meredith	Tony Zimbardi

No

Caroline Johnson

Ineligible

Margaret Marmolejo Marshall Cobb

14. Renters and Housing Issues Committee

A) Report by the Committee Chair

Bianca Cockrell explained that they did not meet, but will meet next month, and they have one open spot at least with Matt Wait's departure. Sheila Irani noted that they can add 2 more board members.

15. Finance

A) Report by the Treasurer

Robert Morrison thanked Sheila Irani for helping and doing a lot of treasurer tasks while he has been getting his training. He has a couple of motions, but wanted to point out that he is trying to order business cards and is still waiting to hear back from about 7 of the board, so they should make sure they take a look at their email. He asked the board to let him know what info they want on them. He also learned at Exec Committee about Budget Advocates, and wanted to highlight that if people want to take that on, there's a BA day happening next month.

B) Discussion and possible motion to approve amended Fiscal Year 2021-2022 Administrative Packet, inclusive of \$8,421.86 in rollover funds from Fiscal Year 2020-2021 with increased budget for General Operating Expenses

Robert Morrison explained for new board members that unspent funds from prior fiscal year roll over, and he just got notification from the City Clerk's office of the rollover amount, so they need to approve a new budget. They can update the overall budget whenever they need to. Changes are increased to the amount for minute-taking and new equipment. They used to have two computers and only have one now, and Sheila Irani needs a computer to do the work of the President. He then shared the Admin packet to show what they will be voting to approve. This is essentially the same as the excel display, but has line items and outreach items incorporating changes from the other sheet.

Brandi D'Amore asked if DONE rep Lorenzo Briceno answered Mr. Morrison's question, and Mr. Morrison said he did, and said they do not need to post each line item change as part of the agenda.

Motion Made: Motion to approve amended Fiscal Year 2021-2022 Administrative Packet, inclusive of \$8,421.86 in rollover funds from Fiscal Year 2020-2021 with increased budget for General Operating Expenses

Motion: Sheila Irani **Second:** Tom Meredith **Vote:** Yes-13, No-0, Abstain-0, Recused-0, Ineligible-2

Yes

Bianca Cockrell	Brandi D'Amore	Caroline Johnson	Jim Van Dusen	Kasia Mays	Michael Connolly
Robert Morrison	Shauna Frente	Sheila Irani	Theresa Gio	Thomas Daniels Valls	Tom Meredith
Tony Zimbardi					

Ineligible

Margaret Marmolejo	Marshall Cobb
--------------------	---------------

C) Discussion and possible motion to approve up to \$1800 in expenses to purchase a laptop, Adobe and Microsoft Office software, additional hardware (hard drives, connectors, etc.) for both HUNC laptops

Robert Morrison explained that Sheila Irani priced out an inexpensive laptop from Staples and some software she needs.

Bianca Cockrell asked who has the second laptop and where does it live, and Ms. Irani said it is currently in the backseat of her car, and it does not work. It does not even boot up.

Ms. D'Amore said to Lorenzo Briceno from DONE that the rules for City-owned equipment say board members should not have them in their possession but they cannot do their jobs without it. Mr. Briceno said this was correct, but with NC office spaces being closed, it is difficult. He told them to continue doing so for now and that he would connect with Monica in the City Clerk's funding division. He also advised them to keep an inventory of who has what. Jim Van Dusen asked if the laptop is replacing the one they had before, and Ms. Irani confirmed that it is replacing the one that does not work which is about 9 years old.

Ms. D'Amore asked, once they approve this, if Ms. Irani would be able to buy things immediately. Ms. Irani confirmed this, and Mr. Morrison added that he talked to Monica from the City Clerk's office and it would only take 1 business day to increase their credit card limit if they wanted to get everything at once.

Motion Made: Motion to approve up to \$1800 in expenses to purchase a laptop, Adobe and Microsoft Office software, additional hardware (hard drives, connectors, etc.) for both HUNC laptops

Motion: Brandi D'Amore **Second:** Tom Meredith **Vote:** Yes-13, No-0, Abstain-0, Recused-0, Ineligible-2

Yes

Bianca Cockrell	Brandi D'Amore	Caroline Johnson	Jim Van Dusen	Kasia Mays	Michael Connolly
Robert Morrison	Shauna Frente	Sheila Irani	Theresa Gio	Thomas Daniels Valls	Tom Meredith
Tony Zimbardi					

Ineligible

Margaret Marmolejo	Marshall Cobb
--------------------	---------------

- D) Discussion and possible motion to approve Robert Morrison (HUNC Treasurer) as primary credit card holder and signer for HUNC

Sheila Irani explained that this motion is typical for a treasurer, and they just have to pass this motion for the City Clerk's office. Right now she and Tom Meredith are the primary holders.

No discussion.

Lorenzo Briceno from DONE confirmed that Robert Morrison does not have to recuse himself.

Motion Made: Motion to approve Robert Morrison (HUNC Treasurer) as primary credit card holder and signer for HUNC

Motion: Brandi D'Amore **Second:** Michael Connolly **Vote:** Yes-13, No-0, Abstain-0, Recused-0, Ineligible-2

Yes

Bianca Cockrell	Brandi D'Amore	Caroline Johnson	Jim Van Dusen	Kasia Mays	Michael Connolly
Robert Morrison	Shauna Frente	Sheila Irani	Theresa Gio	Thomas Daniels Valls	Tom Meredith
Tony Zimbardi					

Ineligible

Margaret Marmolejo	Marshall Cobb
--------------------	---------------

- E) Discussion and possible motion to approve Sheila Irani (HUNC President) as alternative credit card holder and signer for HUNC

Sheila Irani said that she added this agenda item in case they need someone who is able to take care of something in an emergency where Robert Morrison and Tom Meredith might be absent.

No discussion.

Motion Made: Motion to approve Sheila Irani (HUNC President) as alternative credit card holder and signer for HUNC

Motion: Robert Morrison **Second:** Michael Connolly **Vote:** Yes-13, No-0, Abstain-0, Recused-0, Ineligible-2

Yes

Bianca Cockrell	Brandi D'Amore	Caroline Johnson	Jim Van Dusen	Kasia Mays	Michael Connolly
Robert Morrison	Shauna Frente	Sheila Irani	Theresa Gio	Thomas Daniels Valls	Tom Meredith
Tony Zimbardi					

Ineligible

Margaret Marmolejo	Marshall Cobb
--------------------	---------------

- F) Discussion and vote to approve pending Monthly Expense Report (MER) for July '21

Robert Morrison explained that they had a charge on July 28 to Microsoft that he thinks George Skarpelos made, and they do not have the receipt for that charge. It looks like they will get it in August, so the MER for July can't be produced until then. He has alerted the Clerk's office so they are aware of the timeline HUNC is on. Sheila Irani explains that that was for Brandi D'Amore's apps that she has on her laptop: they moved from it being a monthly charge to an annual charge

Cannot vote on it without receipt coming in August. City Clerk aware.

16. Board Member announcements of items not on the Agenda

None

17. Old/Ongoing Business

None

18. New/Future Business

None

Adjournment at 9:19 PM

Reconsideration: The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place before the end of the meeting at which it was considered or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and take an action. If the motion to reconsider an action is to be scheduled at the next meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a [Proposed] action should the motion to reconsider be approved. A Motion for Reconsideration can only be made by a Board member who has previously voted on the prevailing side of the original action taken. If a Motion for Reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Recording Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Ralph M. Brown Act.