

OFFICERS:

PRESIDENT Robert Morrison
VICE-PRESIDENT Tom Meredith
TREASURER Asher Landau
SECRETARY Brandi D'Amore



BOARD MEMBERS:

Annika Guterman Chad Manuel
Jack Zweig Jim Van Dusen
Margaret Marmolejo Michael Connolly
Shauna Frente Sheila Irani
Tony Zimbardi

HOLLYWOOD UNITED NEIGHBORHOOD COUNCIL
Certified Council #52,
P.O. Box 3272 Los Angeles, CA 90078
www.MyHUNC.org email us at Info@MyHUNC.org

BOARD MEETING MINUTES

Monday, September 12, 2022, 6:30 PM
Webinar ID: 828 3698 1526
https://us02web.zoom.us/j/82836981526
Documents Link: https://bit.ly/3DcRHLF

Board achieved minimum attendance of 10 to have meeting.

Vice President Tom Meredith chaired meeting in President Robert Morrison's absence

Agenda order 1-2, 4, 3, 5-15, 20, 15A-15B.

Documents for Agenda Items can be found here: <https://bit.ly/3DcRHLF>

The meeting was ended at 9:52 as Brandi D'Amore left the meeting. As she had been made a host, when she left the meeting this inadvertently ended the meeting for the board as connection was lost.

Board members reconvened with DONE representative. Minute taker entered after technical difficulties 10 minutes later. Without Brandi D'Amore, no quorum, limited/prevented the ability to complete item 15B and hear rest of agenda.

Sheila Irani was one of members who reconvened, and then produced the quote for the \$450 requested in agenda item 15B before departure.

Items 16-19, 21-23 not heard.

Tom Meredith indicated to convened group that Sheila Irani has a time issue for the event to meet deadlines and to be ready by 22nd October. He requests of attending members if open board can have a special meeting. Lunch meeting proposed on Thursday at 11:30am – 12:30.

*The meeting continued after the Standing Rule of 3.5 hours (end time should be 10:03PM). Board did not opt to vote on Agenda Item 20 to extend the meeting additional 30 minutes

Welcome

6:33 PM start

1. Roll Call

Attending

Tom Meredith Sheila Irani Jim Van Dusen Brandi D'Amore Michael Connolly Tony Zimbardi
Shauna Frente Asher Landau Annika Guterman Chad Manuel Jack Zweig

Absent

Margaret Marmolejo Robert Morrison

2. Approval of Minutes

Tom Meredith called to review minutes. Brandi D'Amore pulled up the minutes. Mr. Meredith indicated that he did not receive minutes. Ms. D'Amore indicated that the minutes were sent at 6PM. Mr. Meredith did not want to spend board time reviewing and pushed to next meeting to review, advising board to review. Ms. D'Amore indicated that even when board receives minutes days in advance, (usually two days), members have not reviewed and should review when received. Mr. Meredith agreed.

After this, Mr. Meredith moved to Captain Valois on Item 4.

3. Comments from any City, County, State or Federal representatives in attendance (up to 4 minutes each)

Xanthe Schepps, Field Deputy of Council District 4 (CD4) CD4: She indicates that CD 4 will be co-sponsoring a Wildfire Safety Fair with

LADWP on September 17, 2022. There food, music and activities and learning about wildfire safety.

She also announced that this is her last mtg. She is moving to new opportunity in a different office of the City. CD4 District director will give more info. She will have the same email. Her last is day 23rd September.

Jason Maruca, Field Deputy for LA County Supervisor Barger: The Supervisor supported the lifting of moratorium restrictions; Board of Supervisors voted in 1/22 to phase out renter protections by 12/22. Supervisor Barger brought a motion directing the County departments to put together a communications plan to ensure that the tenants knew it was ending. She has also instituted a pilot RV program that creates a grant program for RVs to be brought up to DMV compliance; removes and dismantles RVs that have been impounded. It would also provide Incentives for RV residents to move into housing. He also indicates that Supervisor Barger with LA County Fire Department has obtained its annual "Super Scoopers" from Quebec to help with wildfires.

Boardmember Sheila Iran advised she went to Hollywood Bowl and discovered that in trying to cross Cahuenga, there is no crosswalk there from overflow parking. Mr. Maruca will refer to Parks.

Josh Kruples, Office of Assemblymember Richardson: He announced that the legislature has recessed until November. Staff for Assemblymember is still at office. Mr. Kruples indicates that the Assemblymember will transfer any submitted bill ideas to new member taking seat after upcoming election. He also advised that September 18-24 is "Child Passenger Safety Week". There will be a Santa Monica event with inspectors to look at car seats. He sent the event flyer sent to HUNC secretary and will send an email.

Shannon Calland, Field Deputy for Council District 13 (CD13): She discussed the recent historical community investment of \$2m+ to the Bresee Foundation (<https://www.bresee.org>) Members made of income levels at Federally determined amounts; benefits the families free of cost. CD13 is reviewing a motion for square on Hollywood & Wilcox for Yma Sumac. Ms. Calland also gave an update on recent release Los Angeles Homeless Services Authority (LAHSA) 2022 Homeless Count. She indicates that CD13 had a 23% reduction of homeless in its area. Departmental outreach has been successful.

Boardmember Shauna Frente asked about an update on the Yma Sumac square. Ms. Calland indicated she would email it.

Boardmember Michael Connolly asked if there was any update on 41.18 amendment. Ms. Calland indicated she should know tomorrow, that there is a backlog though she is not sure why.

Chair Tom Meredith asked if the 23% reduction is the city, county or state, and Ms. Calland indicated CD 13 within City of Los Angeles.

LAPD Senior Lead Officer (SLO) Heather Mata: She wanted to clarify that recent reports that there will be 200 more officers in Hollywood division is not accurate. She clarified that the Hollywood Division had received funding from CD13 for more hours, and that daily the division has 8-10 officers dedicated to Entertainment District. She discussed theft and that it's very high and expressed appreciation that a good thing decoy worked. She has things planned for Lake Hollywood side including community walks as an opportunity to engage with officers and community.

Mr. Meredith asked that if there was misinformation what is the real number? SLO Mata indicated it's a slow increase of one or two officers. It's month-to-month.

4. Presentation and Comments from Captain Valois of Los Angeles Police Department, Hollywood Division (up to 5 minutes)

LAPD Hollywood Division Captain Ray Valois gave an update regarding crime statistics in Hollywood; says area is doing better, but not where he would like to be. He indicated that overall violent crime is flat compared to last year. Councilmember Mitch O'Farrell of Council District 13 (CD13) gave money for overtime shifts. The hills area is impacted by what happens on Hollywood Blvd..

Sheila Irani thanked Senior Lead Officer (SLO) Heather Mata regarding the effective utilization of car decoys in Lake Hollywood area to reduce car crime. Captain Valois reminded to hide valuables if left in car.

Tom Meredith asked if any board members had any questions. With no response, he asked if attendees have questions.

Attendee Doreen Sanchez indicates she has issues with a person experiencing homelessness (PEH) in her area who has fits. Captain Valois indicated that needs to be a 1-1 discussion with SLO Mata or appropriate SLO based on area.

Stakeholder Georgette Darby discusses a problem with homeless on Carlos, requesting more patrols on Carlos and Gower. She

indicates that the PEH in this area come through the gate and check the doors of entry to her building of residence, and discusses no police in area. Captain Valois advised that unfortunately, Hollywood Division doesn't have as many officers as needed which restricts patrols. He is familiar with area to get extra patrols.

Mr. Meredith thanked Capt. Valois for his service. He moved to agenda item #3.

5. Public Comment on items not on the Agenda (2 minutes each)

Stakeholder Ernest E. Cornish addressed board to advise that street sweepers have not appeared on Argyle, asking why, questioning where they are.

6. Comments from Department of Neighborhood Empowerment (DONE), Marilú Guevara

Marilú Guevara begins by advising board that members should have received correspondence from her in inboxes, and advised board members they could follow along with her reiterating that email with links and dates.

She advised that registration was open for the 2022 Congress of Neighborhoods with over 20 workshops, networking room, etc., to go from about 9AM-4PM. She advised that all board members received a registration link. She strongly encouraged attending, and reminded that one does not need to attend the whole day and can pick and choose workshops.

She also highlighted that Civic University will be starting, and it's a partnership between DONE and Cal State Los Angeles Pat Brown Institute. There will be three sessions: October 6, 13, 27 with different foci. She indicated that HUNC can have 5 board members appointed to attend, hopefully who can attend all three sessions, though alternates can be arranged. No more than 5 can attend at any one time. This training is only available for board members.

She also announced an upcoming workshop on September 23 for board chairs onboarding guidance. For presidents & board chairs to provide onboarding guidance. It is designed for new presidents such as HUNC's. The training will be recorded with link placed on 'EmpowerLA trainings page for anyone to view.

She advises on Workplace Violence workshop on September 28 with a focus on working with difficult people which is a partnership with City Attorney Dept. of Labor Relations. She indicates details for registration are in the email.

She also discussed the differences between "tabling" and "postponing". "Tabling" is an action with no date for consideration to reconsider and needs a motion to reconsider. "Postponing" is scheduling to bring the item back. She asks that board members refers to the email she sent to get guidance.

She is available for any questions on any items and indicates that members should feel free to email her.

Tom Meredith indicates that some of these items will be addressed in the agenda this evening. He calls on Brandi D'Amore. She asks Ms. Guevara if Civic U will still be providing recordings to registrants in case they cannot attend. Ms. Guevara confirmed there would as well as the availability and sharing of the Chair training when done.

Mr. Meredith highlighted that trainings are available to make board members more knowledgeable on how to take care of their stakeholders.

7. Conflict of Interest Announcement

Tom Meredith comes to this agenda item, and he asks Brandi D'Amore how this topic came to the agenda.

She advises that it was placed by Robert Morrison, and she assumed he provided this to Mr. Meredith. She then gives the summary of previous information in terms of what qualifies as conflict and steps to take. Mr. Meredith found Mr. Morrison's note. He read that board members should take a moment to scan the agenda and determine if there are any conflicts. If so, at the time of the agenda item they should announce their need to recuse and why and exit meeting. If the board member wishes to participate in the item, a motion should be made to table the item for the member to review with City Attorney.

8. Executive Committee Reports (up to 4 minutes each)

A) Report by the President (to be read by Chair)

Vice President Tom Meredith gave President Robert Morrison's report. Mr. Morrison reminds board to:

**Raise hand and wait for chair to call on you. Point of Order, interrupt briefly for consideration.*

** Avoid digital communications and texting during board meetings; violates Brown Act as not available to public.*

**New City Attorney Elise Ruden; see the email Mr. Morrison sent*

** New Minute taker, Marie-Francoise. She asked for August agenda; Brandi D'Amore indicated she received the agenda. She advised Marie-Francoise how to access the agenda for September. Confirmed on item #8A.*

**Review Documents Link in agenda header which will have the documents for the meeting*

**New bylaws are in effect. Board needs to read them and be fully conversant. Highlights: Committee minutes; exec members can be alternates if not meeting quorum and who to contact for absence*

**Digital Media Training on September 22 at Congress of Neighborhoods. October 4 is implementation date. Recommended board signs up for it. Personal use restricts board members from engaging in posts about things that may come before our board. (Brandi D'Amore made a Point of Order that Congress is 9/24, not 9/22, and reminded about the Code of Conduct in media.)*

**Board retreat is October 22, 10AM-1pm public meeting.*

**Suggests board in committee start a vibrant conversation of projects like hosting town halls, renovation projects, etc.*

**His reason for being on board is empowering civic engagement and we should consider why we serve and what commitments we are able to make to discuss at retreat.*

B) Report by Vice President

No report as VP is filling in for President.

C) Report by Secretary

Remind board best practice is to be on camera as public cannot assume if a member is or is not there when not on screen. Reminds board to announce when leaving or entering meeting as minute taker has to note this per DONE policy. She reminded that some board members still need to turn in headshots. Minutes received for public meetings will be posted.

D) Report by the Treasurer

No report.

9. Board Operations and Finance

A) Discussion and motion to approve standing rule on standards for committee minutes

Brandi D'Amore shared her screen with the proposed Standing Rule written by Robert Morrison and read the document out loud. Standing Rule lays out rules for minutes and that write minutes with summaries that are sufficient to educate public or remind board members of what occurred.

Boardmember Jim Van Dusen asked if requirement or suggestion. He is concerned as Planning items can be misconstrued or misinterpreted if working from notes. Ms. D'Amore reminded Mr. Van Dusen that the Executive Committee agreed to have PLUM meetings recorded to avoid issues with misinterpretation, and that his notes are normally sufficient per this standing rules. This was written as there are committees that need more detail in their minutes.

Discussion of whether the blue highlight is part of the standing rule. Mr. Meredith wants it to be at discretion of committee chair. Ms. D'Amore said that it is a guidance not a rule.

Michael Connolly discussed not holding the committees to the same standard as board meetings where there is a 3rd party hired to record minutes.

Proposed Standing Rule on Committee Minutes

Whereas the Hollywood United Neighborhood Bylaws (Approved August 22, 2022) require Committee Chairs to be responsible for keeping "minutes" for all meetings,

Whereas timeliness, content, and ease of understanding are important to the mission of HUNC to promote transparency in local government,

The establishment of a minimum standard for content of committee minutes is necessary.

I move to establish the following standing rule:

Committee Minutes will contain at minimum:

1. Name of the Committee

2. Date of the Meeting

3. Start Time of Meeting (Actual)

4. Name of Committee Members in Attendance, noting any absences or partial absences including time members joined or left the meeting after the meeting start

5. Results of any Voting Items,

a. Including Mover

b. Including Secunder

c. Final Vote Tally and member names for each type (Yes, No, Absent, Ineligible, Recusals,

Abstention)

6. Any other items the Chair deems necessary to be noted in the minutes

7. End Time of Meeting

approved Committee Minutes will be submitted to the Secretary within three days of their approval.

The Executive Committee may establish a standard minute template to ensure consistent formatting.

Issue put to public. Georgette Darby, voting stakeholder, asked if one could vote by proxy on minutes. She was advised that in this system, could not. Motion passed.

Motion Made: Motion to approve Standing Rule to establish a procedure on committee minutes. See minutes description for the verbatim text.

Motion: Tom Meredith **Second:** Jim Van Dusen **Vote:** Yes-11, No-0, Abstain-0, Recused-0, Ineligible-0

Yes

Annika Guterman	Asher Landau	Brandi D'Amore	Chad Manuel	Jack Zweig	Jim Van Dusen
Michael Connolly	Shauna Frente	Sheila Irani	Tom Meredith	Tony Zimbardi	

B) **Review and motion to approve the July 2022 Monthly Expenditure Report**

Asher Landau gives a report on the monthly expenditure and shares screen of spreadsheet. Brandi D'Amore asked if the rollover is showing approved in these figures, and Mr. Landau indicated City Clerk still working on that. Marilu Guevara indicated that October may be the month that the inform might be communicated.

Issue put to public. No comment.

Motion passed.

Motion Made: Motion to approve the July 2022 Monthly Expenditure Report

Motion: Asher Landau **Second:** Tom Meredith **Vote:** Yes-10, No-0, Abstain-0, Recused-0, Ineligible-1

Yes

Annika Guterman	Asher Landau	Brandi D'Amore	Chad Manuel	Jim Van Dusen	Michael Connolly
Shauna Frente	Sheila Irani	Tom Meredith	Tony Zimbardi		

Ineligible

Jack Zweig

C) **Review and motion to approve the August 2022 Monthly Expenditure Report**

Asher Landau gave his report. Tom Meredith indicated that based on expenses it is clear that the board did not consider unpaid expenses in budget and something to be mindful of in next fiscal year.

Issue put to public. No comment.

Motion passed.

Motion Made: Approve the August 2022 Monthly Expenditure Report

Motion: Tom Meredith **Second:** Sheila Irani **Vote:** Yes-10, No-0, Abstain-0, Recused-0, Ineligible-1

Yes

Annika Guterman	Asher Landau	Brandi D'Amore	Chad Manuel	Jim Van Dusen	Michael Connolly
Shauna Frente	Sheila Irani	Tom Meredith	Tony Zimbardi		

Ineligible

Jack Zweig

D) **Discussion and Motions for Appointment of Civic University Participants for HUNC**

Tom Meredith discussed what Civic U is, and that it warrants a commitment to all 3 nights. He indicates that both he and Brandi D'Amore have attended and advocates attending it and that it is valuable to interact with other board members from other neighborhood councils. He indicates that we are permitted to provide 5 people and wants very much for board members to fulfill the quota, Ms. D'Amore asks Marilu Guevara if Jack Zweig, Youth Representative, can go and does he count towards quorum. Ms. Guevara indicates that he can. Brandi D'Amore gave her input on her participation. She also advises that if board does not vote its maximum at board and someone decides they wish to attend later she can assist in making that happen as long as the 5 is not breached. She also asks if one can attend 2 of three to advise.

Michael Connolly volunteers for consideration.

Issue put to public. No comment.

Motion passed**Motion Made: Motion for Appointment of Civic University Participants for HUNC, 5 maximum to not violate quorum****Michael Connolly is approved.****Motion:** Tom Meredith **Second:** Brandi D'Amore **Vote:** Yes-11, No-0, Abstain-0, Recused-0, Ineligible-0**Yes**

Annika Guterman	Asher Landau	Brandi D'Amore	Chad Manuel	Jack Zweig	Jim Van Dusen
Michael Connolly	Shauna Frente	Sheila Irani	Tom Meredith	Tony Zimbardi	

10. Voting Stakeholder Appointments

- A) Discussion and possible motion to reappoint Lara Zvirbulis as a voting stakeholder to Transportation & Works committee for 1 one-year term

Brandi D'Amore gave a background of Lara's previous year's work and that Lara wishes to stay on this committee. Ms. Zvirbulis was not present.**Issue put to public. No comment.****Motion passed.****Motion Made: Motion to reappoint Lara Zvirbulis as a voting stakeholder to Transportation & Works committee for 1 one-year term (expires September '23 Full Board)****Motion:** Brandi D'Amore **Second:** Michael Connolly **Vote:** Yes-11, No-0, Abstain-0, Recused-0, Ineligible-0**Yes**

Annika Guterman	Asher Landau	Brandi D'Amore	Chad Manuel	Jack Zweig	Jim Van Dusen
Michael Connolly	Shauna Frente	Sheila Irani	Tom Meredith	Tony Zimbardi	

- B) Discussion and possible motion to reappoint Rosalind Helfand as a Voting Stakeholder on Planning and Land Use Management Committee for an additional 1 one-year term

Jim Van Dusen discusses Rosalind's contribution to committee and her desire to renew. Ms. Helfand was not present.**Issue put to public. No comment.****Motion passed.****Motion Made: Motion to reappoint Rosalind Helfand as a Voting Stakeholder on Planning and Land Use Management Committee for an additional 1 one-year term (expires September '23 Full Board)****Motion:** Jim Van Dusen **Second:** Brandi D'Amore **Vote:** Yes-11, No-0, Abstain-0, Recused-0, Ineligible-0**Yes**

Annika Guterman	Asher Landau	Brandi D'Amore	Chad Manuel	Jack Zweig	Jim Van Dusen
Michael Connolly	Shauna Frente	Sheila Irani	Tom Meredith	Tony Zimbardi	

11. Digital Media Policy Items (see Documents Link)

- A) Discussion and motion to confirm establishment of official HUNC Digital Media accounts and sites

Brandi D'Amore pulls up the document from the agenda link. The accounts she presents are as follows:

1. Facebook – HollywoodUnitedNeighborhoodCouncil
2. Instagram – @hollywoodunitednc
3. Twitter -- @HwdUnitedNC
4. Mailchimp for Email Mailing List
5. NextDoor –
6. Website – www.myhunc.org

Issue put to public. No comment.**Motion passed.****Motion Made: Motion to confirm establishment of official HUNC Digital Media accounts and sites: Facebook; Instagram**

(@hollywoodunitednc); Twitter (@HwdUnitedNC); Mailchimp for email mailing list; NextDoor; website (www.myhunc.org)

1

Motion: Tom Meredith **Second:** Brandi D'Amore **Vote:** Yes-11, No-0, Abstain-0, Recused-0, Ineligible-0

Yes

Annika Guterman	Asher Landau	Brandi D'Amore	Chad Manuel	Jack Zweig	Jim Van Dusen
Michael Connolly	Shauna Frente	Sheila Irani	Tom Meredith	Tony Zimbardi	

- B) Review of current assigned account administrators for approved digital media

Brandi D'Amore pulls up the list of administrators determined by Executive Committee for each platform.

She asked Marilu Guevara if we need to amend anything as she remembered that she updates the subscription names to MailChimp and is not sure if that is okay now, or if she needs to transfer those responsibilities to the two administrators. Ms. Guevara indicates that as Ms. D'Amore is only doing system updates there is no need to change/amend.

Tom Meredith reminded that the appointments are not requiring a board vote.

- C) Discussion and motion to approve initial Digital Media Content Guidance for Account Administrators

Brandi D'Amore pulls up the document of the topics social media will address under Content Guidance.

1. Information about Council and Committee Meetings, Agendas, and Events
2. Emergency Announcements for public emergencies as announced by the City, County, State or federal Governments
3. HUNC Open Seats, or other potential Council needs like voting stakeholders, volunteers, budget reps, etc.
4. Public Service Announcements (e.g. Flex Alert, Heat Advisory, traffic obstructions and road closures in area, LADWP power siphoning)
5. Information about public services and initiatives from official sources (City/County Information for things like COVID, rent protections, senior services, etc.)
6. Surveys approved by HUNC or from City Agencies
7. Neighborhood Council and other Local Election Information (ie Time, Place, How to Votes, and other information not promoting a specific candidate or policy)
8. Information from Department of Neighborhood Empowerment
9. Promotional Information and Reports related to HUNC approved or sponsored initiatives, such as Neighborhood Purposes Grants, Community Improvement Projects and Sponsored Events.
10. Promotional information about City and County sponsored events

Issue put to public. No comment.

Motion passed.

Motion Made: Motion to approve initial Digital Media Content Guidance for Account Administrators. See minutes for complete details.

Motion: Shauna Frente **Second:** Asher Landau **Vote:** Yes-11, No-0, Abstain-0, Recused-0, Ineligible-0

Yes

Annika Guterman	Asher Landau	Brandi D'Amore	Chad Manuel	Jack Zweig	Jim Van Dusen
Michael Connolly	Shauna Frente	Sheila Irani	Tom Meredith	Tony Zimbardi	

12. Planning and Land Use Management Committee

- A) Possible Report by the Committee Chair (Up to 4 minutes)

No report

- B) Discussion and possible motion to support the Tristan Eaton mural on south wall of The Aster at 1717 N. Vine, 90028 for the mural application for Department of Cultural Affairs. (See Documents Link)

Prior to Jim Van Dusen going into project, Tom Meredith called on Asher Landau who recused himself because his employing organization works with The Aster/corporate management. He was put on hold at 8:26 PM

Chad Manuel recused himself because City Attorney had not reached out to him to discuss if his residency falls within 500 feet of the location of the mural and required recusal. He was put on hold at 8:28PM

Mr. Van Dusen gave a summary of the project while Brandi D'Amore tried to find pictures of the mural. The project was completed before coming to the NC, and Department of Cultural Affairs (DCA) kicked it back to PLUM to review to confirm there were no issues with the Tristan Eaton mural. Jim read the motion:

<https://docs.google.com/document/d/12ywxXcEcdBTU89pjkG025AoFS3B0Qc1w/edit>

He confirms that there was no dissension or public comment of opposition. Jim also confirms that the mural will not be illuminated. Confirmed that there is intellectual property issues to review, yet up to DCA to review.

Applicant Nash Tennant, executive in the management company Stockdale, Salt operates The Aster, introduced himself. He did not have a presentation ready and available for questions. Mr. Tennant again apologized for any missteps and will reach out to NC in future in advance.

Brand D'Amore confirms to board that the image of the mural would not be commercialized or merchandising of the mural. She reminds the chair that the two members who recused has the right to provide their public comment on the project.

At 8:26, Tony Zimbardi announced that he realized that AMDA (his employer) has a property within 500 feet of the project and would need to recuse. Before recusing, Ms. D'Amore asked if he wished to provide any public comment. He indicated as a member of the pubic he loved the mural and was well-done. Ms. D'Amore put him on hold at 8:28PM.

Issue put to public. No response.

Tom Meredith asked what the action to be taken was, and he was advised that this would be a letter to DCA, and placed appropriately on letterhead, etc. He asked a question regarding language, and it was changed to "relevant" NC. Mr. Van Dusen indicated that there were questions if other NCs were relevant to include as another NC across street gets to view it. Language was also changed adding "jurisdiction"

At 8:35PM, Ms. D'Amore brought Mr. Landau back to ask if he had any public comment to add before vote. He had no comment. Placed back on hold at 8:36PM.

At 8:37PM, Ms. D'Amore brought Mr. Manuel back to ask if he had any public comment to add before vote. He had no comment, placed back on hold at this time.

No other public comment. Motion made.

Motion passed.

Point of order made for Nash Tennant to receive his letter.

Motion Made: Motion to support the Tristan Eaton mural on south wall of The Aster at 1717 N. Vine, 90028 for the mural application for Department of Cultural Affairs.

Motion here: <https://drive.google.com/drive/folders/10wTx1xOVtR2YhzncAWx8DRJF6ymxOoWS>

Motion: Brandi D'Amore Second: Jim Van Dusen Vote: Yes-7, No-0, Abstain-1, Recused-3, Ineligible-0

Yes

Annika Guterman Brandi D'Amore Jack Zweig Jim Van Dusen Shauna Frente Sheila Irani
Tom Meredith

Abstain

Michael Connolly

Recuse

Asher Landau Chad Manuel Tony Zimbardi

13. Report by the Youth Representative, Jack Zweig (See Documents Link)

Jack Zweig gives report on an idea he has for Hollywood Youth Film Festival. Report here:

<https://drive.google.com/drive/folders/10wTx1xOVtR2YhzncAWx8DRJF6ymxOoWS>

Asher Landau, Chad Manuel, and Tony Zimbardi returned back to meeting at 8:40PM

Tom Meredith asks Mr. Zweig about timelines and if he has contacted other schools as per Jack's report. Mr. Zweig indicates that while he plans for it to be Winter Break, he is open to other time suggestions. Mr. Zweig also indicates that he has not yet reached out to other schools, and he plans to reach out through websites and AV Clubs as well as other Hollywood NC youth reps for collaboration. Mr. Meredith and Sheila Irani commends on the concept and encourages Jack to use the NC. Ms. Irani asks what committee for it to go through and suggests both Outreach and Community, Cultural and Volunteer Services Committees. Brandi D'Amore advises board that

she sent Mr. Zweig the IF program that can provide funding which will be needed for this and a reminder that if he wishes to get it done this year, all funding requests need to be by this May.

Stakeholder Ernest Cormish indicates that he is a photographer and will help in any way.

Tony Zimbardi indicates that he may have a screening space with AMDA that can be used.

Marilu Guevara indicates that she will run through City Attorney to create a checklist for liability.

14. Transportation and Works Committee

A) Report by the Committee Chair (up to 4 minutes)

Brandi D'Amore advised that John Bwarie from Stratiscope came to speak about issues regarding the Hollywood Bowl on event nights. He addresses how the organization is working on Bowl noise pollution, traffic and parking problems.

B) Discussion and possible motion to file Community Impact Statement (CIS) Position in support of Council File 22-0797, Illegal Dumping / Multi-Jurisdictional Locations / Los Angeles County / California Department of Transportation (CalTrans) /Memorandum of Understanding Link to Motion: https://clkrep.lacity.org/onlinedocs/2022/22-0797_misc_07-01-22.pdf

Brandi D'Amore gives background that currently for any sanitation issues that occur at underpasses/CalTrans property, the City has to coordinate sanitation efforts through both LA Sanitation and CalTrans, and there is no streamlined process. The Council File was written to create a streamlined and expedited method of carrying out sanitation on CalTrans property.

Committee is not submitting any accompanying language. A vote would be for straight vote submission.

Issue put to public. No comment.

Motion passed.

Tom Meredith to file CIS

Link to Motion: https://clkrep.lacity.org/onlinedocs/2022/22-0797_misc_07-01-22.pdf

Portal Link: <https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=22-0797>

Motion Made: Motion to file CIS in support of Council File 22-0797, Illegal Dumping / Multi-Jurisdictional Locations / Los Angeles County / California Department of Transportation (CalTrans) /Memorandum of Understanding

Motion: Brandi D'Amore **Second:** Shauna Frente **Vote:** Yes-10, No-0, Abstain-0, Recused-0, Ineligible-0

Yes

Annika Guterman	Asher Landau	Brandi D'Amore	Chad Manuel	Jack Zweig	Jim Van Dusen
Michael Connolly	Sheila Irani	Tom Meredith	Tony Zimbardi		

C) Discussion and possible motion to have board send second advocacy letter to Council Districts (CDs) 4 and 13, to solicit assistance coordinating and communicating with CalTrans and/or with Governor or other State Representatives in securing the CalTrans fenced areas of the Argyle/Franklin underpasses and obtaining and placing the necessary signs (See Documents Link)

Brandi D'Amore shares suggested letter on her screen from document link. She advises that this issue was asked to be addressed by Argyle Civic Association due to the 3 fires in the area in the last six weeks. She discusses that the issue is that there is cordoned CalTrans private property that continuously is experiencing trespass. Additionally, the fence keeps getting destroyed. At committee a representative from CalTrans attended to discuss this issue, the request for signage, stronger fencing, etc. The board has to solicit the City on Caltrans as it is not permitted to ask the State directly for assistance. The letter is written to the attention of the CD4 and CD 13.

There was discussion on this letter and working on outreach for those experiencing homelessness in this area. In committee, representative indicated that outreach would need to be done, and the committee amended the letter then to address. Board members felt it needed more language, and Sheila Irani indicated that Caltrans has made it clear to her that outreach is not required.

Board members had differing opinions on the issues of outreach required by CalTrans. The letter was discussed and amended.

Issue put to public. Stakeholder Ernest Cormish indicated that there are paper signs up now and was asked to send photos in of them to see if they were what was requested in committee or related to the CARE+ cleanups Said that last time people were under the bridge they were forced out. No services provided, but they need to be out of that area.

Motion passed. Tom Meredith will send the letter.

Hollywood United Neighborhood Council, Certified NC #52
P.O. Box 3272
Hollywood, CA 90078
Date: September 12, 2022
Councilmembers Nithya Raman, Council District 4 nithya.raman@lacity.org
200 N Spring St, Los Angeles, CA 90012.

Councilmember Mitch O’Farrell, Council District 13 mitch.ofarrell@lacity.org
200 N Spring St., Los Angeles, CA 90012

Dear Councilmembers:

In January 2021 we solicited your districts’ assistance in obtaining help with the State to remove the large illegal dump occurring on CalTrans property at the underpass areas of Franklin and Argyle that was causing an explosion of vermin and provided fuel to occasional fires set in these areas. We thank you again for your assistance.

Because the fence material is easy to damage and breach, and the lack of any signage on these fences, the location continues to foster the ability to have illegal bulk dump as well as occupation on Caltrans private property. Because of the fence, when fires have happened (which is predictable, and has recently occurred twice in two weeks here), it has proven an impediment to LAFD to get into the spaces and poses the potential of blocking people in while happening. Also, siphoning from the CalTrans power boxes also happens.

After multiple community members requests to address, we are once again entreating you to help us solicit CalTrans and any other State agencies as required to receive the following:

- *A sturdier fence that resists being easily damaged and is not conducive to climbing*
- *The appropriate LAMC and/or State signage to indicate official property of CalTrans, “No Trespassing”, “No Bulk Dumping” with whatever penalties attached, “No Fires”, etc.*
- *Better securing of the utility boxes in this vicinity, not just in immediate area, as there have been elaborate methods of creating extensions from boxes*
- *Weigh out if sturdier fencing that is harder to damage or vandalize but harder to fix is better than a fence that is easier to repair yet is easy to constantly open*
- *Remind CalTrans that there is a liability to the State should occupancy or trespass result in injuries*

We recognize that proper outreach to those who are experiencing homelessness needs to be coordinated, and we strongly encourage your District offices in outreach and services to those who need relocation off the private property. However, this is also private property that needs to be secured. There needs to be coordination at the time of securing this fencing and have the signs go up immediately. On our end we will work to message the Customer Service Request System, filing under csr.dot.ca.gov, fencing-missing or damaged, and for encampment to obtain outreach for those here that need help.

Sincerely,

, Certified NC #52

Enclosure

cc: Seamus Garrity, Laura Friedman Principal Field Representative, Seamus.Garrity@asm.ca.gov.

Charles Isaac, CalTrans D7 – Metro Region charles.isaac@dot.ca.gov

Motion Made: Motion to send second advocacy letter to Council Districts (CDs) 4 and 13, to solicit assistance coordinating and communicating with CalTrans and/or with Governor or other State Representatives in securing the CalTrans fenced areas of the Argyle/Franklin underpasses and obtaining and placing the necessary signs. Language in minutes.

Motion: Brandi D’Amore **Second:** Asher Landau **Vote:** Yes-8, No-2, Abstain-1, Recused-0, Ineligible-0

Yes

Annika Guterman	Asher Landau	Brandi D’Amore	Chad Manuel	Jack Zweig	Jim Van Dusen
Tom Meredith	Tony Zimbardi				

No

Michael Connolly	Sheila Irani
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Abstain

Shauna Frente

15. Community, Cultural and Volunteer Services Committee

As Point of Order, at 9:40PM Brandi D’Amore requests to move to Agenda Item 20 which grants permission to extend meeting times for 30 minutes from Standing Rule end time of 3.5 hours. Tom Meredith agrees and jumps to Item 20.

Go to Item 20

A) Report by Chairs (up to 5 minutes)

No report.

1. Committee will keep name as Community, Cultural and Volunteer Services

Committee will keep name determined at August Full Board and that 3rd Wednesday of month is HUNC participation night with Hollywood Food Coalition, with reserved spaces for volunteer. She instructs to email her to participate.

2. HUNC Volunteer Nights at Hollywood Food Coalition for the 3rd Wednesday of the month

Sheila Irani reports that 3rd Wednesday of month is HUNC participation night with Hollywood Food Coalition, with reserved spaces for volunteer. She instructs to email her to participate.

3. Update on CERT Course Planning for January 2023

Sheila Irani advises that HUNC has 10 backpacks. Classes are planned to be live at the LAFD Annex. Sound issues.

B) Motion to provide up to \$750.00 for a Halloween family movie night on Oct. 29 at Bronson Park for the cost of licensing the movie COCO and providing trick or treat bags to the kids attending (See City Clerk Event Form and other items in Documents Link)

Sheila Irani presented her plan for a Movie Night set for this date. Brandi D'Amore pulled up what documents were in the link in the agenda. She asked for documents that were not in agenda, such as a quote for the film licensing fee which was listed in the budget. However, Ms. D'Amore could only find a service requisition form in the link, not a quote for price. She and Ms. Irani disagreed on what was needed as Ms. Irani asserted that Ms. D'Amore had the document requested. As Ms. D'Amore felt that she was not being heard that the document may have been submitted but not in link, she felt she could no longer participate in the meeting, she left the meeting at 9:52PM, announcing her departure.

This had the effect of losing connection, ending the meeting.

16. Outreach Committee

A) Report from Outreach Chair and Co-Chair, to include, but not limited to, upcoming events, other Outreach opportunities and planning for FY2022/2023

B) Presentation, discussion and possible motion for Board approval of HUNC logo featuring P22 image.

C) Presentation, discussion and possible motion for Board approval of HUNC logo featuring "20 years" message.

17. Public Safety and Emergency Preparedness Committee

A) Update from Chair (up to 4 minutes)

B) Discussion and possible motion regarding CIS for CF 22-0928. This is a motion calling for transparency from LAHSA to report on encampment clean ups of 10 or more people (see Documents Link)
City Council Motion: http://clkrep.lacity.org/onlinedocs/2022/22-0928_misc_08-12-22.pdf

18. Center's and Housing Committee

A) Report by Chair (up to 4 minutes)

19. HUNC Committee & Liaison announcements

A) Summary of Argyle Civic Association Meeting – Brandi D’Amore

B) Neighborhood Council Sustainability Alliance – Shauna Frente

20. Possible Motion to Extend Meeting by 30 Minutes

At 9:40 Tom Meredith jumps to review and agrees. Mr. Meredith doesn’t think 30 mins is enough, and wants to move 10:30. Brandi D’Amore points out that that addition IS the same as the agenda item. Sheila Irani says it’s enough and live with 10:30, no motion needed. She then says that she will take over the meeting, and Mr. Meredith says she will not. Brandi D’Amore disagreed and keeps trying to explain that the meeting ends at 10:03 (Standing Rule is 3.5 hours) and needs the motion. So, the board does not vote to extend the meeting to 10:30.

Board moves back to 15A.

21. Board Member announcements of items not on the Agenda

22. Old/Ongoing Business

23. New/Future Business

Adjournment at 10:31 PM

Reconsideration: The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place before the end of the meeting at which it was considered or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and take an action. If the motion to reconsider an action is to be scheduled at the next meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a [Proposed] action should the motion to reconsider be approved. A Motion for Reconsideration can only be made by a Board member who has previously voted on the prevailing side of the original action taken. If a Motion for Reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Recording Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Ralph M. Brown Act.