

COMMITTEE MEMBERS:

- Sheila Irani, President
- Jim Van Dusen, Vice President
- Chad Manuel, Secretary
- Leslee Jones, Treasurer



HOLLYWOOD UNITED NEIGHBORHOOD COUNCIL
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COMMITTEE MEETING MINUTES
Executive Committee
Tuesday, February 07, 2023, 6:30 PM
Webinar ID: 834 7316 4256
<https://us02web.zoom.us/j/83473164256>
Meeting Exhibits: <https://bit.ly/3l0GXZz>

Agenda items heard in following order:
 1,2,3,4,9,5,6,7,8,10,11,12,13,14

Welcome

6:34 PM start

1. Roll Call

Attending

Robert Morrison Tom Meredith Brandi D'Amore Asher Landau

2. Approval of Minutes

Motion passed

Motion: Asher Landau **Second:** Brandi D'Amore **Result:** Yes-4, No-0, Abstain-0, Recused-0, Ineligible-0

Yes

Asher Landau Brandi D'Amore Robert Morrison Tom Meredith

3. Public Comment on items not on the Agenda (2 minutes each)

Steve Alper commented that meeting was not listed on web calendar and noted he relies on the calendar to ensure his attendance.

4. Discuss items/operations needed for first and subsequent in-person meetings, including but not limited to opening and closing procedures, equipment, infection control procedures, and associated costs

Discussed list of preparations including scheduling committee meetings, key access to the annex, noting vaccination requirements are no longer in effect. Discussed set up requirements and needs as they relate to committees v full board. Asher, Brandi and Robert will meet on 2/18 to check equipment, time pending confirmation from Brandi. Tom will coordinate delivery of Printer and follow up with Chief Fields/Vickey re space. Robert will follow up on the committee schedule for March. Asher will print name plates, create food budget and follow up with clerk regarding rules for food expenditures. Robert will follow up on minute-taking plans and agenda preamble.

Committee moved to agenda item 9.

5. Discussion and motion to recommend board approval of Bronson LAFD West Bureau Headquarters Annex Community Room at 1800 N Bronson Ave, Los Angeles, CA 90028 as regular board and committee meeting location beginning in March 2023 and discontinuance of virtual meetings for all board and committee meetings subject to applicable laws and ordinances and official emergency declarations

Committee moved to agenda item 5 afre item 9.

Robert presents motion, noting DONE indicated an official board motion is required to designate location. Brandi asks for clarification. Robert provides clarification that second part of motion is added for clarity regarding future meetings.

Motion passed.

Committee moved to sequential agenda item.

Motion Made: Discussion and motion to recommend board approval of LAFD West Bureau Operations Annex Community Room at 1800

N Bronson Ave, Los Angeles, CA 90028 as regular board and committee meeting location beginning in March 2023 and discontinuance of virtual meetings for all board and committee meetings subject to applicable laws and ordinances and official emergency declarations

Motion: Robert Morrison **Second:** Brandi D'Amore **Result:** Yes-3, No-0, Abstain-0, Recused-0, Ineligible-0

Yes

Asher Landau Brandi D'Amore Robert Morrison

6. Discussion and possible motion to recommend board approval up to \$800 for Media Arts Incorporated to update Meeting Manager software capabilities to meet operational needs

Robert reviewed potential updates needed to accommodate changes in Standing Rules to be proposed by Ad Hoc Rules committee and summarized his consultation with Media Arts. Brandi and Robert will coordinate to provide a short list of additional updates to be included in proposal for Board.

Motion: Robert Morrison **Second:** Brandi D'Amore **Result:** Yes-3, No-0, Abstain-0, Recused-0, Ineligible-0

Yes

Asher Landau Brandi D'Amore Robert Morrison

7. Discussion and possible motion to recommend board update budget and administrative packet

Asher Landau reviewed current budget and line items. Brandi announced she plans to resign from the board in either February or January so the budget may need to be updated to reflect differing operational needs related to her absence. Asher questioned whether any updates were necessary since board may not be able to operate. Brandi clarified she may leave in February, but plans to stay until March to help ensure the board can meet in person successfully. Brandi suggests rolling funds over into Media Arts to support administrative work upon her departure. Robert proposed the best strategy is to plan for continued operation and to ensure the budget allows operations. Review continued with Robert highlighting areas where money could be reallocated and Asher agreed to provide an updated budget for full board review.

No vote taken.

8. Discussion of board membership and scheduling of meetings through June 30, 2023

Brief discussion of anticipated absences and meeting needs through end of year. With Brandi's announcement of her planned departure during item 7, we will be at quorum. Brief discussion of whether bylaws could be updated and other anticipated absences.

Committee moved to agenda item 10.

9. Discussion of Candidate Eligibility Requirements

Committee moved to agenda item 9 after agenda item 4.

Item heard out of order following item 4. Tom Meredith left meeting at 7:30PM after making his comments on the item.

Robert Morrison reviewed email from City Attorney overruling certain HUNC bylaws regarding eligibility. Brandi and Tom both stated frustration and questioned validity. Asher also questioned whether the City Attorney has the right to overrule bylaws, noting they were approved through specific certification process. Robert noted points regarding each item and will follow up with City Attorney and DONE.

Committee moved to agenda item 5.

10. Comments from local officials in attendance

Committee moved to agenda item 10 after item 8.

No officials in attendance.

11. Discussion of Department of Neighborhood Empowerment's 2023-2024 budget request, sponsored by Budget Advocates and event on February 11

Brandi highlights presentation and need for Budget liaison.

12. Committee Member announcements on items not on the Agenda

Brandi announces new CD 13 staff – Emma Howard, Planning Deputy and Anais Gonzalez as CD13 Field Deputy.

13. Old/Ongoing Business

Brandi asks for update on Crime Survey. Robert noted results were in but Tom had been addressing Outreach and Elections work and speculated this was taking priority. Brandi noted a recent crime that was stopped in Hollywood reminding her we had not seen the results yet.

14. New/Future Business

No new/future business

Adjournment at 8:31 PM

Reconsideration: The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place before the end of the meeting at which it was considered or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and take an action. If the motion to reconsider an action is to be scheduled at the next meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a [Proposed] action should the motion to reconsider be approved. A Motion for Reconsideration can only be made by a Board member who has previously voted on the prevailing side of the original action taken. If a Motion for Reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Recording Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Ralph M. Brown Act.