

OFFICERS:

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 VICE-PRESIDENT Jim Van Dusen
 TREASURER Leslee Jones
 SECRETARY Chad McMurray

**BOARD MEMBERS:**

Georgette Darby John Schaefer
 Maria Anna Kochoa Mark Millner
 Noelle North Norris Oliver Alvarez
 Paul Barbosa Shane Kalminski

HOLLYWOOD UNITED NEIGHBORHOOD COUNCIL
 Certified Council #52,
 P.O. Box 3272 Los Angeles, CA 90078
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BOARD MEETING MINUTES

Monday, February 13, 2023, 6:30 PM
Webinar ID: 828 3698 1526
<https://us02web.zoom.us/j/82836981526>
Meeting Exhibits: <https://bit.ly/3lqO11Z>

*Please note: Youth Representative: Jack Zweig's vote is provisional and does not count towards majority or actual vote.

Agenda Order: 1-6, 8, 14, 7, 9-13, 15-22

Margaret Marmolejo no present at roll call. She joined the meeting at 7:40pm.

Welcome

6:33 PM start

1. Roll Call**Attending**

Tom Meredith	Sheila Irani	Jim Van Dusen	Brandi D'Amore	Michael Connolly	Robert Morrison
Tony Zimbardi	Asher Landau	Annika Guterman	Chad Manuel	Jack Zweig	

Absent

Margaret Marmolejo

2. Approval of Minutes (up to 5 minutes)

Robert Morrison shared the January minutes on the screen.

Brandi D'Amore said there were two amendments - putting a timestamp for her recusal on item 9 and providing clarification under 11a for Asher Landau's recusal. Robert Morrison asked if there needed to be any other edits. There were no additional comments.

Motion passed.

Motion Made: Approval of January '23 Minutes

Motion: Brandi D'Amore **Second:** Chad Manuel **Result:** Yes-11, No-0, Abstain-0, Recused-0, Ineligible-0

Yes

Annika Guterman	Asher Landau	Brandi D'Amore	Chad Manuel	Jack Zweig	Jim Van Dusen
Michael Connolly	Robert Morrison	Sheila Irani	Tom Meredith	Tony Zimbardi	

3. Comments from City, County, and State Officials in Attendance (up to 4 minutes each)

Patrick Mooney

Alejandra (District Director)

jack.artan@sen.ca.gov

Anais Gonzalez, Hollywood Field Deputy for Council District (CD) 13, shared that the CD13 team has been staffing up including the hiring of a homelessness team and their District Director. She did not have updates she wanted to give the council currently but shared her email: anais.gonzalez@lacity.org.

Jack Artan from State Senator Anthony Portantino - State District 25, shared about legislation SB411 which would give Neighborhood Councils the option to continue to have virtual meetings after the State of Emergency has ended. Hosting meetings virtually has given councilmembers a chance to join more meetings and has increased public participation. Mr. Artan joined the meeting to share this information with HUNC and see if this is something they were interested in supporting. Mr. Artan shared his email for follow up:

jack.artan@ca.scn.gov

Kay Hartman from the Budget Advocates gave the Budget Advocates report. She shared that expenditures were \$89 million over budget. Because of this the City has tapped reserve and unappropriated funds. While the revenues have stabilized, the City Administrative Officer (CAO) had areas of concern including the likelihood of a recession and new labor agreements. The City Budget and finances are within 0.7% of its plan and are curable through remediable measures or uses of reserves. The Budget Advocates have 2 vacancies in HUNC's district. In order to be a Budget Advocate, one must be a Budget Representative and each Neighborhood Council can choose up to two Budget Representatives. Ms. Hartman shared they would love for HUNC to have two Budget Representatives. Budget Representatives can be as active as they want, and it's a great opportunity to make contacts in the City. If there are any questions, Katy shared her email: info@budgetadvocates.org.

Josef Siroky, CD4 Hollywood Field Deputy, shared that the encampment located outside of Gelson's was cleared out last Wednesday. He hoped this has been a visual change in the neighborhood. He has been meeting with the Hollywood Beautification Team, and if anyone has any needs regarding graffiti, etc., let Josef know and he can assist in elevating the concern. Mr. Siroky said that the encampment on Franklin and Ivar was also cleaned up. He shared that the Housing Homekey site opened just west of Yamashiro. He said if anyone needs assistance regarding updates, casework, etc., to let him know.

LAPD Senior Lead Officer Heather Mata, shared there were some major clean-ups including one at Cahuenga and the 101. The crime statistics in the area have been down by 46% in every crime category. In the last 6 months of the year, there has been a Violent Crime Task Force through Mitch O'Farrell's office. There have been six extra shifts a week to target violent crime in Hollywood. A lot of guns have been taken off the streets. There are double the amount of officers assigned to the Hollywood Entertainment district now. She said there is a new Senior Lead Officer to the team, Brett Cohen, who is also assigned to the Hollywood Entertainment District and if anyone has questions for her to reach out.

LAFD Office West Bureau Chief Zipperman shared that there was a fire at Cahuenga and Yucca the other morning, which started in the laundromat area and was likely due to overheated vents from the dryers. 7-Eleven was open at the time and people were able to get out. The fire spread very rapidly through the attic and there was a total loss of the building. There were also one or two small brush fires in Fire Station 76's district, right off the Cahuenga pass. He mentioned there was a homeless person residing there and threatening people behind their homes who had started the fire and was taken into custody. He asked community members to make the Fire Department aware of any issues that arise. He said all but one on the Cahuenga West St. There have been issues with access ways up in the Hollywood Hills area. He is also working with the new staff of CD13 on interacting and collaborating regarding fires and fire safety.

4. Community Updates and Questions about Public Officials' Comment (up to 5 minutes)

Tony Zimbardi thanked Chief Zipperman. He shared that there is an AMDA dorm 12 feet away from the building that caught on fire, and the Fire Department was assembled to protect it throughout the night. Tony also thanked Officer Mata for the cleanup on Franklin, making it now an accessible street to pedestrians again. Brandi D'Amore asked if anyone knew if the stolen motorcycle was recovered from the encampment. Josef Siroky responded that he did not know but would ask the CD4 Homelessness team and follow up.

Chad Manuel asked if both CD4 and CD13 but particularly Josef Siroky from CD4 could assist with finding people to join Neighborhood Councils, and expressed that it would be nice if elected officials could help promote Neighborhood Council involvement. Josef Siroky responded that he would forward this request to the CD4 Communications team. Anais Gonzalez from CD13 also said she would forward this request to their Communications team.

5. Public Comment on Items not on the Agenda (2 minutes each)

Bill Anderson shared that he listened to an LA City Council Meeting where a constituent of CD13 was not able to apply for rental assistance within the district. He asked if Anais Gonzalez, CD13 field representative, could comment on this. Mr. Anderson also shared that George, an unhoused person who Josef Siroky, CD4 Field Representative, mentioned was housed recently has been back to the same location he previously stayed on the streets.

Ernest E Cormish said it was nice meeting many of the board members about a month ago at the Tenants' Rights event. He said he spoke with a supervisor at the Hollywood Parking Enforcement, who said that the City Council needs to make an amendment to the signage at EV charging stations to remove the timeframe restrictions and make these areas parking only for EV charging purposes. Mr. Cormish said the stations currently said charging from 8am-6pm only, but there should be no timeframe restriction and rather, a 4-hour limit to charging one's vehicle instead. Ernest would love seeing this board take an initiative to help pass this legislation into City Hall. He also intended to make public comment the next day at City Hall.

6. Conflict of Interest Announcement

Robert Morrison reminded board members to scan through the agenda and identify any potential conflicts of interest. Board members should raise their hand and announce the reason for their recusal.

Board moved to item Item 8.

7. Neighborhood Purposes Grants (NPG)

- A) Presentation, discussion and possible motion to approve up to \$2500 for NPG supporting Hollywood Dell Civic Association annual block party on June 3, 2023.

Board moved to item 7 after Item 14.

Tom Meredith stated that he needed to recuse himself due to his residency in Hollywood Dell and his dues-paying memberships status as an Hollywood Dell Civic Association (HDCA) member.

Tom Meredith went on hold at 7:53pm.

Alexa Iles-Skarpelos, president of the HDCA, came to the board because her organization is planning an annual block party and pet parade for the first Saturday in June (June 3, 2023). It is asking for support from HUNC along with the CD4 and County Supervisor's Offices.

**Jim Van Dusen made the motion. Michael Connolly seconded it.
There was no additional board comment or public comment.**

Brandi D'Amore asked for clarification that the approval was for \$2500, as the motion is written "up to \$2500." Robert Morrison said yes, it was \$2500, and she edited the motion.

There were no public comments.

Motion passed.

Tom Meredith rejoined the meeting at 7:59pm.

Board moved to Item 9.

Motion Made: Motion to approve \$2500 for NPG supporting Hollywood Dell Civic Association annual block party on June 3, 2023.

Motion: Jim Van Dusen **Second:** Michael Connolly **Result:** Yes-10, No-0, Abstain-0, Recused-1, Ineligible-0

Yes

Annika Guterman	Asher Landau	Brandi D'Amore	Chad Manuel	Jim Van Dusen	Margaret Marmolejo
Michael Connolly	Robert Morrison	Sheila Irani	Tony Zimbardi		

Recuse

Tom Meredith

8. Planning and Land Use Management Committee

Board moved to item 8 after item 6.

- A) Discussion and Motion to support conditional use permit (CUP) for 1917 N. Bronson Ave to permit the continued sale and consumption of a full line of alcoholic beverages in conjunction with an existing 3,150 square foot restaurant having 86 interior seats and 20 seats in a 139 square foot patio with hours of 10:00 am to 2:00 am of operation seven days per week, with patio ceasing operation at 11:00 PM.

Brandi D'Amore brought up a point of order: The agenda item needs to be adjusted because it is not in congruence with the seats on the application. Jim Van Dusen said they will get into this.

Mr. Van Dusen asked Matt Mello, representing the applicant, to clarify what the square footage was, as they had presented something different to the PLUM Committee. Mr. Mello clarified that they had originally presented to PLUM that the square footage would be different than the original CUP in 2013 but after internal discussion and planning, said this would actually not change and would remain the same. Mr. Mello clarified the square footage was as follows, Interior: 3,600 sq ft; Interior seats: 122; Patio: 340 sq ft; Exterior seats: 20

Mr. Van Dusen asked about the prior conditional use permit (CUP) expired in 2021. Mr. Mello explained that the prior CUP is still active because it expired during the emergency orders of the pandemic. Even though it was set to expire in 2021, they were given

an extension, which is why they are renewing this now.

Mr. Van Dusen said there was also a parking component to be discussed. In the presentation to PLUM, Mr. Mello said this would not be an issue but parking in the area has become more difficult as people return to going to restaurants.

Ms. D'Amore added that there was also a change required in the motion on the live entertainment request, moving from mariachi only to a musical band. She also mentioned the motion needed to adjust the hours of operations had changed to 10am-2am, 7 days a week.

Jim Van Dusen said that because of lack of quorum, PLUM has not been able to fully vet these changes which is why there is extra discussion surrounding this item. Robert Morrison said the hours are the same as PLUM approved in the motion and confirmed that the motion needs to be changed to reflect this review.

Michael Connolly asked where 1917 Bronson is located. Ms. D'Amore responded this was where Greg Morris' old restaurant, La Villita, used to be. Michael Connolly asked if it was for that existing place. Jim Van Dusen confirmed it was.

Mr. Morrison asked if there was public comment on this issue.

Senior Lead Officer Brian White said that from a public safety evaluation, the previous operations did not present any concerns or challenges and the modification to the musicians will not present any additional challenges. There is a good line of communication with the operator and owners.

Greg Morris, the owner of the restaurant, shared that unfortunately, they got mired in some clerical oversight with this application. He had not intended to change the layout occupancy, etc. The two things that were requested to change were the hours of operation to be congruent 7 days a week from 10am-2am and to remove the specific language of a mariachi band, as they wanted to have live music with three unamplified musicians. Mr. Morris mentioned there has been some discussion during the PLUM meeting and beyond that recently, regarding concerns over the parking situation. He shared that he has offered in the old CUP to contract offsite parking if needed since he has operated on this street as a business for 14 years and has never needed to do so. He also mentioned that the foot traffic in the area is half of what it was prior to the pandemic. He respectfully requested that no changes be made to the CUP regarding parking.

Brandi D'Amore discussed concerns regarding the parking including that the adjacent Oaks Gourmet Market is using its own parking spots for al fresco dining, so patrons are using the parking lot of the restaurant to park. The other businesses in the lot need their parking. The restaurant lot has people parking but going elsewhere on the block, and the valet currently operating on Franklin is using the lot. She also mentioned seeing the lot full recently outside of the hours of operation of the restaurant. She also wanted to ensure the restaurant does fulfill the rest of its conditional uses, which is a Designated Driver Program, requiring that venue make its program known to the patrons.

Jack Zweig made a Point of Order to indicate he needed to leave the meeting and stated he had no report (Item 15). He left the meeting at 7:28pm.

Michael Connolly asked if there was currently a valet in the parking lot. Greg Morris responded there was not, but this is something that will be brought in. This will help with stacked parking and people parking in the parking lot to go to other businesses. Michael Connolly expressed concern for preserving spaces for other businesses within the parking lot. Greg Morris mentioned that prior to the pandemic, he had a valet who would direct people to the parking spots for the businesses that were still open. Mr. Morris also said that after 8pm, the lot becomes mostly used for his business and the 1917 business for the rest of the night. Brandi D'Amore mentioned that with the expansion of the restaurant's hours, now opening at 10am and expanding more nights to 2am, there will be an impact on the parking. Brandi also mentioned that a comedy club may be requesting to go into what was the cleaners spot which would additionally impact the parking.

Jim Van Dusen made the motion as stated in the agenda with the changes of the square footage to 3,600, interior seats to 222, the outside seats to 22, and the 340 square foot patio with two conditions:

1. Comply with the prior CUP with the exception of the changes in the motion itself
2. Monitor parking and change parking management as appropriate if it becomes problematic

Brandi D'Amore wanted to ensure it was addressed that the patio's closing time was 11pm and asked for clarification from applicant. Applicant confirmed this was correct.

Brandi D'Amore inquired about changing the mariachi band to live music as it is not in the original motion. Robert Morrison confirmed with Jim Van Dusen that this aspect of the plan was in the documents.

Board moved to item 14.

Motion Made: Motion to support conditional use permit (CUP) for 1917 N. Bronson Ave to permit the continued sale and consumption of a full line of alcoholic beverages in conjunction with an existing 3,600 square foot restaurant having 122 interior

seats and 20 seats in a 340 square foot patio with hours of 10:00 am to 2:00 am of operation seven days per week, with patio ceasing operation at 11:00 PM. And 3 unamplified musicians

Motion: Jim Van Dusen

Second: Brandi D'Amore

Result: Yes-10, No-0, Abstain-0, Recused-0, Ineligible-0

Yes

Annika Guterman

Asher Landau

Brandi D'Amore

Chad Manuel

Jim Van Dusen

Michael Connolly

Robert Morrison

Sheila Irani

Tom Meredith

Tony Zimbardi

9. Ad Hoc Standing Rules Committee

Board moved to Item 9 after Item 7.

A) Discussion and Motion to Approve Standing Rules as presented in Meeting Exhibits link

Robert Morrison asked if everyone had a chance to look over the Standing Rules sent out before the meeting. Brandi D'Amore said point of order: Marilú sent an email indicating the rules should be read out during the meeting. Robert Morrison said he will review the Standing Rules on the screen and point out the differences to public.

The Ad hoc committee included Asher Landau, Jim Van Dusen, and Robert Morrison. Robert explained that a lot of the rules are not any different than previous rules but have been classified in different categories and removed duplication of rules. Below is commentary Robert Morrison provided on some of the updates to the rules:

The four statements under Introduction were written in the original Standing Rules but have been reorganized into the introduction.

There have been significant changes under the section Meeting Procedures including requiring board members to review meeting exhibits in advance of meetings and directing questions to the Committee Chair or presenter for each agenda item.

With a lot of consultation with DONE, the committee added a Consent Calendar rule. This is a method by which HUNC could approve several motions at once, with one roll call vote. This is meant for non-controversial items on the agenda. There is a mechanism within the rule where if one board member wants to separate an item from the Consent Calendar and this is seconded, the item can be removed from the Consent Calendar. This would be used at the discretion of the President or Committee Chair.

There was an additional rule regarding the transcription of minutes, stating the minutes will be sent to the board one week prior to the regular board meeting and board members will send information needing to be changed prior to the next board meeting.

There were some updates to Committee Operations including requiring that Committee Chairs send out relevant materials to committee members in advance.

It was outlined that it is each member's responsibility to keep up-to-date on training and outreach and report this to the board.

The event approval requirements and procedures were all new to streamline the event approval process and make the requirements clear including submitting the proposal 10 calendar weeks before the event date and appointing an Event Chair for each event.

There is a section of miscellaneous rules that have all been in the Standing Rules Handbook prior to the review of the Rules Committee.

Brandi D'Amore shared that the Board Meeting Minutes Approval rule was not practical because as the secretary, she is reliant on someone else to submit the minutes and when HUNC moves to in-person, these will need to be printed as well. She also expressed concern that the Standing Rules were specifically designed as a timeline and rearranging the order in the way the Ad hoc Rules Committee did takes away the history component. She also mentioned checking the Event Approval Requirements, she said she does not think HUNC can prohibit someone from contacting a City official about a concern regarding an event, so they may want to specify specifically in talking about event operations.

She also said she does not understand the consent calendar. Robert Morrison clarified that regarding the consent calendar, if a board member wants an item to be removed, they need to say so and if there is a second, then that item will be removed so it can be voted on separately. Brandi D'Amore's concern was if one cannot get someone to second removing the item from the consent calendar, they may not be able to vote the way they want to for the individual items. Robert Morrison said this was correct.

Brandi D'Amore commented that she wanted to make sure the old version of the Standing Rules was kept so it could outline the timeline history.

Tom Meredith said he shared a non-understanding of the consent calendar. He asked how this was possible in Access. Robert Morrison said it would require some extra manual work to incorporate this function in Access. Mr. Morrison consulted with George Skarpelos about this and he has given a quote to be able to update Access to have this functionality.

Tom Meredith inquired about the requirement to send the event approval documentation in 10 calendar weeks prior to the event, as the requirement from the City is 30 days. Robert Morrison said the intention was to get the applications in sooner to get the information to the clerk with enough time to advertise for the event.

Jim Van Dusen said they spent a lot of time discussing with Marilú to ensure they were doing this correctly, and were trying to prevent the turmoil the short timeline throws the board into in terms of putting on the events. Jim said they spent a lot of time thinking about what a reasonable amount of time before the event was to request and 10 weeks seemed like a fair number. Tom Meredith said he admired the thoughtfulness on this because clearly this has been a big challenge.

Brandi D'Amore added that the Standing Rules are part of the discipline process due to their relation to the Bylaws, so not following some of these rules could put people up for censure. Marilú Guevara provided clarification that Standing Rules are not By-laws. They can sometimes become items that can be added to the Bylaws through the amendment process. Standing rules are more procedural.

Marilú Guevara provided feedback regarding the consent calendar. She has usually seen removal of an item from a consent calendar does not usually require a second. Once the request is made, it calls for the removal of that item from the consent calendar, because requiring a second means more than one person has to be in agreement.

Robert Morrison opened up for public comment.

Ernest E. Cornish said the consent calendar should be changed just to be a special item, like City Hall does and it goes into a separate vote instead of the whole vote.

Robert Morrison followed up on Brandi D'Amore's comment that the rules for the minutes were impractical. He asked Brandi D'Amore if this is impractical as long as the minute taker submits the minutes on time. Brandi D'Amore said it is overall unfair to indicate the time by which the secretary needs to submit the minutes. She explained that at best, the minutes take 5 hours to submit. She also explained that the editing process is also very timely, so the window asking board members to submit their edits to the secretary and have the secretary prepare the edited minutes in advance of the board meeting is also unreasonable.

Jim Van Dusen explained the goal of this was not to spend 45 minutes on the wording of the minutes but to get the minutes in board members' hands so that the responsibility is on the board member to review the minutes themselves and return the edits they are requesting to the secretary in advance so the minute approval takes 5 minutes and not 45 minutes. Jim asked Brandi what would help speed up this process. Brandi D'Amore said for almost two years, she has been getting the minutes to board members 3 days in advance. They also need to be made available to the public which is non-negotiable. She said she has been getting the minutes to Robert Morrison by the Wednesday or Thursday before the meeting to put in the public folder. She said it is on the other board members to review this. Jim Van Dusen said the goal of the rule was to put the onus on the board members to read the minutes and submit edits before the meeting.

Brandi D'Amore said this current process would not actually help her out. Brandi said it would be helpful if board members reviewed the minutes before the meeting and were prepared with their edits during the meeting to submit to her.

Robert Morrison proposed removing the sentence: "The corrected minutes to be sent to board members the day before the meeting."

Brandi D'Amore said the timeline of the secretary getting the board minutes submitted to the board a week in advance of the meeting is not reasonable. She also mentioned that board minutes have been incomplete and expressed other concerns over being able to submit the minutes on this timeline.

Jim made the motion to approve the motion with the amendment of removing the sentence: "The corrected minutes to be sent to board members the day before the meeting," knowing that these are just basic rules or guides, hopefully we can meet them and if we don't, change them.

Asher Landau said it doesn't seem reasonable to the secretary given what Brandi D'Amore was saying. He suggested finding another solution regarding the minutes process guidance.

Jim Van Dusen pulled the motion, so the committee can review this.

Brandi D'Amore suggested the timeline of getting the minutes to the President 3-4 days in advance.

Tom Meredith asked Marilú Guevara if other Neighborhood Councils have problems with getting through the process of minutes, corrections, and timely dispatch of the minutes. Ms. Guevara said HUNC's challenges are no different than that of other Neighborhood Councils and said this is in part because due to The Brown Act, the minute editing process is required to take place at a public meeting, as this is something stakeholders should be privy to.

She has seen standing rules for materials to be submitted to the secretary or expectations of board members to review the minutes

and come with edits. Brandi D'Amore echoed that the public needs to see the edit process.

Robert Morrison suggested editing the item to say "Board members should review the minutes in advance of the meeting" as a placeholder.

Jim Van Dusen asked if there can be a line item, where the minutes show what was taken out and show the editing process on the document. Robert Morrison responded that this likely would not work well with the Access system the minutes are submitted through.

Jim Van Dusen said there needs to be some way to shorten this process, as there is no real value for minutes down the road. Robert Morrison moved to approve the motion with the removal of the Board Meeting Minutes Approval item. Jim Van Dusen seconded.

Tom Meredith clarified what was being removed from the Standing Rules. Robert Morrison said the whole paragraph.

Brandi D'Amore said she did not know how she would do this because the Standing Rules are supposed to be in date order of the implementation.

Robert Morrison said it was his understanding that the Standing Rules are a board created document, so this is not a requirement. Marilú Guevara asked if this was the standing document in its totality or if prior approved standing rules and the ones approved tonight would be in a document together for the board to review.

Brandi D'Amore said she was reviewing the old document and saw missing information. Ms. D'Amore asked if Robert removed the public participation requirement.

Ms. Guevara said her understanding of the document that was circulated are only the additions that will be added to the document that has the standing rules.

Robert Morrison said this document is a reorganization of prior Standing Rules as well as new standing rules put together. Robert explained that the reason this happened was several rules had been listed multiple times.

Brandi D'Amore expressed concern that the new document does not include all of the rules that were in the previous Standing Rules document. Brandi said her understanding was this would be in addition to the rules document and not a complete rewrite and re-ordering.

Marilú Guevara explained she was asking clarifying questions and she said the standing rules are HUNC's document. It can be updated and amendments can be made as needed.

Jim Van Dusen said there has not been a requirement that standing rules document a timeline of changes. He said rewriting these rules has been pretty standard on other boards he has been on.

Motion passed.

Robert Morrison will remove the Board Meeting Minutes Approval timeline item and send it to George to post online and to Brandi D'Amore for her records.

Motion Made: Motion to approve Standing Rules as presented in Meeting Exhibits link with removal of Board Meeting Minutes paragraph

https://drive.google.com/drive/folders/1jTfRMhBIsk_j_ZG4XXPOXNDafwgnaRbe

Motion: Robert Morrison **Second:** Jim Van Dusen **Result:** Yes-10, No-1, Abstain-0, Recused-0, Ineligible-0

Yes

Annika Guterman

Asher Landau

Chad Manuel

Jim Van Dusen

Margaret Marmolejo

Michael Connolly

Robert Morrison

Sheila Irani

Tom Meredith

Tony Zimbardi

No

Brandi D'Amore

10. Elections Items

A) Chair Report

Robert Morrison shared that the day after this board meeting was the last day for candidates to register for elections. 7 of the 17 open seats had candidates registered or who had started the registration process.

HUNC board members hosted two virtual candidate open houses with five total visitors between the two events and have tabled at various locations.

There are virtual candidate running events on April 15th and 26th.

Tom Meredith said Outreach and Elections committees have merged in goals and function, with one committee coming after another as Chad Manuel was added to the Election Committee which meshes with his sitting on Outreach. Each board member was tasked with recruiting 2 or 3 candidates each. Tom had several conversations with people and many could not commit to the time commitment. He was not sure where this would go and how this would impact the integrity of HUNC.

Brandi D'Amore asked if the 7 applicants were for 7 different seats. Robert Morrison responded that 7 seats had candidates and there was a case where three people were running for one seat. She asked if there were enough running to have an election; he indicated he had not been aware that that was a possibility.

Sheila Irani said if there were only a few openings, it sounds like HUNC will not have quorum moving forward. Mr. Morrison confirmed that it is possible and said there would need to be 10 seats filled to have quorum.

Marilú Guevara said that when Neighborhood Councils do not have quorum, DONE allows administrative appointments so members would be appointed to the board through DONE.

B) Appeal for Elections support including outreach and poll volunteers

Robert Morrison shared that the HUNC board needs outreach and poll volunteers and asked everyone to mark their calendars for April 30th, as they will need people to volunteer at the polls that day.

Brandi D'Amore asked when the mail-in ballot deadlines were.

Robert Morrison said he would send out the dates.

C) Discussion and possible motion related to Candidate Forums to be held on April 15th and April 26th

Robert Morrison said these candidate forums will be taking place virtually, so a motion does not need to take place. Robert asked HUNC board members to submit questions or items to him for the forum via email.

D) Discussion and motion to approve remaining expenses for Elections-related promotion including up to \$3,100 for print and digital media advertising and \$1,000 for Polling Location support to include food, supplies, and incidental expenses

There were no public comments.

Motion passed

Motion Made: Motion to approve remaining expenses for Elections-related promotion including up to \$3,100 for print and digital media advertising and \$1,000 for Polling Location support to include food, supplies, and incidental expenses

Motion: Robert Morrison

Second: Chad Manuel

Result: Yes-11, No-0, Abstain-0, Recused-0, Ineligible-0

Yes

Annika Guterman

Asher Landau

Brandi D'Amore

Chad Manuel

Jim Van Dusen

Margaret Marmolejo

Michael Connolly

Robert Morrison

Sheila Irani

Tom Meredith

Tony Zimbardi

11. Finance and Operations

A) Treasurer's Report

There was no report.

B) Discussion and motion to approve January 2023 Monthly Expenditure Report (MER)

Robert Morrison shared the January MER 2023 on the screen.

Asher Landau discussed the expenditures. There were several for the Community Emergency Response Team (CERT) event as well as the additional insurance purchased for the Tenants' Rights event.

Brandi D'Amore asked Sheila Irani if she needed to leave, and Ms. Irani indicated she did. Jim Van Dusen asked as she would not be here to give an update on Hollywood Sign Advisory Ad Hoc about the Sign Committee presentation as stakeholders had heard she had hosted Recreation and Park staff in her home to discuss. Sheila Irani said she did the same report she had given to HUNC previously and there were no updates.

Sheila Irani left the meeting at 8:55pm.

There were no public comments.

Motion passed.

Motion Made: Motion to approve January 2023 Monthly Expenditure Report

Motion: Tom Meredith **Second:** Margaret Marmolejo **Result:** Yes-11, No-0, Abstain-0, Recused-0, Ineligible-0

Yes

Annika Guterman	Asher Landau	Brandi D'Amore	Chad Manuel	Jim Van Dusen	Margaret Marmolejo
Michael Connolly	Robert Morrison	Sheila Irani	Tom Meredith	Tony Zimbardi	

C) Discussion and Motion to approve updated Budget and Administrative packet

Asher Landau shared that on the updated Budget and Administrative packet, outlining items where money was taken out because the amount of money previously allocated was not actually needed and items where money was added as there were going to be higher expenses than previously planned.

Robert Morrison noted to make sure the election expenditures category matches the motion approved on agenda item 10D.

There were no public comments.

Motion Passed.

Motion Made: Motion to approve updated 2022-23 Budget and Administrative packet

Motion: Tom Meredith **Second:** Jim Van Dusen **Result:** Yes-10, No-0, Abstain-0, Recused-0, Ineligible-0

Yes

Annika Guterman	Asher Landau	Brandi D'Amore	Chad Manuel	Jim Van Dusen	Margaret Marmolejo
Michael Connolly	Robert Morrison	Tom Meredith	Tony Zimbardi		

D) Discussion and motion to approve up to \$800 to Media Arts International for updates to Meeting Manager Software to allow for consent calendars and enhance agenda and recordkeeping menus

There were no public comments.

Motion passed.

Motion Made: Motion to approve up to \$800 to Media Arts International for updates to Meeting Manager Software to allow for consent calendars and enhance agenda and recordkeeping menus

Motion: Brandi D'Amore **Second:** Chad Manuel **Result:** Yes-10, No-0, Abstain-0, Recused-0, Ineligible-0

Yes

Annika Guterman	Asher Landau	Brandi D'Amore	Chad Manuel	Jim Van Dusen	Margaret Marmolejo
Michael Connolly	Robert Morrison	Tom Meredith	Tony Zimbardi		

E) Discussion and motion to approve Bronson Fire Station 82 Annex Community Room at 1800 N Bronson Ave, Los Angeles, CA 90028 as regular board and committee meeting location beginning in March 2023 and discontinuance of virtual meetings for all board and committee meetings subject to applicable laws, ordinances and official emergency declarations

Robert Morrison asked Marilú Guevara about the option to allow for teleconferencing during meetings. With the motion as it is written, this would mean HUNC would not be currently taking advantage of the teleconferencing option.

Mr. Morrison indicated that the motion was a required default action to proceed.

Ms. Guevara said DONE is not recommending or telling Neighborhood Councils not to use it but are just passing along the information regarding AB2449, which amends the Brown Act to allow board members of Neighborhood Councils to use a just cause to be able to teleconference in to meetings. She shared some details about just causes board members could use to teleconference in instead of attend the meeting, restrictions on the number of times per year board members can exercise this, and restrictions on how members need to be present virtually. She also said there is no deadline for the use of AB2449, so HUNC can decide at any point to enact this and does not need to start the process immediately. AB2449 is active until mid-2024, when it will become a bit more restrictive, and will ultimately sunset in 2026, so this is not an indefinite solution.

She will send HUNC board members the link to the Assembly bill for details. Marilú shared that she supports seven Neighborhood Councils and none are currently thinking of using this but are curious about it.

Brandi D'Amore asked for clarification on Clause 3 of AB2449, which mentions disclosing the location of board members joining virtually and certain requirements for where board members can join from. Marilú said if the Neighborhood Council follows appropriate posting requirements, some of the restrictive agenda posting announcements like the explicit listing of location of where the board member would not apply. It will be required for the board member to state what the just cause or emergency is at the beginning of the meeting. Brandi D'Amore asked if the quorum would still need to be in person to take votes and Marilú said yes, a quorum would still need to physically be in person.

Jim Van Dusen asked if AB2449 had been voted into law or if it was still a bill. Marilú said it was voted into law and has been active since January 2023. Jim said it sounds like this is so restrictive that virtual meetings really won't happen. He also inquired why the pilot program of hybrid Neighborhood Councils was taking place because it seemed that it wouldn't be possible to have virtual meetings with all of the restrictions. Ms. Guevara said the pilot program is on its own timeline. In the long term, it doesn't apply a hybrid option overall for Neighborhood Councils. AB2449 is not meant for Neighborhood Councils, it's meant for larger legislative bodies but does apply to NCs as it is under the Brown Act.

Robert Morrison said the item was written to start the approval process of the location and the moving to in-person meetings was included on the item to ensure a conversation surrounding this took place.

Margaret Marmolejo said it would be helpful for herself to have the teleconferencing option as she will not be able to attend in-person meetings yet due to COVID protocols and restrictions that continue to apply to her.

Brandi D'Amore commented that this will apply to committees as well as the full board meetings.

Robert mentioned Jack Artan who made public comment earlier about SB411, the potential legislation to allow for online board meetings.

Ms. Guevara said that Councilmember Krikorian is in conversation to extend moving to in-person meetings for another 30 days to allow Neighborhood Councils to have additional time to plan their transitions to in-person meetings. She will keep HUNC updated on this, as this development was very recent.

Mr. Morrison reminded everyone they may be meeting in-person in March or receive some sort of extension to meet virtually still.

There were no public comments.

Motion passed.

Motion Made: Motion to approve Bronson Fire Station 82 Office West Bureau Annex Community Room at 1800 N Bronson Ave, Los Angeles, CA 90028 as regular board and committee meeting location beginning in March 2023 and discontinuance of virtual meetings for all board and committee meetings subject to applicable laws, ordinances and official emergency declarations

Motion: Jim Van Dusen **Second:** Tom Meredith **Result:** Yes-10, No-0, Abstain-0, Recused-0, Ineligible-0

Yes

Annika Guterman	Asher Landau	Brandi D'Amore	Chad Manuel	Jim Van Dusen	Margaret Marmolejo
Michael Connolly	Robert Morrison	Tom Meredith	Tony Zimbardi		

F) Discussion of remaining board and committee schedule through June 30th, 2023

Robert Morrison asked that Committee Chairs work to determine if they will be meeting each of the months and if they need to reschedule any board meetings during this period.

Robert Morrison said there is a requirement that the board needs to meet as a full board at least quarterly. Marilú confirmed this. So, for HUNC to maintain board status, the board must meet at least one more time this year as a full board. Robert asked if anyone had conflicts for the upcoming meetings to share.

Jim Van Dusen said he will be unavailable from March 12 - 31.

Margaret Marmolejo may be more available in May or June to come to the in-person meetings.

Robert Morrison said he would send out the meeting schedule to Committee Chairs, so each Committee can iron out their schedule and Robert Morrison and Tom Meredith will coordinate with them as they are the keyholders for the Annex, where meetings take place.

Brandi D'Amore asked if her Transportation & Works committees can engage in conversation about their meeting schedule by email as they already met before having March Full Board. Ms. Guevara said yes and recommended that Committee chairs send these out using BCC so it's not a chain of discussion.

12. Community Impact Statements (CIS)

- A) Discussion and recommendation for a Community Impact Statement (CIS) on Council File (CF) 22-1476 Highway Dedication / Waiver of Dedication and/or Improvement (WDI) Process / Administrative Findings / Street Design Standards / Los Angeles Municipal Code Section 12.37.

Council File Motion: https://clkrep.lacity.org/onlinedocs/2022/22-1476_misc_11-22-22.pdf

CF Portal: <https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=22-1476>

Jim Van Dusen shared about the presentation to PLUM for the above item. Mr. Van Dusen said the motion was prepared to ask for a study to have consistent roadway width and curb distances on each block to protect existing trees and parkways. This issue impacts accessibility for people with disabilities. The pictures in the presentation to PLUM showed how irregular the street can become. PLUM's recommendation was to support the motion with the request that the Urban Forestry department be a part of the facilitation and discussion.

There were no public comments.

Motion passed.

Motion Made: Motion in favor of CIS on Council File (CF) 22-1476 Highway Dedication / Waiver of Dedication and/or Improvement (WDI) Process / Administrative Findings / Street Design Standards / Los Angeles Municipal Code Section 12.37.

https://drive.google.com/drive/folders/1jTfRMhBIsk_j_ZG4XXPOXNDafwgnaRbe

Motion: Brandi D'Amore **Second:** Jim Van Dusen **Result:** Yes-10, No-0, Abstain-0, Recused-0, Ineligible-0

Yes

Annika Guterman	Asher Landau	Brandi D'Amore	Chad Manuel	Jim Van Dusen	Margaret Marmolejo
Michael Connolly	Robert Morrison	Tom Meredith	Tony Zimbardi		

- B) Discussion and recommendation for Community Impact Statement (CIS) on CF 20-1074 Permanent Al Fresco Ordinance by deadline of 2/24/23. Proposal: https://clkrep.lacity.org/onlinedocs/2020/20-1074_rpt_PLUM_03-01-22.pdf

Jim Van Dusen gave a background on CIS on CF 20-1074. Essentially, this was to give restaurants permission to have outdoor dining in the streets, sidewalks, parking lots, etc. due to the pandemic. This motion would make it official policy to continue to speed up the approval process of this for restaurants. City Council already approved a motion on Al Fresco dining but this includes motions outlined on the linked file in section c.

The proposed motion is an approval with a "but." This is because the program has passed but they are still taking input. PLUM was uncomfortable with most of what was going on for a couple of reasons listed under (what the attached doc is). Jim explained that the vote is a "yes" from PLUM because this motion has already been voted in by City Council, but public comment is still being accepted, so voting "yes," HUNC's concerns would be more likely to be read. Jim said this approves of the idea of streamlining and the al fresco dining but had several concerns, which are outlined on PLUM's recommendation document. Robert Morrison added that they had already developed the fee structure for the application process.

There were no public comments.

Motion passed.

Motion Made: Motion in favor of CIS on CF 20-1074 Permanent Al Fresco Ordinance by deadline of 2/24/23. Proposal viewed: https://drive.google.com/drive/folders/1jTfRMhBIsk_j_ZG4XXPOXNDafwgnaRbe

Motion: Jim Van Dusen **Second:** Brandi D'Amore **Result:** Yes-10, No-0, Abstain-0, Recused-0, Ineligible-0

Yes

Annika Guterman	Asher Landau	Brandi D'Amore	Chad Manuel	Jim Van Dusen	Margaret Marmolejo
Michael Connolly	Robert Morrison	Tom Meredith	Tony Zimbardi		

13. President's Report

Robert Morrison shared that HUNC needs help with elections. Robert discussed moving to in-person meetings. New information was shared tonight regarding this, and there may be an extension to start in-person meetings after March. He reminded folks to keep an eye on emails and texts regarding this. The Ad Hoc Sign Committee presented on the Hollywood Sign report last week and a lot of feedback and public comment was received following the meeting, especially regarding the Beachwood gate.

Board moved to Item 15.

14. Report from Department of Neighborhood Empowerment (DONE) Neighborhood Empowerment Advocate (NEA) Marilú Guevara

Board moved to Item 14 from 8.

Marilú Guevara echoed what Robert Morrison mentioned earlier in the meeting and reminded board members to recuse themselves and state their reason for recusal if they believe they have a conflict of interest.

If there are no changes, Neighborhood Councils will be going back to in-person meetings starting March 1st unless the board decides to pursue the teleconferencing option, which will be the only alternative to in-person meetings and an in-person meeting location will still be required. There will be two transition information sessions scheduled for Thursday, February 23 from 6-7:30 pm and Saturday, February 25 from 1-3:30pm.

Ms. Guevara said she has been working with Robert Morrison, Asher Landau, and the City Clerk's Funding Department to identify a location. They have identified a location that has been inspected for ADA compliance and are working on final documentation before sending this to Risk Management for approval.

She discussed upcoming Neighborhood Council elections. She discussed DONE's efforts to support in promoting the recruitment of candidates and awareness of the upcoming elections including advertisements at bus benches and shelters, on the radio, and at light poles across the 99 Neighborhood Council districts. They are also working on mailing out postcards to a couple of zip codes for each Neighborhood Council. Once they receive zip codes for HUNC, they can send a couple thousand postcards to get the word out about elections. There are candidate information sessions scheduled for February 18 and March 4, 2023.

Ms. Guevara said she would send links for some legislative updates to HUNC board members.

She discussed a Bylaw update. The City Clerk reached out to the City Attorney's office regarding Neighborhood Council board seat requirements. They are planning on overwriting some of the definitions of each seat. There is a requirement for a representative for an educational institution, non-profit, or faith-based organization. They are viewing this as restrictive and exclusionary and will take away some of these requirements to foster the spirit of inclusion and garner more applications for the seats. She said she will keep the board apprised as these definitions are updated.

Brandi D'Amore asked Marilú if she could advise on any special instructions or notifications to put on the agenda prior to March's meeting since HUNC was given permission to live broadcast the meeting. Ms. Guevara said she will find some template language and essentially, it's just important to notify the public that this is a live broadcast and no public comment or participation can be given through the broadcast.

Jim Van Dusen asked if the meetings about going to in-person meetings were required to attend as he has attended similar meetings for the Los Angeles Design Review Board. Ms. Guevara said these meetings will not be required and are optional and informational. A lot of new board members have started virtually so this will be especially important for them to attend, as the meetings will return to how they were prior to the State of Emergency.

She said there have been a lot of questions regarding COVID protocols for in-person meetings. She said many of the requirements will sunset when the State of Emergency is lifted. She will update HUNC as further guidance emerges.

Margaret Marmolejo joined the meeting at 7:40pm.

The board moved back to Item 7.

15. Youth Representative Update

Board Moved to Item 15 from Item 13

Jack Zweig indicated before he left (Item 8) that he had no report.

16. Outreach and Event Promotion

A) Update on CERT Event and Promotion

Margaret Marmolejo shared that the 15th of February will be CERT's final class. 16 people have ended up showing up to all of the classes and will receive certificates. Chief Fields will be at the last meeting. Margaret shared that people really appreciate what HUNC has done to coordinate this training.

17. Digital Media Policy

A) Report on Current Digital Media Activity

This item was tabled for another time.

18. Reports by Committee Chairs

A) Outreach Chair

Tom Meredith reiterated that the Outreach and Elections committees have fused efforts of each committee together from now until end of election, and would largely be one-and-the-same, namely outreach to recruit candidates followed by outreach to introduce candidate and finally outreach to promote voting.

Margaret Marmolejo discussed the CERT event. Mr. Meredith and Robert Morrison have been diligently supporting this event.

Outreach will be focusing on getting out the vote for the upcoming elections, given that candidate recruitment and registration would be over the day after this meeting was held.

B) Planning Land Use Management Chair

There was no report.

C) Transportation and Works Chair

Brandi D'Amore shared that the Transportation and Works committee will have their first meeting since November 2022. At that November meeting, the committee heard about a new self-driving company called Waymo. It also had a presentation by a group on a fun run for Fall 2023 that turned out to be a lobbyist that did not identify itself. At February meeting, it will be hearing reports on the tree census and a successful lawsuit against the City regarding sidewalk repair.

D) Community, Cultural and Volunteer Services Chairs

Chair not available.

E) Public Safety and Emergency Preparedness Chair

Committee has not met since October. There was no report.

19. HUNC Board Member, Committee & Liaison announcements not on the agenda

Brandi D'Amore shared that the Board of Neighborhood Commissioners is undergoing a significant edit of the Code of Conduct; the board may want to review this and consider for future meetings.

Brandi D'Amore said she and Asher Landau will be attending an event at the Yucca Community Center because the board paid some money for the installation of the dance floor, and they are dedicating the dance floor to multiple entities including HUNC.

She said the Hollywood Dell Civic Association has had their first in-person meeting since the pandemic. Brandi also reminded HUNC that the neighborhood has been broken up and Adam Schiff no longer represents the entire HUNC area.

Brandi D'Amore announced her intention to resign and while sharing a list she had prepared of her accomplishments for HUNC. While stating she intended to resign, she discussed ways her resignation would negatively impact the board and also announced her intention to stay to assist in the board's transition to in-person meetings.

Statement read into the record:

"To Board Members, DONE, and community members

For almost 30 years I have been a committed advocate for this community. When the Neighborhood Council system, I sat in the lobby of the Villa Carlotta to complete some of the paperwork to request the formation of a council for this neighborhood. In 2002, HUNC became the 52nd NC in the system.

Unlike other members of this board, I was a regular attendee as committee member at public meetings. I was a successful and productive community advocate outside of and working with HUNC on such things as keeping the Hollywood Farmers Market from closing and the Villa Carlotta from conversion to a hotel. I had been asked for years to join the NC. However, at that time, the ways I wanted to help needed the freedom of being on my own. Yet, at some point I realized in order to do the things I wanted to do, I needed to accept the offer to join as I had come to a junction that needed more direct access to government officials. For your review is a small sample of the work that benefited from being a part of an NC. Most of the items listed here are just from the pandemic start in 3/20 on, with some highlights over my entire tenure. This is my 10 + hours a week of work, not including executive responsibilities. At this time, I wish to thank the board members of years past and present to thank them for their support.

I wish to thank DONE and every City agency for its guidance, direction, encouragement and investment in our community via my

requests. There have been multiple times that when DONE has chosen me – such as for participation on grievance panels – that I felt I was recognized for my work ethic, judgement and integrity. I also wish to thank the community members who both supported me and also entrusted me to take care of them during critical times for themselves when they did not know how to proceed. It is a sacred trust to serve, one which I do not take lightly.

After multiple communications with community leaders whose opinions I respect and trust, as well as medical professionals, I am taking the advice given: to leave this current iteration of the board and return to private enterprise in community advocacy, and return when the board has returned to having fully productive members who understand the responsibilities to which they swore an oath.

I have stayed as long as I could to ensure that certain members of the community obtained services and funding that they needed, HDCA and Greg's application.

I plan to stay through March so that I can assist this board in navigating the return to meeting in-person, to troubleshoot the glitches and aid in smooth transition in training in my responsibilities to other Exec members or board members who wish to help assist Exec. I also need to finish some projects to completion or adequately debrief someone else to take over the responsibilities. Some of these will require board members to actively engage with stakeholders one-on-one. I am giving the board a month to get in any critical projects and funding for March board as when I leave – in combination with a board member who may not be able to meet in person and the potential quorum complications – this board may not be able to engage for several months. Even under the ability to meet virtually, a quorum needs to meet in person, and without me and with a board member having restrictions to attend, there may not be ability to meet.

Additionally, if there aren't enough candidates, the election may be cancelled and there may not be a quorum going into the new election. There is the potential that the board will fall into exhaustive measures. This is my wish, though I could be gone as soon as next week. If I ask you for completed information, please submit it so that the Executive Committee is not doing as much catch up. I will submit my formal resignation at the appropriate time.

I have already communicated with Jim, and I may continue on PLUM committee as a voting stakeholder. I was asked to submit an application to Griffith Park Advisory Board. Los Angeles Neighborhood Council Coalition reached out to have me consider running for an executive seat (which requires being NC rep and has independently created a committee for me to chair based on my participation that does not require I be on a board or its representative.

I am in communication with Neighborhood Council Emergency Preparedness Alliance Commissioner Shaffer, Emergency Management Department and LAFD on a potential plan to have a backup power source in LA in the event of a catastrophic power grid loss. I have started with CD4 to assist in creating a CD4 business meeting with CD4 to address their unique concerns. In other words, I will still be active in community advocacy.

Unlike other board members when they do not win or leave, I will maintain participation as a stakeholder at meetings though I will need some time to decompress. I have been asked and tasked by community leaders to do what I tried to do while on the board: maintain the integrity and accountability of the board though from the community side.

Should any board members wish to assist in learning any of the tasks I currently do, social media posting, etc., please reach out.

Good luck to you all.

20. Motion to Extend Meeting by 30 Minutes to 1 hour

Timing made this item unnecessary.

21. Old/Ongoing Business

There was no report.

22. New/Future Business

There was no report.

Adjournment at 9:55 PM

Reconsideration: The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place before the end of the meeting at which it was considered or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and take an action. If the motion to reconsider an action is to be scheduled at the next meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a [Proposed] action should the motion to reconsider be approved. A Motion for Reconsideration can only be made by a Board member who has previously voted on the prevailing side of the original action taken. If a Motion for Reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Recording Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Ralph M. Brown Act.