

**OFFICERS:**

PRESIDENT Sheila Irani  
 VICE-PRESIDENT Jim Van Dusen  
 TREASURER Leslee Jones  
 SECRETARY Chad McMurray

**BOARD MEMBERS:**

Georgette Darby John Schaefer  
 Maria Anna Kochoa Mark Millner  
 Noelle North Norris Oliver Alvarez  
 Paul Barbosa Shane Kalminski

**HOLLYWOOD UNITED NEIGHBORHOOD COUNCIL**

Certified Council #52,  
 P.O. Box 3272 Los Angeles, CA 90078  
[www.MyHUNC.org](http://www.MyHUNC.org) email us at [Info@MyHUNC.org](mailto:Info@MyHUNC.org)

**BOARD MEETING MINUTES****Special Board Meeting****Wednesday, August 16, 2023, 2:00 PM****Fire Station 82 Annex****1800 N. BRONSON AVENUE, L.A., CA 90028****Second Floor Conference Room**

All exhibits can be found at [http://hollywoodunitednc.org/wp-content/uploads/2023/08/HUNC\\_Board\\_Exhibits\\_8-23.pdf](http://hollywoodunitednc.org/wp-content/uploads/2023/08/HUNC_Board_Exhibits_8-23.pdf)

Welcome

**2:07 PM start**

1. Call To Order

A) Meeting Called to Order by Erica Gatica, Neighborhood Empowerment Advocate, Department of Neighborhood Empowerment

**Notes**

2. Roll Call

**Attending**

Sheila Irani	Jim Van Dusen	John Schaefer	Chad McMurray	Paul Barbosa	Shane Kalminski
Leslee Jones	Mark Millner	Maria Anna Kochoa	Oliver Alvarez	Noelle North Norris	Georgette Darby

**Excused**

Dominic Patten

A) Call of the roll and certification of a quorum

3. Special Orders

A) Discussion and possible action to approve Georgette Darby to the Unclassified Stakeholder seat.

**Motion Made: Motion to approve Georgette Darby to the Unclassified Stakeholder seat.**

**Motion:** Sheila Irani      **Second:** Jim Van Dusen      **Result:** Yes-11, No-0, Abstain-0, Recused-0, Ineligible-0

**Yes**

Chad McMurray	Jim Van Dusen	John Schaefer	Leslee Jones	Maria Anna Kochoa	Mark Millner
Noelle North Norris	Oliver Alvarez	Paul Barbosa	Shane Kalminski	Sheila Irani	

1. Possible Installation of new board member

B) Election of new Executive Officers

## 1. President

**Motion Made: Motion to appoint Sheila Irani as President****Motion:** Jim Van Dusen**Second:** Sheila Irani**Result:** Yes-12, No-0, Abstain-0, Recused-0, Ineligible-0**Yes**

Chad McMurray

Georgette Darby

Jim Van Dusen

John Schaefer

Leslee Jones

Maria Anna Kochoa

Mark Millner

Noelle North Norris

Oliver Alvarez

Paul Barbosa

Shane Kalminski

Sheila Irani

## 2. Vice President

**Motion Made: Motion to appoint Jim Van Dusen as Vice President****Motion:** Sheila Irani**Second:** Noelle North Norris**Result:** Yes-12, No-0, Abstain-0, Recused-0, Ineligible-0**Yes**

Chad McMurray

Georgette Darby

Jim Van Dusen

John Schaefer

Leslee Jones

Maria Anna Kochoa

Mark Millner

Noelle North Norris

Oliver Alvarez

Paul Barbosa

Shane Kalminski

Sheila Irani

## 3. Secretary

**Motion Made: Motion to appoint Chad McMurray as Secretary****Motion:** Sheila Irani**Second:** Shane Kalminski**Result:** Yes-12, No-0, Abstain-0, Recused-0, Ineligible-0**Yes**

Chad McMurray

Georgette Darby

Jim Van Dusen

John Schaefer

Leslee Jones

Maria Anna Kochoa

Mark Millner

Noelle North Norris

Oliver Alvarez

Paul Barbosa

Shane Kalminski

Sheila Irani

## 4. Treasurer

**Motion Made: Motion to appoint Leslee Jones as Treasurer****Motion:** Sheila Irani**Second:** Georgette Darby**Result:** Yes-12, No-0, Abstain-0, Recused-0, Ineligible-0**Yes**

Chad McMurray

Georgette Darby

Jim Van Dusen

John Schaefer

Leslee Jones

Maria Anna Kochoa

Mark Millner

Noelle North Norris

Oliver Alvarez

Paul Barbosa

Shane Kalminski

Sheila Irani

## C) Appointment of Financial Officers of the Board

## 1. Neighborhood Council Bank Card Holder - Treasurer

**Motion Made: Motion to appoint Leslee Jones as Neighborhood Council Bank Card Holder****Motion:** Sheila Irani**Second:** Noelle North Norris**Result:** Yes-12, No-0, Abstain-0, Recused-0, Ineligible-0**Yes**

Chad McMurray

Georgette Darby

Jim Van Dusen

John Schaefer

Leslee Jones

Maria Anna Kochoa

Mark Millner

Noelle North Norris

Oliver Alvarez

Paul Barbosa

Shane Kalminski

Sheila Irani

## 2. Second Card Holder (optional)

**Motion Made: Motion to appoint Sheila Irania as Second Card Holder****Motion:** Sheila Irani**Second:** Leslee Jones**Result:** Yes-12, No-0, Abstain-0, Recused-0, Ineligible-0**Yes**

Chad McMurray

Georgette Darby

Jim Van Dusen

John Schaefer

Leslee Jones

Maria Anna Kochoa

Mark Millner

Noelle North Norris

Oliver Alvarez

Paul Barbosa

Shane Kalminski

Sheila Irani

## 3. Second Signer - Treasurer

**Motion Made: Motion to appoint Leslee Jones as Second Signer****Motion:** Sheila Irani**Second:** Paul Barbosa**Result:** Yes-12, No-0, Abstain-0, Recused-0, Ineligible-0**Yes**

Chad McMurray

Georgette Darby

Jim Van Dusen

John Schaefer

Leslee Jones

Maria Anna Kochoa

Mark Millner

Noelle North Norris

Oliver Alvarez

Paul Barbosa

Shane Kalminski

Sheila Irani

## 4. Alternate Signer (optional)

**Motion Made: Motion to appoint Georgette D'Arby as Alternate Signer****Motion:** Sheila Irani**Second:** Chad McMurray**Result:** Yes-12, No-0, Abstain-0, Recused-0, Ineligible-0**Yes**Chad McMurray  
Mark MillnerGeorgette Darby  
Noelle North NorrisJim Van Dusen  
Oliver AlvarezJohn Schaefer  
Paul BarbosaLeslee Jones  
Shane KalminskiMaria Anna Kochoa  
Sheila Irani

## D) Appointment of Community Impact of the Board

**Motion Made: Appointment of Jim Van Dusen and Georgette D'Arby as Community Impact Statement submitters for the Board****Motion:** Sheila Irani**Second:** Noelle North Norris**Result:** Yes-12, No-0, Abstain-0, Recused-0, Ineligible-0**Yes**Chad McMurray  
Mark MillnerGeorgette Darby  
Noelle North NorrisJim Van Dusen  
Oliver AlvarezJohn Schaefer  
Paul BarbosaLeslee Jones  
Shane KalminskiMaria Anna Kochoa  
Sheila Irani

## E) Appointment of Standing Committee Chairs

## 1. Planning and Land Use - Jim Van Dusen

**Motion Made: Motion to appoint Jim Van Dusen as Planning and Land Use Management****Motion:** Sheila Irani**Second:** Georgette Darby**Result:** Yes-12, No-0, Abstain-0, Recused-0, Ineligible-0**Yes**Chad McMurray  
Mark MillnerGeorgette Darby  
Noelle North NorrisJim Van Dusen  
Oliver AlvarezJohn Schaefer  
Paul BarbosaLeslee Jones  
Shane KalminskiMaria Anna Kochoa  
Sheila Irani

## 2. Outreach - Sheila Irani

**Motion Made: Motion to appoint Sheila Irani as chair of the Outreach Committee****Motion:** Sheila Irani**Second:** Noelle North Norris**Result:** Yes-12, No-0, Abstain-0, Recused-0, Ineligible-0**Yes**Chad McMurray  
Mark MillnerGeorgette Darby  
Noelle North NorrisJim Van Dusen  
Oliver AlvarezJohn Schaefer  
Paul BarbosaLeslee Jones  
Shane KalminskiMaria Anna Kochoa  
Sheila Irani

## 3. Selection from Board Members for committee membership

**Shane, Noelle, Georgette, Oliver on Outreach**  
**Paul, Mark, Maria and John on PLUM**

## 4. Determine schedule for committee meetings

**Determined to have Outreach on First Monday and PLUM on First Thursday**

## 4. Elected Offices/Departments/Organization Announcements

**Robbie Britain from the City Attorney's office introduced himself as a community engagement specialist.**  
**Erica Gatica from DONE introduced herself as the Neighborhood Empowerment Advocate.**

## 5. Administrative Motions

## A) Consent Calendar

Every item on the Consent Calendar will be considered bundled and will be voted on as a single item. If a Board Member or Stakeholder has an objection to an item being on the Consent Calendar, they need to raise that objection to an item and ask to have that item or items considered separately. There will be no discussion or comment on the substance of any item unless it is removed from the Consent Calendar. Removed items will be moved to the end of the agenda for consideration, or earlier within the discretion of the Chair. The Consent Calendar includes:

## 1. February Monthly Expenditure Report

**Motion Made: Approve February Monthly Expenditure Report****Motion:** Sheila Irani**Second:** Jim Van Dusen**Result:** Yes-11, No-0, Abstain-0, Recused-0, Ineligible-1**Yes**

Chad McMurray

Jim Van Dusen

John Schaefer

Leslee Jones

Maria Anna Kochoa

Mark Millner

Noelle North Norris

Oliver Alvarez

Paul Barbosa

Shane Kalminski

Sheila Irani

**Ineligible**

Georgette Darby

## 2. March Monthly Expenditure Report

**Motion Made: Approve March Monthly Expenditure Report****Motion:** Sheila Irani**Second:** Jim Van Dusen**Result:** Yes-11, No-0, Abstain-0, Recused-0, Ineligible-1**Yes**

Chad McMurray

Jim Van Dusen

John Schaefer

Leslee Jones

Maria Anna Kochoa

Mark Millner

Noelle North Norris

Oliver Alvarez

Paul Barbosa

Shane Kalminski

Sheila Irani

**Ineligible**

Georgette Darby

## 3. April Monthly Expenditure Report

**Motion Made: Approve April Monthly Expenditure Report****Motion:** Sheila Irani**Second:** Jim Van Dusen**Result:** Yes-11, No-0, Abstain-0, Recused-0, Ineligible-1**Yes**

Chad McMurray

Jim Van Dusen

John Schaefer

Leslee Jones

Maria Anna Kochoa

Mark Millner

Noelle North Norris

Oliver Alvarez

Paul Barbosa

Shane Kalminski

Sheila Irani

**Ineligible**

Georgette Darby

## 4. May Monthly Expenditure Report

**Motion Made: Approve May Monthly Expenditure Report****Motion:** Sheila Irani**Second:** Jim Van Dusen**Result:** Yes-11, No-0, Abstain-0, Recused-0, Ineligible-1**Yes**

Chad McMurray

Jim Van Dusen

John Schaefer

Leslee Jones

Maria Anna Kochoa

Mark Millner

Noelle North Norris

Oliver Alvarez

Paul Barbosa

Shane Kalminski

Sheila Irani

**Ineligible**

Georgette Darby

## 5. June Monthly Expenditure Report

**Motion Made: Approve June Monthly Expenditure Report****Motion:** Sheila Irani**Second:** Jim Van Dusen**Result:** Yes-11, No-0, Abstain-0, Recused-0, Ineligible-1**Yes**

Chad McMurray

Jim Van Dusen

John Schaefer

Leslee Jones

Maria Anna Kochoa

Mark Millner

Noelle North Norris

Oliver Alvarez

Paul Barbosa

Shane Kalminski

Sheila Irani

**Ineligible**

Georgette Darby

## 6. July Monthly Expenditure Report

**Motion Made: Approve July Monthly Expenditure Report****Motion:** Sheila Irani**Second:** Jim Van Dusen**Result:** Yes-11, No-0, Abstain-0, Recused-0, Ineligible-1**Yes**

Chad McMurray

Jim Van Dusen

John Schaefer

Leslee Jones

Maria Anna Kochoa

Mark Millner

Noelle North Norris

Oliver Alvarez

Paul Barbosa

Shane Kalminski

Sheila Irani

**Ineligible**

Georgette Darby

## 7. Minutes March 2023

**Motion Made: Approve Minutes March 2023****Motion:** Sheila Irani**Second:** Jim Van Dusen**Result:** Yes-11, No-0, Abstain-0, Recused-0, Ineligible-1**Yes**

Chad McMurray

Jim Van Dusen

John Schaefer

Leslee Jones

Maria Anna Kochoa

Mark Millner

Noelle North Norris

Oliver Alvarez

Paul Barbosa

Shane Kalminski

Sheila Irani

**Ineligible**

Georgette Darby

## 8. Minutes of July 10 2023

**Motion Made: Approve Minutes of July 10 2023****Motion:** Sheila Irani**Second:** Jim Van Dusen**Result:** Yes-11, No-0, Abstain-0, Recused-0, Ineligible-1**Yes**

Chad McMurray

Jim Van Dusen

John Schaefer

Leslee Jones

Maria Anna Kochoa

Mark Millner

Noelle North Norris

Oliver Alvarez

Paul Barbosa

Shane Kalminski

Sheila Irani

**Ineligible**

Georgette Darby

## 9. Minutes of July 25, 2023

**Motion Made: Approve Minutes of July 25, 2023****Motion:** Sheila Irani**Second:** Jim Van Dusen**Result:** Yes-11, No-0, Abstain-0, Recused-0, Ineligible-1**Yes**

Chad McMurray

Jim Van Dusen

John Schaefer

Leslee Jones

Maria Anna Kochoa

Mark Millner

Noelle North Norris

Oliver Alvarez

Paul Barbosa

Shane Kalminski

Sheila Irani

**Ineligible**

Georgette Darby

## B) Discuss and possible action to approve the 23-24 Administrative Packet

**Motion Made: Approve the 2023-2024 Administrative Packet as included in the exhibits packet****Motion:** Leslee Jones**Second:** Paul Barbosa**Result:** Yes-11, No-0, Abstain-0, Recused-0, Ineligible-1**Yes**

Chad McMurray

Jim Van Dusen

John Schaefer

Leslee Jones

Maria Anna Kochoa

Mark Millner

Noelle North Norris

Oliver Alvarez

Paul Barbosa

Shane Kalminski

Sheila Irani

**Ineligible**

Georgette Darby

## 6. New Business

- A) Discussion and possible action to approve up to \$1500 for Media Art for the May and June outstanding invoices for services rendered to HUNC for website and communication.

**Motion Made: Motion to approve up to \$1500 for Media Art for the May and June outstanding invoices for services rendered to HUNC for website and communication.****Motion:** Sheila Irani**Second:** Noelle North Norris**Result:** Yes-11, No-0, Abstain-0, Recused-0, Ineligible-1**Yes**

Chad McMurray

Jim Van Dusen

John Schaefer

Leslee Jones

Maria Anna Kochoa

Mark Millner

Noelle North Norris

Oliver Alvarez

Paul Barbosa

Shane Kalminski

Sheila Irani

**Ineligible**

Georgette Darby

- B) Discussion and possible action to approve up to \$3500 for Media Art for August through December services for the website, agenda, minutes and general digital promotion services.

**Motion Made: Motion to approve up to \$3500 for Media Art for August through December services for the website, agenda, minutes and general digital promotion services.**

**Motion:** Sheila Irani**Second:** Shane Kalminski**Result:** Yes-11, No-0, Abstain-0, Recused-0, Ineligible-0**Yes**

Chad McMurray

Jim Van Dusen

John Schaefer

Leslee Jones

Maria Anna Kochoa

Mark Millner

Noelle North Norris

Oliver Alvarez

Paul Barbosa

Shane Kalminski

Sheila Irani

Adjournment at 3:33 PM

Reconsideration: The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place before the end of the meeting at which it was considered or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and take an action. If the motion to reconsider an action is to be scheduled at the next meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a [Proposed] action should the motion to reconsider be approved. A Motion for Reconsideration can only be made by a Board member who has previously voted on the prevailing side of the original action taken. If a Motion for Reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Recording Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Ralph M. Brown Act.