

OFFICERS:

PRESIDENT Sheila Irani
VICE-PRESIDENT Jim Van Dusen
TREASURER Leslee Jones
SECRETARY Chad McMurray



BOARD MEMBERS:

Georgette Darby Noelle North Norris
John Schaefer Oliver Alvarez
Maria Anna Kochoa Paul Barbosa
Mark Millner Shane Kalminski

HOLLYWOOD UNITED NEIGHBORHOOD COUNCIL
Certified Neighborhood Council #52
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Minutes

Special Board Meeting

Tuesday, July 25, 2023, 6:30 PM
1800 N. BRONSON AVENUE, L.A., CA 90028
Second Floor Conference Room

Welcome

The board was called to order by Sheila Irani at 6:46pm.

1. Roll Call

Present: Sheila Irani, Noelle North-Norris, Dominic Patten, and Jim Van Dusen

Not Present: Paul Barbosa and John Schaeffer

There was discussion about Paul Barbosa not being able to be in attendance due to a car accident.

2. Review, Discussion and Appointment of Board Members from Received Applications

Marilu Guevara thanked everyone for joining. She said that in the agenda, there were linked documents to the applications submitted by potential board members and there were also hard copy versions in the back of the room. These were available for public display only, because these had folks' personal information in them.

Ms. Guevara read the names of the nominated individuals as well as the seats they were nominated for.

Dominic Patton - Geographical Area 1

Chad McMurray (absent and gave due notification) - Geographical Area 4

Shane Kalminski - Business Area B

Leslie Jones - Renter Representative Area B
Mark Milner - Renter Representative Area C
Maria Ana Kochoa - Unclassified Stakeholder Representative 2
Oliver Alvarez - At-Large Stakeholder Representative

Marilu Guevara said there had been two additional applications, one applicant withdrew their application, and the other was ineligible. Ms. Guevara also said Georgina Darby submitted an application today for the Unclassified Stakeholder Representative but the application was submitted today so this could not be included in HUNC's meeting today as it could not be included on the agenda.

Marilu Guevara asked if there was any public comment.

Brandi D'Amore made public comment that Shane's application should need proof from his landlord that he could have an at-home business.

Robert Morrison said he continued to have admin privileges for the board and will re-send notes he provided when he resigned of items to be taken care of at the next regular board meeting.

Brandi D'Amore asked which area under Unclassified was currently vacant. Marilu Guevara said Maria Ana Kochoa was the Unclassified representative for Residential Region 4 and there was a potential applicant for the Unclassified area 5.

Marilu Guevara asked if there was any board comment.

Sheila Irani thanked all who applied.

Jim Van Dusen asked if everyone could give a 2-minute introduction of themselves so they could get to know the applicants and why they want to be involved before proceeding.

Each applicant introduced themselves and gave a brief background on their involvements in the neighborhood and why they wanted to be involved with HUNC.

Sheila Irani moved to accept the nomination for all nominees who were in attendance tonight as well as Chad McMurray who was not present but gave proper notice.

Jim Van Dusen seconded the motion.

Yes: 3 Sheila Irani, Jim Van Dusen, and Noelle North-Norris

No: 0

Absent: 2

The motion passed.

Marilu Guevara said that now that HUNC has met quorum, they can schedule the next regular board meeting. This will be the second Monday of the month and HUNC can now agendize regular business at the meeting. There are now twelve seated board members and potentially one who can be seated at the next board meeting. Ms. Guevara went over HUNC onboarding business with the new members including trainings they should complete and emails that will be set up for them. She suggested that new board members complete trainings by the next meeting so they would be eligible to vote on items. She also suggested that new board members look at the by-laws as well. Ms. Guevara also mentioned that DONE would be opening applications for by-law amendments in September or October.

Sheila Irani added that the purpose of completing the trainings was so HUNC could start voting on agenda items. HUNC needs to vote on budget and grant items as they have not been able to due to lack of quorum. Ms. Irani also asked everyone to think about committee assignments, each board member should sign up for 2.

Robert Morrison said new board members would receive emails to set up their emails by Thursday evening.

Jim Van Dusen asked who would prepare the agenda for the next meeting as HUNC currently had no officers.

Marilu Guevara said it would be okay if current board members created the agenda. She said DONE has recommendations and Ms. Guevara will email them to Sheila Irani for review.

There was discussion about logistically posting the agenda the appropriate 72 hours before the board meeting. Robert Morrison was typically posting the agenda in one location. Brandi D'Amore explained there was a massive robbery and the typical location may not be available because of it. Marilu Guevara instructed the board to alert her and DONE if the posting location has changed. The board members decided that Jim Van Dusen would post the agenda at the grocery store and Leslie Jones would handle the location at the Fire Station. George said he would update the website with the agenda and edit the preamble with the updated posting locations.

Sheila Irani asked board members to reach out to her if there was anything they wanted to be on the agenda.

Brandi D'Amore said the by-laws indicate that HUNC needs to have a PLUM and Outreach committee. They also indicate that you need to be on the board for 6 months to chair a committee.

Marilu Guevara said she was in conversation with DONE and the City Attorney because there may be no way around this as there are only two continuing board members and no one else has served on the board beyond 6 months. Jim Van Dusen mentioned that for officers, it says "should be" on the board for at least 6 months and for chairs it says "shall be" on the board for at least 6 months, which is a distinction.

Brandi D'Amore asked if the trainings included the digital media policies.

Marilu Guevara said they do not and explained that this policy was developed during the pandemic and has not been cemented. DONE wanted a report before finalizing the policy to see if any further amendments were needed before it was finalized. Ms. Guevara explained that this will be a topic of conversation at the Board of Commissioners meeting next month.

Brandi D'Amore explained there was a section in the policy that addresses personal engagement in social media.

Marilu Guevara advised board members to keep personal life separate from government and to refrain from making public comment online regarding issues HUNC may address.

Oliver Alvarez asked if HUNC board members could use social media to promote events HUNC has going on. Ms. Guevara said that was fine but to not start a conversation and to keep an eye on the comments.

Marilu led the new board members in declaring the oath.

The meeting was adjourned at 7:32pm.