

OFFICERS:

PRESIDENT Jim Van Dusen
VICE-PRESIDENT Georgette Darby
TREASURER Paul Barbosa
SECRETARY Chad McMurray



BOARD MEMBERS:

Joey Meehan Josh Goldstein
Kevin Ackerman Mark Millner
Oliver Alvarez Shane Kalminski
Sydney Russell

HOLLYWOOD UNITED NEIGHBORHOOD COUNCIL
Certified Council #52,
P.O. Box 3272 Los Angeles, CA 90078
www.MyHUNC.org email us at Info@MyHUNC.org

BOARD MEETING MINUTES
Special Board Meeting
Monday, November 18, 2024, 6:30 PM
Fire Station 82 Annex
1800 N. BRONSON AVENUE, L.A., CA 90028
Second Floor Conference Room

Welcome

6:34 PM start

1. Roll Call

Attending

Jim Van Dusen Georgette Darby Chad McMurray Paul Barbosa Shane Kalminski Mark Millner

Joey Meehan Josh Goldstein Kevin Ackerman

Absent

Oliver Alvarez Sydney Russell

2. Consent calendar

Motion: Georgette Darby **Second:** Josh Goldstein **Result:** Yes-9, No-0, Abstain-0, Recused-0, Ineligible-0

Yes

Chad McMurray Georgette Darby Jim Van Dusen Joey Meehan Josh Goldstein Kevin Ackerman
Mark Millner Paul Barbosa Shane Kalminski

A) Approval of September Board Meeting Minutes

Motion: Paul Barbosa **Second:** Josh Goldstein **Result:** Yes-9, No-0, Abstain-0, Recused-0, Ineligible-0

Yes

Chad McMurray Georgette Darby Jim Van Dusen Joey Meehan Josh Goldstein Kevin Ackerman
Mark Millner Paul Barbosa Shane Kalminski

B) Approval of Monthly Expense Report – September

Motion: Georgette Darby **Second:** Josh Goldstein **Result:** Yes-9, No-0, Abstain-0, Recused-0, Ineligible-0

Yes

Chad McMurray Georgette Darby Jim Van Dusen Joey Meehan Josh Goldstein Kevin Ackerman
Mark Millner Paul Barbosa Shane Kalminski

C) Approval of Monthly Expense Report – October

Motion: Georgette Darby **Second:** Josh Goldstein **Result:** Yes-9, No-0, Abstain-0, Recused-0, Ineligible-0

Yes

Chad McMurray Georgette Darby Jim Van Dusen Joey Meehan Josh Goldstein Kevin Ackerman
Mark Millner Paul Barbosa Shane Kalminski

3. Discussion and possible motion to approve of up to \$250 f Annex Bulleting Board and glass repairs.

Motion: Shane Kalminski **Second:** Mark Millner **Result:** Yes-9, No-0, Abstain-0, Recused-0, Ineligible-2

Yes

Chad McMurray	Georgette Darby	Jim Van Dusen	Joey Meehan	Josh Goldstein	Kevin Ackerman
Mark Millner	Paul Barbosa	Shane Kalminski			
Ineligible					
Oliver Alvarez	Sydney Russell				

4. Discussion and possible motion to approve of up to \$150 for Zero Waste USA Dog Waste Bags for Lake Hollywood Park.

Tabled

5. Comments from any City, County, State or Federal representatives in attendance (5 minutes each)

Helena from DONE spoke about recent tech issues. New Google distribution groups for Exec Committee only. Selections vs Elections. Regional Information Session covers vote by mail, candidate filing regarding NC election Dec 5th 6-8pm. On Friday 13th 6-9pm Empower LA 25 year celebration at City Hall. Feb 22 Youth Conference 14-17 yo.

Georgette spoke about possible new board retreat with Helena.

6. Public Comment on items not on the Agenda (2 minutes each)

Nyla Arslanian Preservation Chair Hollywood Heritage. Brandi gave update on crime. This Saturday at Greek theater is a Holiday event.

Josh Marin-Mora from Rick Zbur office gave updates from the Capitol.

7. HUNC Committee & Liaison announcements on items not on the Agenda

Georgette spoke on her work at Fountain House.

A) Homelessness Liaisons Report

Mark Milner reported on his and Georgette's homelessness meeting, including inside/safe program. NPG for 1 million drops. Annual homelessness count registration is open now.

8. Report from Youth Representative

9. Executive Committee

A) Report by the President

1. Board member responsibilities regarding communication

Jim reminded board to check and respond to emails in timely manner. Discussed setting a date for a retreat on a Saturday morning in January.

B) Vice President Report

C) Treasurer Report

Focus on NPG money for coming year.

D) Secretary Report

Discussed focus on cleaning up some of the issues we've been having with the Microsoft Access program that's causing some inaccuracies and delays with meeting minutes and agendas.

10. Recommendation, discussion, and possible motion to appoint an Election Ad-Hoc Committee with a total limit of three members) for a term from November 18, 2024, to June 18, 2025.

Shane Kaliminski (Chair)

Sydney Russell

Joey Meehan

Motion: Shane Kalminski **Second:** Georgette Darby **Result:** Yes-9, No-0, Abstain-0, Recused-0, Ineligible-0

Yes

Chad McMurray Georgette Darby Jim Van Dusen Joey Meehan Josh Goldstein Kevin Ackerman
 Mark Millner Paul Barbosa Shane Kalminski

11. Discussion and potential motion to adjust committee membership due to the recent board member resignation

Outreach:
Shane Kalminski (Chair)
 Sydney Russell
 Joey Meehan

Plum (currently on hold):
Jim Van Dusen (Chair)
 Paul Barbosa
 Mark Milner

Housing Homelessness & Public Safety (HHPS):
Josh Goldstein (Chair)
 Kevin Ackerman
 Oliver Alvarez

Infrastructure:
Mark Milner (Chair)
 Executive Committee Member as needed for quorum

Executive Committee:
Jim Van Dusen (Chair)

Paul Barbosa
 Georgette Darby
 Chad McMurray

Motion: Jim Van Dusen **Second:** Shane Kalminski **Result:** Yes-9, No-0, Abstain-0, Recused-0, Ineligible-0

Yes

Chad McMurray Georgette Darby Jim Van Dusen Joey Meehan Josh Goldstein Kevin Ackerman
 Mark Millner Paul Barbosa Shane Kalminski

12. Discussion and potential motion to appoint an alternate HUNC board representative, either a stakeholder or board member, on the Hollywood Sign Western Griffith Park Action Plan Working Group

Tabled

13. Discussion and possible motion regarding Election/Selection voting methods as proposed by the Department of Neighborhood Empowerment

14. Committee Reports

A) Outreach Committee

1. Report by the Committee Chair

Shane spoke on Greenline Home Program grants of \$35k. Mor info and applications at dcba.lacounty.gov/greenline. Workshops for older adults regarding scamming. Next one 12/11 at Altadena Senior Center. CD13 Turkey Give Away 11/21. Reminder that board members are required to perform 12 hours or outreach per year.

B) PLUM Committee

1. Report by the Committee Chair

C) Transportation and Public Safety Committee

1. Report by the Committee Chair

D) Housing and Homelessness Committee

1. Report by the Committee Chair

15. Old/Ongoing Business

16. New/Future Business

Adjournment at 8:57 PM

Reconsideration: The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place before the end of the meeting at which it was considered or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and take an action. If the motion to reconsider an action is to be scheduled at the next meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a [Proposed] action should the motion to reconsider be approved. A Motion for Reconsideration can only be made by a Board member who has previously voted on the prevailing side of the original action taken. If a Motion for Reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Recording Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Ralph M. Brown Act.

DRAFT

December 3, 2024

Jim Van Dusen
Hollywood United NC
P.O. Box 3272
Hollywood, CA, 90078

Dear Jim,

The purpose of this letter is to confirm, based on recent conversations and meetings, that Media Arts International (MAI) will provide web, communication and administrative consulting services for the Hollywood United Neighborhood Council (Client) during the current fiscal year (December 2024 Through Jun 2024). MAI will provide the following:

- Oversee the posting of agendas and related information provided by the Client to the Client website
- Post minutes and update board/committee membership on the Client website
- Provide services to facilitate newsletter creation and design elements
- Update NC Meeting Manager software developed to post agendas and generate minutes for bug fixes
- Assist in website and graphic creation for the exclusive use by the Client

All web or communication related services will have at least a 48-hour turnaround time but can take longer depending on the requested task.

A fee of \$600 a month will be charged for web and communication services which assumes 7 hours a month of work. The fee arrangement is based on the expected amount of time required for work to perform the services as agreed. The fee excludes miscellaneous expenses which are incurred to complete the engagement. The first payment will be due on January 1, 2025.

Should the client need extra services not included in this engagement, MAI will bill at a rate of \$85 per hour (subject to approval by the Client).

The Client is responsible for all purchases required to complete this project. The Client is required to arrange for reasonable access by MAI to relevant individuals and documents. The Client shall be responsible for both the completeness and accuracy of the information supplied to MAI. Any advice given to the Client is only an opinion based on our knowledge of the Client's particular circumstances.

We hereby accept the terms of your engagement letter.

Signed: _____

Name: Jim Van Dusen

Organization: Hollywood United NC

Address: P.O. Box 3272
Hollywood, CA, 90078

Tel: (323) 793-7868

Email: president@myhunc.org

Date: _____

Signed: _____

George Skarpelos
Principal
Media Arts International
6421 La Punta Drive
Los Angeles, CA 90068
323.469.4967
george@mediaart.com

Date: 12/03/23

Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Hollywood United Neighborhood Council

SECTION I - APPLICANT INFORMATION

1a)	<u>A Million Drops</u> <i>Organization Name</i>	<u>46-1144882</u> <i>Federal I.D. # (EIN#)</i>	<u>CA</u> <i>State of Incorporation</i>	<u>Nov 2013</u> <i>Date of 501(c)(3) Status (if applicable)</i>
1b)	<u>3219 Canyon Lake Drive</u> <i>Organization Mailing Address</i>	<u>Los Angeles</u> <i>City</i>	<u>CA</u> <i>State</i>	<u>90068-1605</u> <i>Zip Code</i>
1c)	<u></u> <i>Business Address (if different)</i>	<u></u> <i>City</i>	<u></u> <i>State</i>	<u></u> <i>Zip Code</i>
1d)	PRIMARY CONTACT INFORMATION:			
	<u>Sheila Irani</u> <i>Name</i>	<u>323-793-7868</u> <i>Phone</i>	<u>Director@amilliondrops.org</u> <i>Email</i>	
2)	Type of Organization- Please select one:			
	<input type="checkbox"/> Public School <i>(not to include private schools)</i> Attach Signed letter on School Letterhead	or	<input checked="" type="checkbox"/> 501(c)(3) Non-Profit <i>(other than religious institutions)</i> Attach IRS Determination Letter	
3)	<u></u> <i>Name / Address of Affiliated Organization (if applicable)</i>	<u></u> <i>City</i>	<u></u> <i>State</i>	<u></u> <i>Zip Code</i>

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

A Million Drops provides support to hygiene services and clothing provided to homeless through the program, Compassion Connection at Hollywood Blvd and Van Ness Avenue in Hollywood. This grant will be used to purchase toothbrushes, toothpaste, shampoo, sweatshirts and underwear.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

Compassion Connection program provides showers to up to 75 people a day. Showers are available to ANYONE by signing up at Compassion Connection in person or on their website. Clean, gently used clothing is provided free at on onsite boutique where clothing donations are accepted. However, underwear and sweatshirts are provided new, and will be provided free to anyone in need from the boutique on the Compassion Connection campus.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)

Personnel Related Expenses	Requested of NC	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

6b)

Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
Bulk Shampoo, towels, soap	\$730	\$730
Sweatshirts, 70 qty at \$11 with tax, Fruit of the Loom Cotton Poly, hoodie various unisex sizes	770	770
Underwear, bulk, men's and women's, medium and large	1000	1000

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

No Yes If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 2500.00

10a) Start date: 12 / 30 / 24 10b) Date Funds Required: 12 / 30 / 24 10c) Expected Completion Date: 05/01/2025

(After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

No Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?

Yes No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Sheila Irani Executive Director *Sheila Irani* 12/2/2024
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

John Schaefer Secretary/Treasurer *John D. Schaefer* 12/2/2024
 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form