

**OFFICERS:**

PRESIDENT Jim Van Dusen  
VICE-PRESIDENT Georgette Darby  
TREASURER Paul Barbosa  
SECRETARY Chad McMurray



**BOARD MEMBERS:**

Joey Meehan Josh Goldstein  
Kevin Ackerman Mark Millner  
Oliver Alvarez Shane Kalminski  
Sydney Russell

HOLLYWOOD UNITED NEIGHBORHOOD COUNCIL  
Certified Council #52,  
P.O. Box 3272 Los Angeles, CA 90078  
www.MyHUNC.org email us at Info@MyHUNC.org

**BOARD MEETING MINUTES**

**Monday, December 9, 2024, 6:30 PM**  
**Fire Station 82 Annex**  
**1800 N. BRONSON AVENUE, L.A., CA 90028**  
**Second Floor Conference Room**

Exhibits can be found at: [https://hollywoodunitednc.org/wp-content/uploads/2024/12/Exhibits\\_Board\\_12-24.pdf](https://hollywoodunitednc.org/wp-content/uploads/2024/12/Exhibits_Board_12-24.pdf)

Welcome

**6:50 PM start**

1. Roll Call

**Attending**

Jim Van Dusen Georgette Darby Chad McMurray Paul Barbosa Shane Kalminski Mark Millner  
Oliver Alvarez Sydney Russell Josh Goldstein  
\*Arrived at 8:10pm \*Arrived at 7:20pm

**Absent**

Joey Meehan Kevin Ackerman

2. Consent Calendar

Every item on the Consent Calendar will be considered bundled and will be voted on as a single item. If a Board Member has an objection to an item being on the Consent Calendar, they need to raise that objection to an item and ask to have that item or items considered separately. There will be no discussion or comment on the substance of any item unless it is removed from the Consent Calendar. Removed items will be moved to the end of the agenda for consideration, or earlier within the discretion of the Chair. The Consent Calendar includes:

**Motion:** Josh Goldstein      **Second:** Paul Barbosa      **Result:** Yes-8, No-0, Abstain-0, Recused-0, Ineligible-0, Absent-1

**Yes**

Paul Barbosa Georgette Darby Jim Van Dusen Josh Goldstein Mark Millner Oliver Alvarez  
Shane Kalminski Sydney Russell

A) Approval of November Board Meeting Minutes

**Tabled**

**Motion:** Josh Goldstein      **Second:** Paul Barbosa      **Result:** Yes-0, No-0, Abstain-0, Recused-0, Ineligible-0

B) Approval of Monthly Expense Report – November

**Motion:** Josh Goldstein      **Second:** Paul Barbosa      **Result:** Yes-8, No-0, Abstain-0, Recused-0, Ineligible-0, Absent-1

**Yes**

Paul Barbosa Georgette Darby Jim Van Dusen Josh Goldstein Mark Millner Oliver Alvarez  
Shane Kalminski Sydney Russell

3. Discussion and possible motion to approve Paul Barbosa, Treasurer, as the Hollywood United Neighborhood Council’s (HUNC) first credit card holder per Los Angeles City guidelines.

**Motion:** Jim Van Dusen      **Second:** Shane Kalminski      **Result:** Yes-8, No-0, Abstain-0, Recused-0, Ineligible-0, Absent-1

**Yes**

Paul Barbosa      Georgette Darby      Jim Van Dusen      Josh Goldstein      Mark Millner      Oliver Alvarez  
Shane Kalminski      Sydney Russell

4. Discussion and possible motion to approve the renewal of the Media Arts International contract for six months and a monthly fee of \$600.00 and hourly billing rate for work outside the contract of \$85.00 per hour for web, communication and consulting services for HUNC.

**Motion:** Jim Van Dusen      **Second:** Georgette Darby      **Result:** Yes-7, No-0, Abstain-0, Recused-0, Ineligible-1, Absent-1

**Yes**

Paul Barbosa      Georgette Darby      Jim Van Dusen      Josh Goldstein      Mark Millner      Oliver Alvarez  
Shane Kalminski

**Ineligible**

Sydney Russell

5. Discussion and possible motion regarding renewal of Sydney Russell’s term as Youth Representative for 2024-2025 starting December 11, 2024

**Tabled**

6. Comments from any City, County, State or Federal representatives in attendance (5 minutes each)

7. Public Comment and Community Updates on items not on the Agenda (2 minutes each)

8. HUNC Committee & Liaison announcements on items not on the Agenda

A) Homelessness Liaisons Report

9. Report by the Youth Representative

10. Executive Committee

A) President Report

**No Report**

B) Vice President Report

**Recommends that newer board members should attend the Zoom meetings regarding 2025 elections.**

C) Treasurer Report

**No Report**

D) Secretary Report

**No Report**

11. Overview presentation by past HUNC Treasurer and President, Sheila Irani, regarding funding avenues available to HUNC

12. Discussion and possible motion to approve up to \$2500 for A Million Drops for a Neighborhood Purposes Grant (NPG) for shower supplies, utilities, underwear, and sweatshirts for the Refresh Center at Hollywood Adventist, which supports unhoused individuals. Allocation toward shower supplies, utilities, and essential clothing items



**Motion:** Josh Goldstein      **Second:** Shane Kalminski      **Result:** Yes-6, No-1, Abstain-0, Recused-0, Ineligible-1, Absent-1

**Yes**

Shane Kalminski      Georgette Darby      Jim Van Dusen      Josh Goldstein      Mark Millner      Oliver Alvarez

**No**

Paul Barbosa

**Ineligible**

Sydney Russell

13. Committee Reports

A) Outreach Committee

***Good Outreach meeting. Discussed possible rummage sale quarterly, hosted by HUNC. Using web calendar as more general information regarding neighborhood. Receiving NPGs.***

1. Report by chair

B) Ad Hoc Election Committee

***Discussed possible places to reach out for campaigning. Next meeting.***

1. Report by chair

C) PLUM Committee

***No Report***

1. Report by chair

D) Housing, Homelessness and Public Safety Committee

***First meeting Thursday December 13th***

1. Report by the Committee Chair

E) Infrastructure Committee

***No report***

1. Report by chair

14. Old/Ongoing Business

15. New/Future Business

Adjournment at 8:44 PM

Reconsideration: The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place before the end of the meeting at which it was considered or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and take an action. If the motion to reconsider an action is to be scheduled at the next meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a [Proposed] action should the motion to reconsider be approved. A Motion for Reconsideration can only be made by a Board member who has previously voted on the prevailing side of the original action taken. If a Motion for Reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Recording Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Ralph M. Brown Act.

**City of Los Angeles  
Office of the City Clerk  
Neighborhood Council Funding Program**

**Neighborhood Purposes Grants**

Neighborhood Purposes Grants (NPGs) provide NCs opportunities to develop partnerships with local 501(c)(3) nonprofits and public schools to build community and enhance neighborhoods in the City of Los Angeles. Projects and activities supported by NPGs vary widely and can include, but are not limited to:

- The Arts
- Beautification
- Community Support
- Education
- Community Improvements

NPG-funded projects and activities must be for a **public benefit** and purpose, **open**, **accessible**, and **free of charge** to stakeholders.

Grants approved by NCs exceeding \$5,000 involve further review and possible City contract by the Office of the City Clerk.

Visit the NC Funding Program website page on NPGs ([click here](#)) to find out more details about how 501(c)(3) nonprofits and public schools serving NC areas can apply. There are two NPG Information Packets; One for prospective applicants to help guide them in the application process, and one for NC board members outlining considerations and factors to keep in mind while evaluating NPG requests.

A “Project Completion Report” template is also provided to help ensure accountability in the use of Grant funds and help demonstrate how NCs and their partners are supporting L.A. communities and stakeholders. NCs and NPG recipients are strongly encouraged to work together to complete and submit the Report at the conclusion of the project.

Any questions you may have with the NPG process, please contact us at the NC Funding Program:

- [Clerk.NCFunding@lacity.org](mailto:Clerk.NCFunding@lacity.org)
- (213) 978-1058

**Neighborhood Council Funding Program**  
**APPLICATION for Neighborhood Purposes Grant (NPG)**



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Hollywood United Neighborhood Council

**SECTION I - APPLICANT INFORMATION**

1a) Los Angeles Fire Department Foundation      27-2007326      CA      2010  
*Organization Name*      *Federal I.D. # (EIN#)*      *State of Incorporation*      *Date of 501(c)(3) Status (if applicable)*

1b) 1700 Stadium Way      Los Angeles      CA      90012  
*Organization Mailing Address*      *City*      *State*      *Zip Code*

1c) 3111 Cahuenga Blvd W      Los Angeles      CA      90068  
*Business Address (if different)*      *City*      *State*      *Zip Code*

1d) **PRIMARY CONTACT INFORMATION:**

Robin Blau      310-552-4139      Robin@SupportLAFD.org  
*Name*      *Phone*      *Email*

2) **Type of Organization- Please select one:**  
 Public School *(not to include private schools)*      or       501(c)(3) Non-Profit *(other than religious institutions)*  
**Attach Signed letter on School Letterhead**      **Attach IRS Determination Letter**

3) \_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_  
*Name / Address of Affiliated Organization (if applicable)*      *City*      *State*      *Zip Code*

**SECTION II - PROJECT DESCRIPTION**

4) **Please describe the purpose and intent of the grant.**

This grant will fund the irrigation system for the expansion of our newly established community garden by transforming the remaining untouched hillside into productive space for the growth of fruit trees and vegetables. Once completed, the entire back hillside will serve as a Community Education Center, benefiting local residents and students from neighboring schools.

5) **How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)**

The planned expanded garden will serve as a sanctuary for growing organic fruits and vegetables, enhance local ecology, and promote the mental and physical well-being of the members of LAFD Station 76, who consider it their second home. Harvesting produce will play a central role in the station's vision for a Community Education Center, fostering connections between neighborhood adults and children. Local students along with nearby residents will receive gardening education, and volunteer opportunities will encourage community engagement with the station.

**SECTION III - PROJECT BUDGET OUTLINE**

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	<b>Personnel Related Expenses</b>	<b>Requested of NC</b>	<b>Total Projected Cost</b>
		\$	\$
		\$	\$
		\$	\$

6b)	<b>Non-Personnel Related Expenses</b>	<b>Requested of NC</b>	<b>Total Projected Cost</b>
	See Attachment 1	\$ 2,000	\$ 2,434.18
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?  
 No     Yes    If Yes, please list names of NCs: \_\_\_\_\_

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs)  No  Yes    If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
Community Fundraising for additional funds	\$ 434.18	\$ 434.18
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 2,000

10a) Start date: 02/15/25 10b) Date Funds Required: 02/01/25 10c) Expected Completion Date: 04/15/25  
(After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

**SECTION IV - POTENTIAL CONFLICTS OF INTEREST**

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?  
 No     Yes    If Yes, please describe below:


Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?  
 Yes     No    \*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

**SECTION V - DECLARATION AND SIGNATURE**

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED\*

Liz Lin    President        11/13/24  
PRINT Name    Title    Signature    Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED\*

Tara Gurlides    Development Director        11/13/24  
PRINT Name    Title    Signature    Date

\* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or [clerk.ncfunding@lacity.org](mailto:clerk.ncfunding@lacity.org) for instructions on completing this form

LAFD Foundation  
HUNC NPG for LAFD Station 76  
Attachment 1

Quantity	Description	Unit Cost	Extended Cost
12	1½" x 10' metal rebar	11.98	143.76
75	Quikrete Concrete Mix - 90lbs	6.44	483
12	½" x 10' metal rebar	6.82	81.84
24	¼" x 10' metal rebar	6.82	163.68
50	Railroad Ties 7"x9"x8	29.98	1499
10	PVC ¾" x 10'	6.29	62.9
<b>TOTAL</b>			<b>2434.18</b>

Supplies for extending the pathway along the hillside

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **MAY 16 2010**

LOS ANGELES FIRE DEPARTMENT  
FOUNDATION  
C/O CECILIA GLASSMAN  
1875 CENTURY PARK E STE 200  
LOS ANGELES, CA 90067

Employer Identification Number:  
27-2007326  
DLN:  
17053098320000  
Contact Person:  
LISA M VAN DER SLUYS ID# 95264  
Contact Telephone Number:  
(877) 829-5500

Accounting Period Ending:  
December 31  
Public Charity Status:  
170(b)(1)(A)(vi)  
Form 990 Required:  
Yes  
Effective Date of Exemption:  
February 25, 2010  
Contribution Deductibility:  
Yes  
Addendum Applies:  
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CG)



LOS ANGELES FIRE DEPARTMENT

We have sent a copy of this letter to your representative as indicated in your power of attorney.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert Choi", with a stylized flourish at the end.

Robert Choi  
Director, Exempt Organizations  
Rulings and Agreements

Enclosure: Publication 4221-PC

Letter 947 (DO/CG)