

**OFFICERS:**

PRESIDENT Brandi D'Amore  
VICE-PRESIDENT Georgette Darby  
TREASURER Paul Barbosa  
SECRETARY Chad McMurray



**BOARD MEMBERS:**

Charles Daniel Mark Millner  
Oliver Alvarez Shane Kalminski  
Steve Alper

HOLLYWOOD UNITED NEIGHBORHOOD COUNCIL  
Certified Council #52,  
P.O. Box 3272 Los Angeles, CA 90078  
www.MyHUNC.org email us at Info@MyHUNC.org

**BOARD MEETING MINUTES**

**Monday, September 8, 2025, 6:43 PM**  
**Fire Station 82 Annex**  
**1800 N. BRONSON AVENUE, L.A., CA 90028**  
**Second Floor Conference Room**

[https://hollywoodunitednc.org/wp-content/uploads/2025/09/Board\\_Exhibits\\_09-11-2025.pdf](https://hollywoodunitednc.org/wp-content/uploads/2025/09/Board_Exhibits_09-11-2025.pdf)

Welcome

*6:43 PM start -due to Board Standing Rule of maximum meeting time of 3.5 hours unless extended, and agenda item 17 board only allowing to extend for an additional 30 minutes, those items that were blank are postponed to a future meeting*

1. Roll Call

**Attending**

Brandi D'Amore Georgette Darby Chad McMurray Paul Barbosa Shane Kalminski Mark Millner  
Oliver Alvarez Charles Daniel Steve Alper

2. Consent Calendar

Every item on the Consent Calendar will be considered bundled and will be voted on as a single item. If a Board Member has an objection to an item being on the Consent Calendar, they need to raise that objection to an item and ask to have that item or items considered separately. There will be no discussion or comment on the substance of any item unless it is removed from the Consent Calendar. Removed items will be moved to the end of the agenda for consideration, or earlier within the discretion of the Chair. The Consent Calendar include

**Motion:** Steve Alper      **Second:** Georgette Darby      **Result:** Yes-9, No-0, Abstain-0, Recused-0, Ineligible-0

**Yes**

Brandi D'Amore Chad McMurray Charles Daniel Georgette Darby Mark Millner Oliver Alvarez  
Paul Barbosa Shane Kalminski Steve Alper

- A) July '25 Minutes
  - B) July '25 Monthly Expenditure Report (MER)
  - C) August '25 Minutes
  - D) August '25 MER
3. Comments from any CITY, COUNTY, STATE or FEDERAL representatives in attendance Question & Answer (Q&A)
- A) Council District 4

*J Anderson spoke regarding CD4 having their second sunset hike on Sept 12, at 5:30pm.*

*On Sept 23 they are having their second Know Your Rights training session.*

*Last night there was a small fire in front of 2102 Holly Drive in Hollywood Dell. It was an illegal dumping situation. The articles*

*caught fire. They are in touch with LAFD about it.*

*There may have been discussion about the west side of Canyon Drive near Lake Hollywood Dr on the sidewalk. BSS reached out to CD4 proactively to get the job done quicker.*

*Lake Hollywood PPD 320 Expansion got through the Transportation Commission. The report was adopted and passed over to CITY Council. On Thursday the motion was passed and on Friday it was adopted. It's now a matter of getting the signs printed.*

*J spoke about the Unarmed Crisis Response Team to take work off of our first responders' plates. Similar to the Crisis and Incident Response through Community-Led Engagement Program (CIRCLE) Program. It's a social services lead approach towards community so our first responders can do things that are truly urgent. With the new division this program has been expanded to nine divisions with the goal of getting to all twenty one divisions.*

*Brandi asked J (or Heather) if someone is filing a private property violation in regards to the property that contributed to the fire. J believes that the property had an eviction notice. The property to the south of it was determined by DBS not to be open to the*

B) Council District 13

*Anais Gonzales spoke regarding two resource fairs they held for vulnerable families in regards to ICE raids.*

*On the field level, they have also addressed street lights.*

*CITY Council was off for a month.*

*Anais is working on bringing the Councilman to a meeting.*

*Anais said she wants to do another walkthrough with Chad.*

*Georgette told Anais that a new encampment has sprouted up on Gower. Anais said she'd continue working with stakeholders to mitigate the issue. Georgette said the folks have been there for about three weeks.*

*Anais addressed the Hollywood Blvd. vending area. They've had a roundtable with businesses. They've had a roundtable with community members. They've discussed with a consultant about potentially having designated vending areas. One of the concerns is enforcement – whose responsibility that would be etc.*

C) LA COUNTY Supervisor Barger Representative

*1. Updates*

*2. Presentation of Certificates of Service to Jim Van Dusen, Kevin Ackerman, Josh Goldstein, Joey Meehan*

*Natalie Vartanian, Senior Field Deputy from Supervisor Barger spoke regarding what the COUNTY does in our neighborhood. The most impact is the Bowl and the Cross. The Bowl is COUNTY-owned. Working on mitigating noise and traffic issues re: the Bowl and homelessness issues near the Cross.*

*The country helps with public health, mental health issues as well.*

*Natalie presented Jim Van Dusen with a certificate of recognition for her service.*

1. Updates

2. Presentation of Certificates of Service to Jim Van Dusen, Kevin Ackerman, Josh Goldstein, Joey Meehan

D) LA COUNTY Supervisor Horvath Representative

*Not present*

E) California Assemblymember Chavez Zbur Representative

*Not present*

F) Los Angeles Police Department

***Our Senior Lead Officer (SLO) Mata updated us on several issues. We're down almost 7% overall in violent crime and almost 22% in violent crime in the east side of the hills.***

***For Hollywood Division overall, we're down 14% in violent crime and 20% in violent crime.***

***Regarding copper wire theft, they're working hard to prevent it, they recognize how widespread it is. Her advice is to file a 311 request and then flag it to both the CD and herself. If there does happen to be footage, please reach out to your senior lead officer. But because it's so rampant it's case by case.***

***There's a new Sergeant Danielle Lopez and effective Sept 21 there will be a new Senior Lead Officer here in Hollywood and his name is John Negrete.***

***Faith & Blue Festival Sat, Oct 11 from 12-5p. Different faith communities partnered with the Police Department. Completely free for the community. She recommended we contact Mika to table at the event.***

***Sgt Colley spoke regarding an ongoing survey about community concerns that they will report back to the Chief at their quarterly Compstat Meeting.***

***Brandi wanted to thank SLO Mata. She's the longest running SLO for about fifteen years.***

***Brandi also mentioned that in addition to copper wire theft, criminals are also tapping into and stealing phone landlines. But they have to have a crime report in order to act on it.***

G) John Bwarie, Hollywood Bowl

***Chelo Montoya, the new director of the Ford Amphitheater, spoke regarding the LA Philharmonic. They're piloting research on a program piloting public access.***

***Sept 24 they're having their first committee meeting of the year and asking for public input on the program.***

***Georgette asked if there are discounts for people with nonprofit organizations and Chelo said that there are such programs and to reach out with the info of the nonprofit.***

H) Other government representatives

I) Presentation and Q&A of Department of Neighborhood Empowerment (DONE) Neighborhood Empowerment Advocate (NEA) (time as needed)

***Presentation and Q&A of Department of Neighborhood Empowerment (DONE) Neighborhood Empowerment Advocate (NEA) (time as needed)***

***Prabhjot Chamber spoke regarding upcoming events. The Homelessness Liaisons meeting is happening on Thurs Sept 18. It will feature USC's Homelessness Policy Research Institute and a fellow Homelessness Liaison – Lauri Jacobs from the Harbor will be sharing her best practices in addressing homelessness.***

***Congress of Neighborhoods is happening Sat Sept 27th from 8a-5p at Downtown CITY Hall. Registration is open. Key CITY leaders will speak along with a slate of workshops and networking with other neighborhood council members.***

***Bylaws amendments are now open so if we want to make changes to our bylaws, now is the time. Sept 30 there will be a virtual seminar on bylaws templates.***

***Brandi has a question regarding committees. Prabhjot clarified that quorum for committee meetings is 2.***

4. Public Comment on items not on the Agenda (2 minutes each)

***None***

5. Community/Board announcements of items not on the Agenda

***Brandi mentioned that our October meeting falls on a national holiday so we need to reschedule the meeting to either 10/9 or 10/20.***

***We decided to reschedule our October meeting to Monday, October 20th.***

***Brandi said the COUNTY has a new program to address the homelessness issue. They are actively trying to engage the community. It's***

*also discussing 24067 which is the council file to require NCs to include a youth representative for quorum.*

6. HUNC Member Participation & Liaison Reports

A) Notification to President of Attendance at Events as a HUNC representative as advised by CITY Attorney

*Notification to President of Attendance at Events as a HUNC representative as advised by CITY Attorney*

*When you are attending events to which you are specifically invited, you have to contact the president that you're planning on attending. There may be a maximum number of NC members who can attend events.*

B) Discuss HUNC board members or voting stakeholders as liaisons

*Possible appointments to include but not limited to:*

- 1) Los Angeles Neighborhood Council Coalition (LANCC)*
- 2) Neighborhood Council Sustainability Alliance (NCSA)*
- 3) Neighborhood Council Emergency Preparedness Alliance (NCEPA)*
- 4) Budget Representatives*
- 5) Community Police Advisory Board*
- 6) Griffith Park Advisory Board*
- 6) Representation to HUNC homeowner and civic associations (GPAB)*

*We can appoint people from the public to participate as liaisons. We have to make it an official agenda item but we can decide if someone on the board or a member of the public is interested.*

*Brandi asked Prabhjot how NCs do form a coalition given recent changes.*

*NCSA is the environmental group.*

*NCEPA is run by the board of neighborhood commissioners and addresses emergency preparedness and disseminating information to the public. For example in the last meeting they discussed "black starts" ie. when we lose total power. They've discussed disease-carrying insects. George, as president in 2019, helped put together a massive evacuation drill.*

*Budget reps – every NC can submit two budget reps.*

*Community Police Advisory Board is attendance only but they can attend the meetings and report back to HUNC what happened.*

*Griffith Park Advisory Board – Steve has been going to these regularly for years.*

*We have several homeowner and civic associations. Brandi has often attended these but she's happy to open that up to whoever may be interested.*

*Charter Reform – the CITY Charter is the city's constitution. And since the Mayor has indicated she doesn't*

*CITY Forest Advisory Committee – we actually have an urban forest and this committee protects these trees. With the Olympics coming there's an incentive to add more trees and yet when things are developed, trees are often the first to go.*

*All these committees will broaden our horizon and help us make a more holistic decision whenever we make decisions.*

1. Possible appointments to include but not limited to:

- 1) Los Angeles Neighborhood Council Coalition (LANCC)
- 2) Neighborhood Council Sustainability Alliance (NCSA)
- 3) Neighborhood Council Emergency Preparedness Alliance (NCEPA)
- 4) Budget Representatives
- 5) Community Police Advisory Board attendance (CPAB)
- 6) Griffith Park Advisory Board (GPAB)
- 6) Representation to HUNC homeowner and civic associations
- 7) Charter Reform
- 8) CITY Forest Advisory Committee (CFAC)

C) Discussion of expectation of performance as a liaison to include but not limited to: attendance. understanding of

personal opinion versus board representation, submitting agendas & minutes to president, placing items on agenda, giving reports after attendance, etc.

**Brandi discussed the responsibilities of a liaison.**

- D) Appointment of Steve Alper and Mark Millner to the Council District 4 (CD4) Hollywood Sign & West Griffith Park Working Group, as co-primaries to alternate as primary in montly meetings and reporting/submitting/agenda responsibilities. Agendas and minutes of meetings will be submitted prior to the respective Working Group meeting. Appointments will last until March 2026, wherein a review and possible reappointment will be considered. They may both attend same meetings, yet in the event of any vote in any given meeting, the primary will provide. Primary will give report at next Full Board meeting. Representatives will provide a schedule of alternating primary prior to Septembre 2025 meeting. Working Group meetings are currently scheduled the first Wednesday of each month.

Executive Committee members to be contacted in order for attendance in event neither may attend and alternate cannot attend to ensure HUNC representation. President may attend meetings; if President attends, will act as primary unless cedes to scheduled primary

**Motion:** Paul Barbosa                      **Second:** Georgette Darby                      **Result:** Yes-9, No-0, Abstain-0, Recused-0, Ineligible-0

**Yes**

Brandi D'Amore	Chad McMurray	Charles Daniel	Georgette Darby	Mark Millner	Oliver Alvarez
Paul Barbosa	Shane Kalminski	Steve Alper			

- E) Appointment of Jim Van Dusen as alternate to CD4 Hollywood Sign & West Griffith Park Working Group; Alternate may attend while primaries there to give institutional knowledge and input

**Jim said the tough part is that we can't vote. But representatives can take information back to the board, get the board's approval, and then bring it back to CD4.**

**But Brandi said is that under the bylaws the members may provide a position if unable to obtain a position before a vote.**

**Motion:** Mark Millner                      **Second:** Steve Alper                      **Result:** Yes-9, No-0, Abstain-0, Recused-0, Ineligible-0

**Yes**

Brandi D'Amore	Chad McMurray	Charles Daniel	Georgette Darby	Mark Millner	Oliver Alvarez
Paul Barbosa	Shane Kalminski	Steve Alper			

- F) Recap of HUNC attendance at:

1. CD4 Sunset Hike
2. CD 13 Vending Zone Pilot Program Listening Session
3. Just Say Hello
4. CD13 Community Defense Meeting
5. CD4 Know Your Rights Meeting
6. LAPD National Night Out
7. LA Sanitation (LASAN) Review on webinar Rate Hikes for Solid Waste (Single Family Households) & Bulk Dump (Multi-Family Households)
8. Invitation-only Safety meeting conducted by LA COUNTY District Attorney
9. Invitation-only LAPD meeting on Hollywood Hills burglaries
10. CITY Charter Reform meetings

**1. CD4 Sunset Hike**

**Mark spoke regarding the sunset hike that CD4 hosted.**

**2. CD 13 Vending Zone Pilot Program Listening Session**

**Brandi said the illegal vending component on Hollywood Blvd. has gotten out of control and this program is designed to figure out a way to do a legal vending component that's not unfair. The meeting was bifurcated by vendors and business owners in the area. It was a contentious meeting, it was not a peaceful meeting. The Walk of Fame is a registered landmark and the vending is sort of destroying it. If you have any concerns, contact Anais.**

**3. Just Say Hello**

**Georgette spoke regarding Just Say Hello which was held at CITY Hall in order to help build a more connected Los Angeles. "A**

*simple hello can break barriers.” Georgette asked Councilman Hugo Soto-Martinez to attend one of our meetings.*

**4. CD13 Community Defense Meeting**

**5. CD4 Know Your Rights Meeting**

*CD4 and CD13 spoke about how you can intervene should a raid be conducted. One thing to be aware of is that anyone needs a warrant if you are on private property.*

*LAPD has been very clear that they’re not assisting the raids. They’re maintaining the peace. But if you see someone sketchy in a mask harassing someone, you can call the police. If it’s not a federal agent LAPD will intervene. If it is a federal agent, they can’t intervene.*

*But LAPD does not discriminate in terms of protection based on immigration status.*

**6. LAPD National Night Out**

*National Night Out happens all across the country. It had a huge turnout. The goal is to connect the community with the officers. Shane, Brandi, Steve, and Oliver attended and got to meet other councils and businesses. Brandi thanked George’s wife who helped organize it.*

*We also added fifteen new subscribers to our email and made a connection with a young man who may be interested in possibly becoming a youth rep. Shane will try to reach out.*

**7. LA Sanitation (LASAN) Review on webinar Rate Hikes for Solid Waste (Single Family Households) & Bulk Dump (Multi-Family Households)**

*Brandi said that rates are going to go up on bulk pickup. Largely because illegal bulk dump has increased dramatically. However this has to go to CITY Council and if the majority of LADWP holders indicate rejection, then it won’t go any further. If you’re in a building where your power is paid for by your landlords, then it’s illegal for your landlord to charge a surcharge for that.*

**8. Invitation-only Safety meeting conducted by LA COUNTY District Attorney**

*Brandi was invited to a meeting with LA COUNTY DA Nathan Hochman. This DA has made it clear that he intends to prosecute felony misdemeanors. He wants to get NCs to help spread this message.*

**9. Invitation-only LAPD meeting on Hollywood Hills burglaries**

*Brandi was also invited by Officer White to a special meeting hosted by CPAB regarding organized burglaries in the Hollywood Hills. One of the things they’re doing is putting cameras in the lawns in order to watch comings and goings of homeowners. They recommended not posting being out of town on social media, not getting packages on*

**10. CITY Charter Reform meetings**

**7. President's Report**

- A) Attendance - Review of Bylaws Requirements on attendance and absence notification and current attendance standing of board members

*We went through the bylaws pertaining to attendance. We discussed properly communicating if you are not able to attend. We understand that everyone occasionally has extenuating circumstances but try to the best of your ability to be there and be there on time.*

*Our quorum is eight people so we do not have a lot of wiggle room.*

*If you can’t come to a board or committee meeting you’re required to notify the board and Vice President in writing.*

- B) Distribution and general discussion of Policy/Documents of current Standing Rules, Bylaws 2024, Brown Act Trifold

Bylaws: [https://hollywoodunitednc.org/wp-content/uploads/2025/01/3\\_4\\_24HUNC\\_Bylaws-final.pdf](https://hollywoodunitednc.org/wp-content/uploads/2025/01/3_4_24HUNC_Bylaws-final.pdf)

Standing Rules 7/25: [https://hollywoodunitednc.org/wp-content/uploads/2025/07/Standing\\_Rules\\_July25.pdf](https://hollywoodunitednc.org/wp-content/uploads/2025/07/Standing_Rules_July25.pdf)

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Brown Act Trifold: <https://hollywoodunitednc.org/wp-content/uploads/2023/01/Brown-Act-Trifold.pdf>

C) Community Impact Statement (CIS) Training - Status and Review by any attendees

*If other people want to be entered into the portal, let Brandi know. CIS are one of the most important things we do.*

D) Council District 13 Presidents Meeting

*This meeting didn't happen. Brandi wants suggestions from us on what to discuss with Hugo.*

1. Obtain feedback for participation in future CD 13 Presidents Meeting on potential projects

E) Review of webinar organized and presented by CITY Attorney Neighborhood Council Attorney Division (NCAD)

Conflict of Interest (COI) - review of COI and COI review process; board member disclosure, some but not all of reasons for requirement including Common Law Doctrine of COI; distance; gifts received; etc. Including but not limited to recusal, use of Fair Political Practice Commission on recusal and statement, etc.

Traning

Social Media

Board Participation

DONE document as basic guideline, not comprehensive

<https://neighborhoodempowerment.lacity.gov/wp-content/uploads/2012/12/Conflict-of-Interest-Laws-Neighborhood-Councils.pdf>

F) Charter Reform

G) Executive Committee - Discussion on scheduling meeting

H) Minutes

1. Committee Minutes: Standing Rules on committee minutes; methods of submission for posting

2. Full Board Minutes: discussion of what is included; response to Secretary for review; legal posting requirements

I) LAPD

1. Board Discussion / Consensus of 5 goals to provide to LAPD Hollywood Captain Chavez

J) Communication Protocols

1. Internal Communication and Completion Protocols - including but not limited to response times to emails, texts, phone calls; information requests; Outreach events scheduling and attendance; determining completion on requests and follow-through

2. External Communications - including but not limited to board contact with other government agents; personal versus board email accounts; using board email address as contact for external organizations; responding to stakeholder inquiries

K) Digital Communications Policy (DCP)

<https://hollywoodunitednc.org/wp-content/uploads/2025/07/2022-2-April-2022-Digital-Communications-Policy.pdf>

1. Review of Section 9 Guidance on the Use of Private and Non-Neighborhood Council Digital Communications & Code of Conduct
2. Announcing assignment of moderators to post to (Shane Kalminiski) Instagram and (Georgette Darby) Next Door as per DCP; discussion of how to submit items for posting consideration; timelines of posting

L) Use of Telephones & Computers at meetings - include but not limited to Brown Act prohibitions and etiquette, personal phones subject to California Public Records Act, etc.

M) Food at Meetings

1. Board discussion to determine if boards wants to keep food as Outreach expense

***Five of nine of us wanted food. So we will keep it.***

2. If voted in affirmative to keep food expense for Outreach, discuss ordering and payment protocol for full board and committees

N) Outreach Hours Requirements: Discuss items that may count towards these hours. Input to be used by Outreach Committee to create guidelines to fulfill 12 hours a year.

***Discuss now or email Shane by Thursday before his Special Outreach Meeting.***

O) Agenda Item Submissions - deadlines for committees and full board

P) Request to board members to scout and procure potential posting locations of agendas (not required for Brown Act posting)

Q) Creation of, signature completion timelines and submissions for Board Action Certifications (BACs) by Secretary, primary and secondary signers

R) Ordering of Business Cards, Nameplates, Official IDs

***Everyone needs to send Paul their name the way they want it written, Board Member, and email (or Area you represent). Email Paul ASAP.***

S) Completing Training Requirements

T) Discussion of person or persons to retrieve mail from HUNC PO Box

8. Vice President's Report

9. Secretary's Report

## 10. Treasurer's Report

- A) Discussion and possible vote to adjust budget to accommodate and reassign expenses for 2025-2026 Fiscal Year budget to include but not limited to editing line items, rollover funds inclusion, moving funds to permit necessary expenses  
***New budget with current funding. Adding to line item to name plates and badges also to include business cards, totaling \$700***

***Change NPG to \$8350***

**Motion:** Brandi D'Amore      **Second:** Shane Kalminski      **Result:** Yes-9, No-0, Abstain-0, Recused-0, Ineligible-0

**Yes**

Brandi D'Amore	Chad McMurray	Charles Daniel	Georgette Darby	Mark Millner	Oliver Alvarez
Paul Barbosa	Shane Kalminski	Steve Alper			

## 11. Administrative Motions

- A) Discussion and possible amendment to Standing Rules to allow the President to submit the HUNC logo to CITY agency events to expand outreach when asked by agency for the purposes of expanding outreach, especially when date of event is not able to wait for board meeting.

- B) Discussion and possible vote on a CIS on 25-0947 Preferential Parking District #320 Expansion - Lake Hollywood

Council File: <https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=25-0947>

Final Motion: [https://cityclerk.lacity.org/onlinedocs/2025/25-0947\\_rpt\\_tran\\_08-27-25.pdf](https://cityclerk.lacity.org/onlinedocs/2025/25-0947_rpt_tran_08-27-25.pdf)

## 12. PLUM Committee

- A) Report by Chair

***Our October meeting will fall on the High Holy Days so we will not have an October Meeting. But we will have four applicants in November.***

***In August, Mark, Brandi, and George discussed the Housing Committees motion to reduces stairwells in buildings under six stories.***

***We were submitted two other planning projects on Argyle regarding a new housing unit and a radio tower.***

***At the full board meetings we will not do a full rehash of PLUM Meetings.***

- B) Discussion an possible appointment of Jim Van Dusen as a Voting Stakeholder to PLUM for one year

***Member of the public, George Skarpelos, endorsed Jim.***

**Motion:** Steve Alper      **Second:** Georgette Darby      **Result:** Yes-9, No-0, Abstain-0, Recused-0, Ineligible-0

**Yes**

Brandi D'Amore	Chad McMurray	Charles Daniel	Georgette Darby	Mark Millner	Oliver Alvarez
Paul Barbosa	Shane Kalminski	Steve Alper			

- C) Discussion and possible renewal of apointment of George Skarpelos as Voting Stakeholder to PLUM for one year

***George spoke to the need for a strong participation from HUNC in the PLUM Committee because of how complicated it is. Brandi spoke to their experience and insight in that area.***

**Motion:** Steve Alper      **Second:** Mark Millner      **Result:** Yes-9, No-0, Abstain-0, Recused-0, Ineligible-0

**Yes**

Brandi D'Amore	Chad McMurray	Charles Daniel	Georgette Darby	Mark Millner	Oliver Alvarez
Paul Barbosa	Shane Kalminski	Steve Alper			

## 13. Outreach Committee

- A) Report by Chair
- B) HUNC participation at 2025 P-22 Day, October 10AM-3:30 (Event 11AM) October 25, 2025; discussion of board participation at event
- C) Discussion and possible vote to approve up \$1000 towards purchase of swag to include upcoming P-22 Day to include but not limited to coloring books, crayons, branded masks, HUNC stickers, HUNC stamp/ink pad/ink, disinfectant  
**Ameding motion to include snacks and beverages**

**Shane shared coloring pages and a pack of four hundred crayons (rather than a pack for every child). Brandi said that Outreach Items are supposed to go with members of the public in order for them to keep.**

**Motion:** Brandi D'Amore      **Second:** Georgette Darby      **Result:** Yes-9, No-0, Abstain-0, Recused-0, Ineligible-0

**Yes**

Brandi D'Amore	Chad McMurray	Charles Daniel	Georgette Darby	Mark Millner	Oliver Alvarez
Paul Barbosa	Shane Kalminski	Steve Alper			

14. Committee Formation

- A) Discussion and rename Homelessness, Housing & Public Safety to Homelessness & Social Services; committee to realign focus to address topics of homelessness and aspects of social services
1. Discussion and possible vote to make Georgette Darby chair of defined in 14A
  2. Discussion and possible vote to appoint Oliver Alvarez to committee defined in 14A
  3. Discussion and possible vote to appoint Charles Daniel to committee defined in 14A
- B) Ad Hoc Bylaws Committee: Discussion and possible vote to create ad hoc Bylaws Committee made of only board members, up to three, starting from 9/8/25 and ending on 6/15/26. Committee to review/edit bylaws, present bylaws to board for input and review and updates as necessary, and debrief after CITY approval.

Template: <https://neighborhoodempowerment.lacity.gov/wp-content/uploads/2025/07/Neighborhood-Council-Bylaws-Template-Final-July-2025.docx.pdf>

**Brandi mentioned an ad hoc stakeholder group does not need to post 72 hours in advance under the Brown act if the committee consists of only board members under quorum.**

**Motion:** Shane Kalminski      **Second:** Mark Millner      **Result:** Yes-9, No-0, Abstain-0, Recused-0, Ineligible-0

**Yes**

Brandi D'Amore	Chad McMurray	Charles Daniel	Georgette Darby	Mark Millner	Oliver Alvarez
Paul Barbosa	Shane Kalminski	Steve Alper			

1. Discussion and possible vote to appoint Brandi D'Amore as chair of ad hoc Bylaws Committee
2. Discussion of ad hoc committee goals; Q&A, discuss interest to serve to assist President in future determination of appointment to committee

**People should get back to Brandi if they want to be on the committee. We will be discussing whether we want to expand the board, eliminate our youth rep, etc.**

- C) Ad Hoc Retreat Steering Committee: Discussion and possible vote to create ad hoc Retreat Steering Committee made of

only board members, up to three, from 8/11/25-12/31/25. Committee to determine and facilitate in committee and bring to full board to vote on at least the following: date determination, location determination within HUNC boundaries, budget, budget availability, agenda, contracted services, CITY Clerk event checklist requirements, etc.

**Motion to amend 8/11-9/8**

**Steve Alper Motion  
Georgette Darby Second**

**Motion:** Steve Alper      **Second:** Georgette Darby      **Result:** Yes-9, No-0, Abstain-0, Recused-0, Ineligible-0

**Yes**

Brandi D'Amore	Chad McMurray	Charles Daniel	Georgette Darby	Mark Millner	Oliver Alvarez
Paul Barbosa	Shane Kalinski	Steve Alper			

1. Discussion of committee scope; Q&A. Discussion of interest to chair or serve on this committee to assist President in future determination of committee

**Georgette expressed interest in chairing committee. Shane offered to assist.**

**Brandi has the chef of the Franklin Cafe ready to contribute to this retreat. She's also talked to Traci James to give us a tour of the Girls Camp which could be a possible venue for the retreat.**

15. Discussion of types of events board wishes to potentially produce including but not limited to: renters rights; CPR/First Aid; Community Emergency Response Training (CERT); Council District 13 candidate forum, Emergency Preparedness Plan/Ready Your LA Neighborhood (RYLAN); Community Walks, board suggestions

16. Funding Items

A) Neighborhood Councils Funding Contributions (removed from Outreach Budget) Discussion and possible vote to sponsor 2025 Congress of Neighborhoods (to come from Outreach budget) at sponsorship level to be determined by board. Sponsorship levels:

<https://www.neighborhoodcongress.la/sponsor>

Check request to be sent to CITY Clerk with BAC and this form:

[https://drive.google.com/file/d/13dXkl5smaEnqK\\_S\\_fHK5hgfsBhk9PMIX/view](https://drive.google.com/file/d/13dXkl5smaEnqK_S_fHK5hgfsBhk9PMIX/view)

**Motion made and approved for \$1200 contribution Gold level to sponsor 2025 Congress of Neighborhoods.**

**Motion:** Georgette Darby      **Second:** Steve Alper      **Result:** Yes-9, No-0, Abstain-0, Recused-0, Ineligible-0

**Yes**

Brandi D'Amore	Chad McMurray	Charles Daniel	Georgette Darby	Mark Millner	Oliver Alvarez
Paul Barbosa	Shane Kalinski	Steve Alper			

B) Neighborhood Councils Funding Contribution (removed from Outreach) Discussion and possible vote to sponsor 2025-2026 Fiscal Year Budget Day at sponsorship level to be determined by board

Explanation: <https://www.youtube.com/watch?v=JZfPuyJROg4>

**Motion mad and approved for \$500 contribution**

**Motion:** Georgette Darby      **Second:** Steve Alper      **Result:** Yes-9, No-0, Abstain-0, Recused-0, Ineligible-0

**Yes**

Brandi D'Amore	Chad McMurray	Charles Daniel	Georgette Darby	Mark Millner	Oliver Alvarez
Paul Barbosa	Shane Kalinski	Steve Alper			

C) Neighborhood Council Funding Contribution Discussion (removed from Outreach) and possible contribution amount to be determined by board for 2025-2026 Fiscal Year Budget Advocacy (LA Charter Section 909)

<https://www.budgetadvocates.org/>

**Motion mde and approved to contribute \$250**

**Motion:** Steve Alper                      **Second:** Georgette Darby                      **Result:** Yes-9, No-0, Abstain-0, Recused-0, Ineligible-0

**Yes**

Brandi D'Amore	Chad McMurray	Charles Daniel	Georgette Darby	Mark Millner	Oliver Alvarez
Paul Barbosa	Shane Kalminski	Steve Alper			

- D) Neighborhood Council Funding Contribution Discussion and possible contribution amount to be determine by board for 2025-2026 Fiscal Year Empower LA Awards (LA Administrative Code 22.801

**Motion made and approved to contribute \$200**

**Motion:** Georgette Darby                      **Second:** Steve Alper                      **Result:** Yes-8, No-1, Abstain-0, Recused-0, Ineligible-0

**Yes**

Brandi D'Amore	Chad McMurray	Charles Daniel	Georgette Darby	Mark Millner	Oliver Alvarez
Shane Kalminski	Steve Alper				

**No**

Paul Barbosa

- E) Discussion and vote to approve the renewal of the Media Arts International contract for six months, July 2025-December 2025, and a monthly fee of \$600 and hourly billing rate of work outside the contract of \$85/hour for web, communication, and consulting services

**Motion:** Brandi D'Amore                      **Second:** Georgette Darby                      **Result:** Yes-9, No-0, Abstain-0, Recused-0, Ineligible-0

**Yes**

Brandi D'Amore	Chad McMurray	Charles Daniel	Georgette Darby	Mark Millner	Oliver Alvarez
Paul Barbosa	Shane Kalminski	Steve Alper			

- F) Discussion and vote to approve payment of \$600 to Media Arts International for services from 7/1/25-7/30/25

**Motion:** Brandi D'Amore                      **Second:** Georgette Darby                      **Result:** Yes-9, No-0, Abstain-0, Recused-0, Ineligible-0

**Yes**

Brandi D'Amore	Chad McMurray	Charles Daniel	Georgette Darby	Mark Millner	Oliver Alvarez
Paul Barbosa	Shane Kalminski	Steve Alper			

- G) Discussion and vote to approve payment of \$450 to Media Arts International for annual subscription of NC Meeting Manager Software 8/1/25-7/31/26

**Motion:** Brandi D'Amore                      **Second:** Georgette Darby                      **Result:** Yes-9, No-0, Abstain-0, Recused-0, Ineligible-0

**Yes**

Brandi D'Amore	Chad McMurray	Charles Daniel	Georgette Darby	Mark Millner	Oliver Alvarez
Paul Barbosa	Shane Kalminski	Steve Alper			

- H) Discussion and vote to approve payment of \$600 to Media Arts for services rendered for August 2025.

**Motion:** Brandi D'Amore                      **Second:** Georgette Darby                      **Result:** Yes-9, No-0, Abstain-0, Recused-0, Ineligible-0

**Yes**

Brandi D'Amore	Chad McMurray	Charles Daniel	Georgette Darby	Mark Millner	Oliver Alvarez
Paul Barbosa	Shane Kalminski	Steve Alper			

- I) Discussion and possible vote to reimburse Chad McMurray \$15.96 for urgent purchase of 2 cabinet cam locks with keys; purchase made at Home Depot to secure bulletin board due to broken locks. (Fund removal from equipment)

**Motion:** Brandi D'Amore                      **Second:** Georgette Darby                      **Result:** Yes-9, No-0, Abstain-0, Recused-0, Ineligible-0

**Yes**

Brandi D'Amore	Chad McMurray	Charles Daniel	Georgette Darby	Mark Millner	Oliver Alvarez
Paul Barbosa	Shane Kalminski	Steve Alper			

- J) Discussion and possible vote to purchase copies of keys for bulletin board up to \$20; (funds removed from equipment)

**Amended and approved to up to \$100**

**Motion:** Brandi D'Amore      **Second:** Georgette Darby      **Result:** Yes-9, No-0, Abstain-0, Recused-0, Ineligible-0

**Yes**

Brandi D'Amore	Chad McMurray	Charles Daniel	Georgette Darby	Mark Millner	Oliver Alvarez
Paul Barbosa	Shane Kalminski	Steve Alper			

- K) Discussion and possible vote to set aside \$800 to cover new cork board for the bulletin board, light, replacement of the 2 panes of glass, possible installation costs. CITY Clerk has indicated that they need to review aspects of repair. (funds remove from equipment)

**POSTPONED**

- L) Discussion and possible vote to purchase 56Wh 33YDH Laptop Battery for Dell Inspiron 17 7000 Series laptop up to \$55.00

**Motion:** Brandi D'Amore      **Second:** Georgette Darby      **Result:** Yes-9, No-0, Abstain-0, Recused-0, Ineligible-0

**Yes**

Brandi D'Amore	Chad McMurray	Charles Daniel	Georgette Darby	Mark Millner	Oliver Alvarez
Paul Barbosa	Shane Kalminski	Steve Alper			

17. Motion to extend meeting by an amount determined by board to avoid ending meeting before business completed as Standing Rule requires meeting to end 3.5 hours after start. board voted to extend meeting by 30 minutes

**Motion:** Steve Alper      **Second:** Georgette Darby      **Result:** Yes-9, No-0, Abstain-0, Recused-0, Ineligible-0

**Yes**

Brandi D'Amore	Chad McMurray	Charles Daniel	Georgette Darby	Mark Millner	Oliver Alvarez
Paul Barbosa	Shane Kalminski	Steve Alper			

18. Old/Ongoing Business

19. New/Future Business

Adjournment at 10:34 PM

Reconsideration: The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place before the end of the meeting at which it was considered or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and take an action. If the motion to reconsider an action is to be scheduled at the next meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a [Proposed] action should the motion to reconsider be approved. A Motion for Reconsideration can only be made by a Board member who has previously voted on the prevailing side of the original action taken. If a Motion for Reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Recording Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Ralph M. Brown Act.