

**COMMITTEE MEMBERS:**

Shane Kalminski, Chair  
Steve Alper



HOLLYWOOD UNITED NEIGHBORHOOD COUNCIL  
Certified Council #52,  
P.O. Box 3272 Los Angeles, CA 90078  
[www.MyHUNC.org](http://www.MyHUNC.org) email us at [Info@MyHUNC.org](mailto:Info@MyHUNC.org)

**COMMITTEE MEETING MINUTES**  
**Outreach Committee**  
**Monday, January 5, 2026, 6:30 PM**  
**Fire Station 82 Annex**  
**1800 N. BRONSON AVENUE, L.A., CA 90028**  
**Second Floor Conference Room**

Meeting Exhibits: [https://hollywoodunitednc.org/wp-content/uploads/2025/12/Exhibits\\_Outreach\\_1-05-2026.pdf](https://hollywoodunitednc.org/wp-content/uploads/2025/12/Exhibits_Outreach_1-05-2026.pdf)

Welcome

**6:35 PM start**

1. Roll Call

**Attending**

Shane Kalminski          Steve Alper

2. Approval of December 2025 Outreach Committee Meeting Minutes

**Motion:** Steve Alper          **Second:** Shane Kalminski          **Result:** Yes-2, No-0, Abstain-0, Recused-0, Ineligible-0

**Yes**

Shane Kalminski          Steve Alper

3. Public Comment on items not on the Agenda (2 minutes per speaker, unless adjusted by the Chair)

***Darius Anderson introduced himself and stated he was happy to be present.***

***Adrian (last name not provided) joined the meeting and indicated they were already on the mailing list.***

4. Comments from Government Representatives

***None***

5. Committee Member Announcements on items not on the Agenda

***None***

6. Discussion and possible vote to recommend a Neighborhood Purposes Grant (NPG) request for Hollywood Police Activities League (PAL) in an amount up to \$3,058.65 for the purchase of five laptop computers and five Wi-Fi hotspots or a combination thereof, in accordance with the recommended amount. Committee to discuss HUNC branding and recognition conditions required to receive funds. Info on Hollywood PAL: <https://www.hollywoodpal.com/>

***Item was tabled.***

7. Discussion of outreach efforts related to current Neighborhood Council candidate seats

***The Committee discussed acquiring window clings. Flyers have been regularly posted online and included in the newsletter.***

8. Discussion of Outreach Committee goals for 2026

***The Committee discussed goals for 2026, including:***

***- Hosting one large event***

***- Filling all Board seats***

***- Ensuring at least one new attendee at meetings***

9. Old/Ongoing Business

***Discussion included obtaining quotes for outreach assets and swag, including grocery bags.***

10. New/Future Business

***The Committee noted participation in the January 20, 2026 Greater Los Angeles County Homeless Count.***

Adjournment at 7:13 PM

Reconsideration: The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place before the end of the meeting at which it was considered or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and take an action. If the motion to reconsider an action is to be scheduled at the next meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a [Proposed] action should the motion to reconsider be approved. A Motion for Reconsideration can only be made by a Board member who has previously voted on the prevailing side of the original action taken. If a Motion for Reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Recording Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Ralph M. Brown Act.

DRAFT

**COMMITTEE MEMBERS:**

Shane Kalminski, Chair  
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**COMMITTEE MEETING MINUTES**  
**Outreach Committee**  
**Monday, February 2, 2026, 6:30 PM**  
**Fire Station 82 Annex**  
**1800 N. BRONSON AVENUE, L.A., CA 90028**  
**Second Floor Conference Room**

[https://hollywoodunitednc.org/wp-content/uploads/2026/01/Exhibits\\_Outreach\\_2-02-2026.pdf](https://hollywoodunitednc.org/wp-content/uploads/2026/01/Exhibits_Outreach_2-02-2026.pdf)

Welcome

**6:34 PM start**

1. Roll Call

**Attending**

Shane Kalminski          Steve Alper

2. Approval of January 2026 Outreach Committee Meeting Minutes

***The January 2026 Outreach Committee Meeting Minutes were tabled.***

3. Public Comment on items not on the Agenda (2 minutes per speaker, unless adjusted by the Chair)

***None***

4. Comments from Government Representatives

***None***

5. Committee Member Announcements on items not on the Agenda

***None***

6. Discussion and possible vote to recommend a Neighborhood Purposes Grant (NPG) request for Hollywood Police Activities League (PAL) in an amount up to \$3,058.65 for the purchase of five laptop computers and five Wi-Fi hotspots or a combination thereof, in accordance with the recommended amount. Committee to discuss HUNC branding and recognition conditions required to receive funds. Info on Hollywood PAL: <https://www.hollywoodpal.com/> Documents in exhibits folder

***The Committee discussed the NPG request in an amount up to \$3,058.65 for the purchase of five laptop computers and five Wi-Fi hotspots, or a combination thereof. Discussion included PAL's youth programming, serving approximately 860 youth annually through martial arts, tutoring, structured mentoring, and online and in-person programming serving approximately 100 youth per semester.***

***Branding and recognition conditions discussed included:***

- ***HUNC logo placement on PAL's website as a sponsor***
- ***Tagging HUNC in social media posts***
- ***Inclusion in PAL's annual report***
- ***Tabling at PAL events***
- ***Recognition at a youth awards ceremony in May***
- ***Display of a HUNC banner and/or distribution of HUNC stickers at events***

**Motion:** Steve Alper

**Second:** Shane Kalminski

**Result:** Yes-2, No-0, Abstain-0, Recused-0, Ineligible-0

**Yes**

Shane Kalminski

Steve Alper

7. Member Recap 2026 Greater Los Angeles County Homeless Count <https://www.lahsa.org/news?article=1062->

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2026%20Greater%20Los%20Angeles%20Homeless%20Count%20Successfully%20Wraps%20Up

***A recap was provided regarding participation in the 2026 Greater Los Angeles County Homeless Count. Brandi D'Amore and Steve Alper attended. Councilmember Hugo Soto-Martinez gave remarks at the event.***

8. Discussion of Neighborhood Council elections outreach, including open board seats, targeted outreach materials, and early planning for candidate engagement for the 2025–26 election cycle

***Discussion included targeted outreach strategies to fill open Board seats, including participation in civic meetings, outreach to renters, business owners and landlords, and coordination with neighborhood groups.***

9. Old/Ongoing Business

***Steve Alper reported a quote of \$425 for 1,000 trifold brochures. The Committee noted that \$245 remains available for swag purchases.***

10. New/Future Business

***None***

Adjournment at 7:03 PM

Reconsideration: The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place before the end of the meeting at which it was considered or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and take an action. If the motion to reconsider an action is to be scheduled at the next meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a [Proposed] action should the motion to reconsider be approved. A Motion for Reconsideration can only be made by a Board member who has previously voted on the prevailing side of the original action taken. If a Motion for Reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Recording Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Ralph M. Brown Act.

DRAFT



**SECTION III - PROJECT BUDGET OUTLINE**

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a) Personnel Related Expenses	Requested of NC	Total Projected Cost
HPAL staff salaries for planning and day of the event	\$	\$1500
	\$	\$
	\$	\$

6b) Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
In and Out Cook out Truck at National Night - deposit	\$3000	\$1066
Additional Rentals	\$	\$4000
Additional food and beverage supplies	\$	\$2000

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?  
 No  Yes If Yes, please list names of NCs: \_\_\_\_\_

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs)  No  Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$3000

10a) Start date: 03/01/2026 10b) Date Funds Required: 05/01/2026 10c) Expected Completion Date: 06/01/2026  
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

**SECTION IV - POTENTIAL CONFLICTS OF INTEREST**

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?  
 No  Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant
N/A	

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?  
 Yes  No \*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

**SECTION V - DECLARATION AND SIGNATURE**

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED\*

Katherine Gordillo Executive Director  02/25/2026  
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED\*

Roy Condon Vice-Chairman  02/25/2026  
 PRINT Name Title Signature Date

\* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or [clerk.ncfunding@lacity.org](mailto:clerk.ncfunding@lacity.org) for instructions on completing this form

## **Hollywood United Neighborhood Council – NPG request additional info**

### **Hollywood Police Activities League (HPAL)**

#### **4) Please describe the purpose and intent of the grant.**

The purpose of this grant is to support Hollywood Police Activities League's participation in the annual National Night Out Festival, a long-standing nationwide initiative designed to build safer, more connected neighborhoods. Each year, HPAL engages hundreds of Hollywood residents—youth, families, seniors, and local stakeholders—in this free community celebration focused on strengthening trust, reducing community violence, and enhancing public safety through positive engagement with local law enforcement and community partners.

This \$3,000 Neighborhood Purpose Grant will help fund a significant portion of the cost and deposit for securing an In-N-Out Cookout Truck, which will provide freshly prepared meals for approximately 300 community members attending the event. Providing food ensures that all residents—regardless of income—can fully participate in this gathering, stay longer, and meaningfully engage in the resource booths, youth activities, and community-building spaces offered throughout the evening.

By supporting HPAL's presence at National Night Out, this grant directly furthers the City of Los Angeles' goals of creating safer neighborhoods, improving civic engagement, and fostering unity among diverse Hollywood residents.

#### **5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large.**

This grant will be used to directly benefit the general public by helping HPAL serve approximately 300 Hollywood residents at a free, open-to-all community safety event. National Night Out is specifically designed to enhance neighborhood safety, reduce crime, and strengthen relationships between community members and the public agencies that serve them. The provision of food is to ensure equitable participation for all families—including those experiencing food insecurity—so they can fully access the event's educational, safety, and community-building resources.

By supporting the In-N-Out Cookout Truck, the funds allow HPAL to create a welcoming environment where attendees are encouraged to stay longer, meet their neighbors, and engage with local law enforcement, youth-serving organizations, and City partners. This engagement is essential for sharing vital safety information, promoting violence-prevention programs, increasing awareness of community resources, and strengthening social cohesion.

The event is entirely free, widely advertised, and accessible to all residents of Hollywood, ensuring that the benefit extends to the public at-large—not to any individual or closed group. The grant therefore supports a clear public purpose: a safer, more connected, and more informed Hollywood community.



# Cookout Quote

Date of Quote: 2/10/2026  
E92020

16000 Quality Way  
Chino, CA 91708

Phone: (626) 813-8295  
Attn: Cookout Department  
Federal ID#95-2246829

Bill To:  
Los Angeles Police - Hollywood Division  
6501 Fountain Ave.  
Los Angeles, CA 90028

Event Location:  
Los Angeles Police - Hollywood Division  
6501 Fountain Ave.  
Los Angeles CA, 90028

Cookout Coordinator	Good Until	Desired Event Date	Desired Event Time
Hilda M	48 Hours Only	8/4/2026	5:00 pm -7:00 pm

Food Minimum: \$2,450.00

Number of Trucks: 1

Name	Price	Quantity	Estimated Total
Hamburgers, Cheeseburgers, Double-Doubles®	8.85	300	2,655.00
Overtime=each ½ hr @	250.00	1	250.00

Trip Charge:	800.00
Out of Area Charge:	0.00
Estimated Sales Tax:	361.24
Estimated Invoice Total:	4,066.24

This is a quote for In-N-Out Burger's catering services based on the amount of meals you are estimating on serving at your event. Prices, terms and conditions quoted are subject to change; should this occur, customer will be notified no less than 60 days prior to the cookout date. This is not a guarantee or reservation. If you would like to proceed with booking a cookout trailer for your event, please contact our office at (626) 813-8295.

Thank you for your business!

INTERNAL REVENUE SERVICE  
DISTRICT DIRECTOR  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: AUG 19 1997

HOLLYWOOD POLICE ACTIVITIES LEAGUE  
C/O LT R SANCHEZ  
1358 N WILCOX AVE  
LOS ANGELES, CA 90028

Employer Identification Number:  
95-4596172  
DLN:  
17053219078007  
Contact Person:  
D. A. DOWNING  
Contact Telephone Number:  
(513) 241-5199  
Accounting Period Ending:  
June 30  
Form 990 Required:  
Yes  
Addendum Applies:  
No

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Dear Applicant:

Based on information supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from federal income tax under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3).

We have further determined that you are not a private foundation within the meaning of section 509(a) of the Code, because you are an organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

If your sources of support, or your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status and foundation status. In the case of an amendment to your organizational document or bylaws, please send us a copy of the amended document or bylaws. Also, you should inform us of all changes in your name or address.

As of January 1, 1984, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more you pay to each of your employees during a calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Since you are not a private foundation, you are not subject to the excise taxes under Chapter 42 of the Code. However, you are not automatically exempt from other federal excise taxes. If you have any questions about excise, employment, or other federal taxes, please let us know.

Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(1) organization.

Donors may deduct contributions to you as provided in section 170 of the

Letter 947 (DO/CG)

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HOLLYWOOD POLICE ACTIVITIES LEAGUE

Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of Code sections 2055, 2106, and 2522.

Contribution deductions are allowable to donors only to the extent that their contributions are gifts, with no consideration received. Ticket purchases and similar payments in conjunction with fundraising events may not necessarily qualify as deductible contributions, depending on the circumstances. See Revenue Ruling 67-246, published in Cumulative Bulletin 1967-2, on page 104, which sets forth guidelines regarding the deductibility, as charitable contributions, of payments made by taxpayers for admission to or other participation in fundraising activities for charity.

In the heading of this letter we have indicated whether you must file Form 990, Return of Organization Exempt From Income Tax. If Yes is indicated, you are required to file Form 990 only if your gross receipts each year are normally more than \$25,000. However, if you receive a Form 990 package in the mail, please file the return even if you do not exceed the gross receipts test. If you are not required to file, simply attach the label provided, check the box in the heading to indicate that your annual gross receipts are normally \$25,000 or less, and sign the return.

If a return is required, it must be filed by the 15th day of the fifth month after the end of your annual accounting period. A penalty of \$10 a day is charged when a return is filed late, unless there is reasonable cause for the delay. However, the maximum penalty charged cannot exceed \$5,000 or 5 percent of your gross receipts for the year, whichever is less. This penalty may also be charged if a return is not complete, so please be sure your return is complete before you file it.

You are not required to file federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you are subject to this tax, you must file an income tax return on Form 990-T, Exempt Organization Business Income Tax Return. In this letter we are not determining whether any of your present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

You need an employer identification number even if you have no employees. If an employer identification number was not entered on your application, a number will be assigned to you and you will be advised of it. Please use that number on all returns you file and in all correspondence with the Internal Revenue Service.

Since you have not indicated that you intend to finance your activities with the proceeds of tax exempt bond financing, in this letter, we have not determined the effect of such financing on your tax exempt status.

If we have indicated in the heading of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

Letter 947 (DO/CG)

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HOLLYWOOD POLICE ACTIVITIES LEAGUE

Because this letter could help resolve any questions about your exempt status and foundation status, you should keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown in the heading of this letter.

Sincerely yours,



District Director

Enclosure(s):

Letter 947 (DO/CG)



# Secretary of State Certificate of Status

I, SHIRLEY N. WEBER, PH.D., California Secretary of State, hereby certify:

**Entity Name:** HOLLYWOOD POLICE ACTIVITIES LEAGUE  
**Entity No.:** 1782684  
**Registration Date:** 04/25/1996  
**Entity Type:** Nonprofit Corporation - CA - Public Benefit  
**Formed In:** CALIFORNIA  
**Status:** Active

The above referenced entity is active on the Secretary of State's records and is authorized to exercise all its powers, rights and privileges in California.

This certificate relates to the status of the entity on the Secretary of State's records as of the date of this certificate and does not reflect documents that are pending review or other events that may impact status.

No information is available from this office regarding the financial condition, status of licenses, if any, business activities or practices of the entity.



**IN WITNESS WHEREOF**, I execute this certificate and affix the Great Seal of the State of California this day of October 31, 2025.

**SHIRLEY N. WEBER, PH.D.**  
**Secretary of State**

**Certificate No.:** 384366029

To verify the issuance of this Certificate, use the Certificate No. above with the Secretary of State Certification Verification Search available at [bizfileOnline.sos.ca.gov](http://bizfileOnline.sos.ca.gov).