

OFFICERS:

PRESIDENT Brandi D'Amore
VICE-PRESIDENT Georgette Darby
TREASURER Paul Barbosa
SECRETARY Chad McMurray



BOARD MEMBERS:

Mark Millner Oliver Alvarez
Shane Kalminski Steve Alper

HOLLYWOOD UNITED NEIGHBORHOOD COUNCIL
Certified Council #52,
P.O. Box 3272 Los Angeles, CA 90078
www.MyHUNC.org email us at Info@MyHUNC.org

BOARD MEETING MINUTES

Monday, November 10, 2025, 6:36 PM
Fire Station 82 Annex
1800 N. BRONSON AVENUE, L.A., CA 90028
Second Floor Conference Room

Recess taken from 8:26-8:39
Oliver stepped out from 9:16-9:19

Welcome

6:33 PM start

1. Roll Call

Attending

Brandi D'Amore Georgette Darby Chad McMurray Paul Barbosa Shane Kalminski Mark Millner
Oliver Alvarez Steve Alper

Absent

Charles Daniel

2. Announcement of Meeting Protocols

A) Recusal Review Prompt and Reminder of Protocol

B) Procedure of Conducting Meeting for Board Members and Attendees. Will include a review of Standing Rules as applicable

Standing Rules: https://hollywoodunitednc.org/wp-content/uploads/2025/07/Standing_Rules_July25.pdf

3. Consent Calendar

Every item on the Consent Calendar will be considered bundled and will be voted on as a single item. If a Board Member has an objection to an item being on the Consent Calendar, they need to raise that objection to an item and ask to have that item or items considered separately. There will be no discussion or comment on the substance of any item unless it is removed from the Consent Calendar. Removed items will be moved to the end of the agenda for consideration, or earlier within the discretion of the Chair. The Consent Calendar includes:

September 2025 Minutes
September 2025 Monthly Expense Report (MER)
October 2025 MER

September meeting minutes were removed from Consent Calendar for corrections and voted separately.

Motion: Brandi Second: Paul

Vote: Unanimous

Motion: Brandi D'Amore **Second:** Paul Barbosa **Result:** Yes-8, No-0, Abstain-0, Recused-0, Ineligible-0

Yes

Brandi D'Amore Chad McMurray Georgette Darby Mark Millner Oliver Alvarez Paul Barbosa
Shane Kalminski Steve Alper

4. Comments from any City, County, State or Federal representatives in attendance (5 minutes each presentation followed by any Question & Answer)

A) Council District CD) 4

Not Present

B) CD 13

Anais updated us about the Turkey Giveaway on November 21st. 1750 Stadium Way, Lot 13. Brandi said that we are not allowed to distribute food ourselves. Anais shared that they hold classes in the Hollywood area in the "pocket parks," in the hopes that people actually use them, as opposed to the nuisance activity.

Georgette said that she's noticed an influx of Homeless folks near her home at Hollywood and Gower. Anais said that CD13's homelessness team has noticed an influx near the Hollywood Food Coalition. And they are looking into that area.

Christina, member of the public, mentioned that the metro system is a problem but Anais responded that that is Metro Security's purview.

C) Los Angeles Police Department (LAPD)

Not Present

D) County Representatives

Celeste is here from Greater Los Angeles County. She wanted to discuss the mosquito samples. We have seen positive West Nile Virus. At least one within Hollywood Hills. It was found within a 1-mile radius of the Lake Hollywood Reservoir. Toluca Lake as well. Celeste recommended insect repellent, and to monitor symptoms.

Paul asked when symptoms might appear and she said that they would occur within a week or two. Celeste asked us to tip or toss any standing water that you seed and to call their office tip line if you see any mosquitos.

Brandi asked what we should tell constituents about their pools. Celeste said that we should ask that people either drain their pools or keep them running.

A member of the public mentioned that their vector control is very good but you can also get mosquito fish which will naturally keep the population down.

Brandi asked if the department does any kind of training. Celeste replied that they do.

We also discussed Aedes ankle biter mosquitos.

E) State Representatives

Not Present

F) Department of Neighborhood Empowerment (DONE)

Prabjhot announced that the training sessions she discussed last week were postponed and announced that the City Clerk trainings times have shifted. She reminded us that the bylaws amendment period is still open.

Brandi asked if there was an update on SB707 but Prabjhot said there was not.

G) Other City Representatives

1. HERELA for Metro information on Urban Wilderness Access Feasibility Plan and event on Saturday November 15, 2025. Plan is to improve transit, pedestrian/bicycle access to Griffith Park across LA County and strengthen walking and biking between Hollywood Blvd. and The Ford.

Link: <https://www.here.la/urban-planning/transit-to-parks-strategic-plan>

Board members who participate in this as individuals – if they accept the \$150 sponsorship they will have to report that.

2. Metro Sunset Boulevard Bus Priority Lanes Project for 4.3 mile stretch of Sunset Blvd. from Vermont to Havenhurst Drive

Link: <https://www.metro.net/projects/sunset-bl-bus-priority-lanes-project/>

The city plans on reducing a lane of traffic from Vermont to Hayvenhurst to make it a bus lane. It's still in the planning phase but Brandi thinks it feels like a done deal. Brandi encouraged people to participate in the meetings. Steve specified that it's the lane that's used for parking except during rush hour.

3. Any other City representatives

None

5. Presentation by stakeholder Cameron Flanagan on observations of Riverside Drive Bridge Home

Cameron spoke on the issues of the Riverside Drive Bridge Home in order to inform the board and encourage us to do our own research and get involved.

Brandi spoke about issues of violence and drug use. The security company is being alleged of not doing their job.

Brandi said that if we have questions that we'd like CD4 to answer, we can email Brandi and she will collate and forward the questions along.

Cameron said that the problem is not unique to CD4 but that the focus of politicians is just on funneling the money into the bed rate, but not actual treatment.

Georgette said that she still has friends in the shelters and they are trying to get into permanent housing and they're not getting support towards that.

Brandi mentioned that Mayor Bass has declared the emergency of Homelessness as over.

- A) CD 4 response and information on the bridge home presentation

6. Public Comment and Community/Liaison Updates on items not on the Agenda (2 minutes each)

- A) HUNC Liaison announcements on items not on the Agenda

LANCC is asking the city to audit Mark Reagan.

LANCC is holding charter reform informational meetings. Brandi encouraged folks to participate. LANCC has sent a letter requesting DONE to allow us to use City Wifi when we're at meetings.

Brandi encouraged people to sign up for the upcoming Homelessness count in January.

Mark reported on the Homelessness Liaison meeting from September 18 and shared an update from USC's Homeless Policy Research Institute. HPRI is USC's think tank. You can go to hpri.usc.edu for resources.

Brandi reported that there's a hope that there's discussion about the next NC elections going to a hybrid model. Online and in-person

- B) Public Comments on Items Not on the Agenda (within the subject matter jurisdiction of the legislative body)

Ellen Evans running for State Senate. She's here to tackle the affordability crisis and making sure people are trained for the jobs that they are given.

7. Board Member announcements of items not on the Agenda

**Homelessness count coming up in January.
DONE facilitated meeting with Paul Krekorian regarding Olympics.
Brandi nominated to elections committee.**

8. Planning and Land Use Management (PLUM) Application Recommendations and Updates

Link to 11/6/25 PLUM Meeting Exhibit Documents here: https://hollywoodunitednc.org/wp-content/uploads/2025/11/PLUM_Exhibits_11-06-2025.pdf

A) Discussion and possible motion to approve PLUM recommendation to deny on 1936 N. Bronson - ZA-2025-2961-ZV / ENV-2025-2962-CE on the applicant's Zone Variance request to convert RD1.5-1XL zoned residence to office use

Brandi gave a preamble describing the background of the case. Attorney Christina Cropp made a presentation. She specified that they are specifically asking it for a variance, not a permanent conversion. She also emphasized that the home was bought with the intention of using it as a home, not intentionally as an office. She says that it's not fair to characterize the hardships as "self-imposed." But there would have been no way for them to know what it would be like to live there before they did. Ms. Cropp said that the city inspector visited the property in 2023 and found no violation.

Oliver expressed that he doesn't have an issue with the property. Brandi expressed that the variance applies to the homeowners, not the property. Brandi is proposing to amend the language to indicate not the removal of the property for residential use. But she also wants to include the Hollywood Plan. Brandi asked if they considered the amount of onsite employees in order to fall within the home occupancy component.

Motion to recommend a denial on the request of 1936 N. Bronson ZA-2025-2961-ZV / ENV-2025-2962-CE for a Zone Variance request to convert residence in RD1.5-1XL zone to office use due to precedent it would set for the removal of residential use and in compliance with the Hollywood Community Plan and consistent with prior positions of HUNC. The decision also affects the commercial sector by virtue of running a commercial business out of residential zoning.

**Amendment to the motion approved: to address the depletion to commercial rental space zoned for use
-Paul made the motion to approve the amendment. Brandi seconded.
-Approved.**

Motion: Brandi D'Amore **Second:** Georgette Darby **Result:** Yes-3, No-4, Abstain-1, Recused-0, Ineligible-1

Yes

Brandi D'Amore Georgette Darby Paul Barbosa

No

Chad McMurray Oliver Alvarez Shane Kalminski Steve Alper

Abstain

Mark Millner

Ineligible

Charles Daniel

B) Discussion and possible motion to acknowledge 1954 Argyle Transit Oriented Community (TOC) project rights with conditions as approved by PLUM on 1954 N. Argyle - DIR-2025-1765-TOC-HCA / ENV-2025-1766-CE on the applicant's request to Demo of existing 5-unit Rent Stabilized Ordinance (RSO) building and construction of new 20 unit plus Additional Dwelling Unit (ADU) utilizing Tier 3 Transit Oriented Community (TOC) utilizing incentives for height increase and side yards reductions

Motion amended to read rooftop gatherings during LA city quiet city hours.

**Motion: Brandi Second: Georgette
Vote: Unanimous**

Brandi gave a preamble describing the background on the item. Christina expressed concern that if they're staging on other streets it'll push traffic to the other streets but we clarified that they will not be staging on the street. She also expressed that the city has allowed people to build without parking but Brandi clarified that when a building builds with the RSO, then it doesn't have to include parking.

Motion Made: Discussion and possible motion to acknowledge 1954 Argyle Transit Oriented Community (TOC) project rights with conditions as approved by PLUM on 1954 N. Argyle - DIR-2025-1765-TOC-HCA / ENV-2025-1766-CE on the applicant's request to Demo of existing 5-unit Rent Stabilized Ordinance (RSO) building and construction of new 20 unit plus Additional Dwelling Unit (ADU) utilizing Tier 3 Transit Oriented Community (TOC) utilizing incentives for height increase and side yards reductions. Rooftop gatherings to be in alignment with Los Angeles City Quiet Hours

Motion: Brandi D'Amore **Second:** Paul Barbosa **Result:** Yes-8, No-0, Abstain-0, Recused-0, Ineligible-1

Yes

Brandi D'Amore Chad McMurray Georgette Darby Mark Millner Oliver Alvarez Paul Barbosa
Shane Kalminski Steve Alper

Ineligible

Charles Daniel

- C) Discussion and possible motion to approve PLUM recommendation on 2069 N. Argyle - ZA-2024-6024-CUW Class 2 Conditional Use for Wireless Projects (CUW)

Postponed until December

- D) PLUM Committee Chair Report

We are planning on having the new owners of the Monastery of the Angels make a presentation.

9. Voting Items

- A) Discussion and possible motion to approve acceptance of \$39.39 reimbursement to HUNC's funding account

Postponed

- B) Discussion and possible motion to comply with City Clerk to amend the Media Arts contract from six months to a year for Media Arts thereby amending contract to be 7/1/25-6/30/26 and financial amount from six month \$3600 to yearly \$7200

Motion: Paul Barbosa **Second:** Steve Alper **Result:** Yes-8, No-0, Abstain-0, Recused-0, Ineligible-1

Yes

Brandi D'Amore Chad McMurray Georgette Darby Mark Millner Oliver Alvarez Paul Barbosa
Shane Kalminski Steve Alper

Ineligible

Charles Daniel

- C) Discussion and possible motion to approve up to \$150 for production of a large laminated map of the HUNC area as recommended by Outreach Committee to demonstrate boundaries/districts and stakeholder zones for outreach purposes

Motion: Steve Alper **Second:** Georgette Darby **Result:** Yes-8, No-0, Abstain-0, Recused-0, Ineligible-1

Yes

Brandi D'Amore Chad McMurray Georgette Darby Mark Millner Oliver Alvarez Paul Barbosa
Shane Kalminski Steve Alper

Ineligible

Charles Daniel

- D) Discussion and possible motion to approve up to \$300 for the production of a trifold brochure for Outreach purposes as recommended by the Outreach Committee

Motion: Steve Alper **Second:** Mark Millner **Result:** Yes-8, No-0, Abstain-0, Recused-0, Ineligible-1

Yes

Brandi D'Amore Chad McMurray Georgette Darby Mark Millner Oliver Alvarez Paul Barbosa
Shane Kalminski Steve Alper

Ineligible

Charles Daniel

- E) Discussion and possible motion to approve up to \$1000 allocation for future outreach planning and promotion as recommended by the Outreach Committee

Motion: Georgette Darby **Second:** Steve Alper **Result:** Yes-8, No-0, Abstain-0, Recused-0, Ineligible-1

Yes

Brandi D'Amore Chad McMurray Georgette Darby Mark Millner Oliver Alvarez Paul Barbosa
Shane Kalminski Steve Alper

Ineligible

Charles Daniel

- F) Discussion and possible motion to approve amended 2025-2026 budget as needed for HUNC operations and to include rollover amount of \$16,908.58

Office/Operational

Google Suites/MailChimp: \$2350

Food for meetings/Board Events: \$2000

Document Printing: \$2000

Software Licences (MS, GoDaddy, Access, Adobe): \$800

Office Items/Supplies: \$500

Name plates/Badges: \$700

Media Arts: \$7200

Zoom Licence: \$400

PO Box Wilcox Station: \$350

T-Mobile Hotspot: \$250

Retreat Events: \$5000

Total Office/Operational Expenditures: \$21,550.00

Outreach

Materias/Design: \$2150

Events & Sponsorships: \$3450

Total Outreach: \$5600.00

Neighborhood Purposes Grants (NPG)

NPG \$8350

Rollover: \$4858.58

Total NPG: \$13,208.58

Community Improvemtn Projects (CIP)

CIP: \$1550

Total Expenditures for year: \$41,908.58

Motion: Georgette Darby **Second:** Shane Kalminski **Result:** Yes-8, No-0, Abstain-0, Recused-0, Ineligible-1

Yes

Brandi D'Amore Chad McMurray Georgette Darby Mark Millner Oliver Alvarez Paul Barbosa
Shane Kalminski Steve Alper

Ineligible

Charles Daniel

1. Treasurer explanation as needed

- G) Discussion and possible motion to submit a Community Impact Statement (CIS) on Council File 25-0947 Preferential Parking District #320 Expansion – Lake Hollywood

Link to Council File: <https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=25-0947>

Postponed until we get another board member as we cannot hear it, as Steve will need to be recused and we won't have quorum.

- H) Discussion and possible motion to add to Standing Rules to allow the President (or another party as designated by

President in President's absence) to submit the HUNC logo to City agency events to expand outreach when asked by agency for the purposes of expanding outreach, especially when date of event is not able to wait for board meeting.

Motion: Steve Alper **Second:** Shane Kalminski **Result:** Yes-8, No-0, Abstain-0, Recused-0, Ineligible-1

Yes

Brandi D'Amore Chad McMurray Georgette Darby Mark Millner Oliver Alvarez Paul Barbosa
Shane Kalminski Steve Alper

Ineligible

Charles Daniel

- I) Discussion and possible motion to rename the Housing, Homelessness & Public Safety Committee to Homelessness & Social Services to indicate its purview

Amend to Homelessness & Human Services

Motion: Georgette **Second:** Steve

Vote: Unanimous

Motion Made: Discussion and possible motion to rename the Housing, Homelessness & Public Safety Committee to Homelessness & Human Services to indicate its purview

Motion: Chad McMurray **Second:** Shane Kalminski **Result:** Yes-7, No-1, Abstain-0, Recused-0, Ineligible-1

Yes

Chad McMurray Georgette Darby Mark Millner Oliver Alvarez Paul Barbosa Shane Kalminski
Steve Alper

No

Brandi D'Amore

Ineligible

Charles Daniel

1. Discussion and possible motion to appoint Georgette Darby as Chair of the committee dedicated to people experiencing homelessness and social services as named in item 9I

Motion Made: Discussion and possible motion to appoint Georgette Darby as Chair of the committee dedicated to people experiencing homelessness and social services as named in item 9I1

Motion: Shane Kalminski **Second:** Mark Millner **Result:** Yes-8, No-0, Abstain-0, Recused-0, Ineligible-1

Yes

Brandi D'Amore Chad McMurray Georgette Darby Mark Millner Oliver Alvarez Paul Barbosa
Shane Kalminski Steve Alper

Ineligible

Charles Daniel

2. Discussion and possible motion to appoint Oliver Alvarez to the committee determined in 9I

Motion Made: Discussion and possible motion to appoint Oliver Alvarez to the committee determined in 9I2

Motion: Shane Kalminski **Second:** Steve Alper **Result:** Yes-8, No-0, Abstain-0, Recused-0, Ineligible-0

Yes

Brandi D'Amore Chad McMurray Georgette Darby Mark Millner Oliver Alvarez Paul Barbosa
Shane Kalminski Steve Alper

3. Discussion and possible motion to appoint Charles Daniel to the committee determined in 9I

Void- board member resigned

4. Discussion to determine standing committee time

Meetings 3rd Monday to begin in December

- J) Establish membership of Ad Hoc Retreat Steering Committee (AHRSC) which will facilitate in committee and bring to full board to vote on at least the following: date determination, location determination within HUNC boundaries, budget, budget availability, agenda, contracted services, City Clerk event checklist requirements, etc.

Public Comment Christine O'neal

1. Discussion and possible motion to appoint Georgette Darby as Chair of the AHRSC

Christine O'Neal approves public comment**Motion:** Steve Alper **Second:** Oliver Alvarez **Result:** Yes-8, No-0, Abstain-0, Recused-0, Ineligible-0**Yes**

Brandi D'Amore	Chad McMurray	Georgette Darby	Mark Millner	Oliver Alvarez	Paul Barbosa
Shane Kalminski	Steve Alper				

2. Discussion and possible motion to appoint Oliver Alvarez to AHRSC

Motion: Steve Alper **Second:** Shane Kalminski **Result:** Yes-8, No-0, Abstain-0, Recused-0, Ineligible-1**Yes**

Brandi D'Amore	Chad McMurray	Georgette Darby	Mark Millner	Oliver Alvarez	Paul Barbosa
Shane Kalminski	Steve Alper				

Ineligible

Charles Daniel

3. Discussion to determine if a third board member wishes to be considered and if so, discussion and possible motion to appoint third member to AHRSC

No board member volunteered**Motion Made: Discussion to determine if a third board member wishes to be considered and if so, discussion and possible motion to appoint third member to AHRSC**

K) Discussion and possible motion to appoint Steve Alper to Ad Hoc Bylaws Committee

Motion: Mark Millner **Second:** Oliver Alvarez **Result:** Yes-8, No-0, Abstain-0, Recused-0, Ineligible-0**Yes**

Brandi D'Amore	Chad McMurray	Georgette Darby	Mark Millner	Oliver Alvarez	Paul Barbosa
Shane Kalminski	Steve Alper				

10. Outreach Committee

A) Report by Chair, Review of Items at October 2025 Meeting not outlined below. Includes but not limited to presentation by Sheila Irani, LAUSD Cheremoya Elementary, etc.

<https://hollywoodunitednc.org/2025/10/03/outreach-committee-meeting-for-october-2025/>**Shane said they had a really successful meeting. At the last meeting, Sheila came and gave an informative presentation. They also had a representative from Cheremoya Elementary and they are open to collaborating with us again.**

B) Faith & Blue Recap

Steve said we were able to engage with a lot of stakeholders. More community stakeholders as opposed to residents.

C) P-22 Day Recap

Great event, much larger than anticipated. We got a lot of activation. A lot of young people. Our SWAG was a huge hit.

D) Hollywood Hills Fire Safe Council Event 11/13/25

1. Discussion and confirmation of any board members to engage in outreach prior to start of event

E) Hollywood Dell Civic Association: October attendance, November/future attendance (can count towards hours)

Shane and Brandi attended. Good laid back opportunity for outreach.

-
- F) 12 Outreach Hours a year: other ways to obtain hours, how members will make up their time
Shane reminded us that we are required to do 12 Outreach hours a year but there are multiple ways to fulfill them. Shane will send an email to further elaborate.
- G) Responding to scheduling requests, fulfilling commitments, protocol on cancellations and replacements
11. CD4 Hollywood Hills West Griffith Park & Hollywood Sign (Tourism Management) Working Group
- A) October 2025 Meeting Recap
1. Transportation Mitigation Plan
Steve gave a report on October's Working Group Meeting. The Transportation Mitigation Plan is a "kernel of an idea" in which they plan to build out and keep brainstorming. Christina said that they've suggested that they plan to close the road in twenty minute increments. She said that closing the roads makes no sense. They repaired the sidewalk and using the rest of the money for the intermittent fencing and also build out a sidewalk there. The preferential parking was passed but we're working on getting clarification on if it's too close to the park to do PPDs. Brandi stressed that it's important for the representatives to convey to the board what's going on at these meetings. Steve mentioned that it could be helpful to try to convey the board's priorities. Brandi wants Steve and Mark to ask about the vandalism at the Hollywood Sign.
12. DONE & City Clerk Trainings & Events - including but not limited to review of events and board member participation and experience
- A) Civic University: confirm attendees for Part 1 and experience, determine attendance interest for Part 2
Oliver attended. He thought it was very informative. There is going to be a part 2 but they haven't scheduled it yet. Oliver and Steve would be priority, unless they open it up to everybody.
- B) Congress of Neighborhoods 2025
Relatively successful. Brandi, Chad, Georgette, and Steve attended. The City Clerk is going to be changing and putting restrictions on funding. There will also be additional funding training. They had a group vote in order to force the city to maintain an ordinance that allows NCs to get extra time at meetings.
- C) Funding: Officer Training, New Funding Guidelines and Trainings
- D) Bylaws
- E) Events
- F) NC Elections Committee
- G) Olympics Update (Mayor Bass/Councilmember Krekorian)
- H) Postponed/Pending: Etiquette, Roberts Rules of Order, Community Improvement Projects
13. Treasurer's Report:
- A) Distribution of business cards and badges
- B) Other items

The Board is delinquent in its inventory. We need to do ours.

14. Secretary's Report

We discussed the bulletin board replacement. Pres, VP, Sec, Alt Sec, and George all have keys to the bulletin board.

15. Vice President's Report

Hollywood 2.0 is having their Open House this Wednesday from 4-6p. 1430 St. Andrews place. It will be talking about the things Hollywood 4wrld will be doing for homelessness etc.

16. President's Report

A) CD 13 President's Meeting and outcome

Brandi met with Hugo Soto-Martinez. The only idea he was excited about was a small business rights forum.

B) 2025 Assembly District 51 Awards

C) Document Distribution/Review to possibly include but not limited to: bylaws, standing rules, digital communications policy, conflict of interest, Brown Act

D) Discussion of communication expectations to include but not limited to email review/response, absences, attendance at NC items, speech, etc.

Brandi asked everyone to check their emails every day and respond to each other promptly.

E) Board Member goals for activities and community participation, reason for joining, goals for reporting at next meetings

F) Determination of Executive Committee Meeting Date

Brandi asked the Exec Committee to find out if they can meet on the 2nd of December.

17. Old Business

18. New/Future Business

Adjournment at 10:32 PM

Reconsideration: The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place before the end of the meeting at which it was considered or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and take an action. If the motion to reconsider an action is to be scheduled at the next meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a [Proposed] action should the motion to reconsider be approved. A Motion for Reconsideration can only be made by a Board member who has previously voted on the prevailing side of the original action taken. If a Motion for Reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Recording Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Ralph M. Brown Act.